



**UNIVERSITY OF BALTIMORE**  
**POLICE**  
**Baltimore, Maryland**

**JEANNE CLERY DISCLOSURE  
OF  
CAMPUS SECURITY POLICY  
AND CAMPUS CRIME  
STATISTICS ACT**

Annual Report 2013



Published September 2013

## **A Message from the Chief of Police, Samuel D. Tress**

As students, faculty, staff or visitors to our campus you each have specific goals and/or purposes that bring you to UB. The purpose of this information is both to comply with the legal requirements of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act and to inform and alert you to the role that you play in the safety and security of yourself and others.

Each of us plays an important role in creating and maintaining a safe environment. The University of Baltimore Police Department considers all university community members as partners in providing a safe and secure campus in which to pursue your personal or professional goals. This concept is known as the "community policing" model and it has been embraced by the University of Baltimore Police Department.

I encourage everyone to act as an extra pair of "eyes and ears" and report anything that looks suspicious to the university police department at 410.837.4444. As partners, we have a shared responsibility to ensure that UB remains a desirable learning and working environment. To that end, I look forward to working with you.

### **ACCREDITATION**

The University of Baltimore Police Department having fully demonstrated its commitment to law enforcement excellence, and having exemplified the best professional standards and practices in fulfilling its responsibilities to the campus community; received full accreditation from the Commission on Accreditation for Law Enforcement Agencies (CALEA) on August 3, 2013.

## **UPBD Crime Statistics**

### Introduction:

The University of Baltimore's annual security report is prepared to comply with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. The report includes statistics for the previous three years concerning reported crimes that occurred on campus, in certain off-campus buildings owned or controlled by the University of Baltimore, and on public property immediately adjacent to and accessible from the campus. The annual security report is prepared in cooperation with the Baltimore Police Department, and the Office of Student Affairs.

Campus crime, arrest and referral statistics include those reported to the UBPD, the Baltimore Police Department, and identified campus security authorities. Moreover, a procedure is in place to anonymously capture crime statistics disclosed confidentially to a counselor.

Each year, an e-mail notification is sent to all enrolled students, current faculty and staff. This notification provides the website to access this report. Copies of the report may also be obtained at the UBPD headquarters, Charles Royal Building, 1<sup>st</sup> floor. This same notification is also printed on employment applications, admissions applications, handbooks, and catalogs.

To obtain reported criminal offenses for over 6000 colleges and universities in the United States, click the link below for the US Department of Education, Office of Postsecondary Education.  
<http://ope.ed.gov/security>

## JEANNE CLERY STATISTICS FOR THE UNIVERSITY OF BALTIMORE

| OFFENSES  | ON-CAMPUS    |      |      | STUDENT RESIDENCES <sup>(1)</sup> |      |      | NON-CAMPUS PROPERTY |      |      | PUBLIC PROPERTY** |               |      |
|---|--------------|------|------|-----------------------------------|------|------|---------------------|------|------|-------------------|---------------|------|
|   | 2010         | 2011 | 2012 | 2010                              | 2011 | 2012 | 2010                | 2011 | 2012 | 2010              | 2011          | 2012 |
| MURDER OR NON-NEGLIGENT MANSLAUGHTER                        | 0            | 0    | 0    | N/A                               | N/A  | 0    | N/A                 | N/A  | N/A  | 0                 | 0             | 0    |
| NEGLIGENT MANSLAUGHTER                                      | 0            | 0    | 0    | N/A                               | N/A  | 0    | N/A                 | N/A  | N/A  | 0                 | 0             | 0    |
| ROBBERY   | 1            | 0    | 0    | N/A                               | N/A  | 0    | N/A                 | N/A  | N/A  | 5                 | 12            | 6**  |
| AGGRAVATED ASSAULT  | 1            | 1    | 0    | N/A                               | N/A  | 0    | N/A                 | N/A  | N/A  | 6*                | 10*           | 6*   |
| MOTOR VEHICLE THEFT   | 0            | 0    | 0    | N/A                               | N/A  | 0    | N/A                 | N/A  | N/A  | 7*                | 5*            | 1*   |
| ARSON   | 0            | 0    | 0    | N/A                               | N/A  | 0    | N/A                 | N/A  | N/A  | 0                 | 0             | 0    |
| BURGLARY  | 2            | 1    | 8#   | N/A                               | N/A  | 0    | N/A                 | N/A  | N/A  | 0                 | 0             | 0    |
| SEX OFFENSES, FORCIBLE                                      | 0            | 0    | 0    | N/A                               | N/A  | 0    | N/A                 | N/A  | N/A  | 0                 | 0             | 0    |
| SEX OFFENSES, NON-FORCIBLE                                  | 0            | 0    | 0    | N/A                               | N/A  | 0    | N/A                 | N/A  | N/A  | 0                 | 0             | 0    |
| LIQUOR LAW ARRESTS  | 0            | 0    | 0    | N/A                               | N/A  | 0    | N/A                 | N/A  | N/A  | 0                 | 0             | 1*   |
| LIQUOR LAW VIOLATIONS REFERRED FOR DISCIPLINARY ACTION      | 0            | 0    | 0    | N/A                               | N/A  | 0    | N/A                 | N/A  | N/A  | 0                 | 0             | 0    |
| DRUG LAW ARREST   | 1            | 1    | 0    | N/A                               | N/A  | 0    | N/A                 | N/A  | N/A  | 8*                | 1*            | 9*   |
| DRUG LAW VIOLATIONS REFERRED FOR DISCIPLINARY ACTION        | 0            | 0    | 0    | N/A                               | N/A  | 0    | N/A                 | N/A  | N/A  | 0                 | 0             | 0    |
| ILLEGAL WEAPONS POSSESSION ARRESTS                          | 3<br>(knife) | 1    | 0    | N/A                               | N/A  | 0    | N/A                 | N/A  | N/A  | 4*                | 2*<br>(knife) | 2*   |
| ILLEGAL WEAPONS POSSESSION REFERRED FOR DISCIPLINARY ACTION | 0            | 0    | 0    | N/A                               | N/A  | 0    | N/A                 | N/A  | N/A  | 0                 | 0             | 0    |

(1) Student Residences is a sub-set of On Campus and is already included in On Campus totals. Crimes reflect dates August 1, 2013 – December 31, 2012 relative to written agreement.

\* NO UB INVOLVEMENT

\*\* 0 COMMERCIAL ROBBERIES/ 6 STREET – 1 UB INVOLVEMENT

# 2 ARRESTS MADE



**JEANNE CLERY HATE RELATED STATISTICS FOR THE UNIVERSITY OF BALTIMORE**

**(STUDENT RESIDENCES)** - Crimes reflect dates August 1, 2013 – December 31, 2012 relative to written agreement.

| OFFENSES                             | RACE |     |     | GENDER |     |     | RELIGION |     |     |
|--------------------------------------|------|-----|-----|--------|-----|-----|----------|-----|-----|
|                                      | '10  | '11 | '12 | '10    | '11 | '12 | '10      | '11 | '12 |
| MURDER / NON-EGLEGENT MANSLAUGHTER   | N/A  | N/A | 0   | N/A    | N/A | 0   | N/A      | N/A | 0   |
| NEGLEGENT MANSLAUGHTER               | N/A  | N/A | 0   | N/A    | N/A | 0   | N/A      | N/A | 0   |
| ROBBERY                              | N/A  | N/A | 0   | N/A    | N/A | 0   | N/A      | N/A | 0   |
| AGGRAVATED ASSAULT                   | N/A  | N/A | 0   | N/A    | N/A | 0   | N/A      | N/A | 0   |
| MOTOR VEHICLE THEFT                  | N/A  | N/A | 0   | N/A    | N/A | 0   | N/A      | N/A | 0   |
| ARSON                                | N/A  | N/A | 0   | N/A    | N/A | 0   | N/A      | N/A | 0   |
| BURGLARY                             | N/A  | N/A | 0   | N/A    | N/A | 0   | N/A      | N/A | 0   |
| SEX OFFENSES (FORCIBLE)              | N/A  | N/A | 0   | N/A    | N/A | 0   | N/A      | N/A | 0   |
| SEX OFFENSES (NON-FORCIBLE)          | N/A  | N/A | 0   | N/A    | N/A | 0   | N/A      | N/A | 0   |
| THEFT                                | -    | N/A | 0   | -      | N/A | 0   | -        | N/A | 0   |
| COMMON ASSAULT                       | -    | N/A | 0   | -      | N/A | 0   | -        | N/A | 0   |
| INTIMIDATION                         | -    | N/A | 0   | -      | N/A | 0   | -        | N/A | 0   |
| MALICIOUS DESTRUCTION                | -    | N/A | 0   | -      | N/A | 0   | -        | N/A | 0   |
| OTHER CRIMES INVOLVING BODILY INJURY | N/A  | N/A | 0   | N/A    | N/A | 0   | N/A      | N/A | 0   |

| OFFENSES                             | SEXUAL ORIENTATION |     |     | ETHNICITY |     |     | DISABILITY |     |     |
|--------------------------------------|--------------------|-----|-----|-----------|-----|-----|------------|-----|-----|
|                                      | '10                | '11 | '12 | '10       | '11 | '12 | '10        | '11 | '12 |
| MURDER / NON-EGLEGENT MANSLAUGHTER   | N/A                | N/A | 0   | N/A       | N/A | 0   | N/A        | N/A | 0   |
| NEGLEGENT MANSLAUGHTER               | N/A                | N/A | 0   | N/A       | N/A | 0   | N/A        | N/A | 0   |
| ROBBERY                              | N/A                | N/A | 0   | N/A       | N/A | 0   | N/A        | N/A | 0   |
| AGGRAVATED ASSAULT                   | N/A                | N/A | 0   | N/A       | N/A | 0   | N/A        | N/A | 0   |
| MOTOR VEHICLE THEFT                  | N/A                | N/A | 0   | N/A       | N/A | 0   | N/A        | N/A | 0   |
| ARSON                                | N/A                | N/A | 0   | N/A       | N/A | 0   | N/A        | N/A | 0   |
| BURGLARY                             | N/A                | N/A | 0   | N/A       | N/A | 0   | N/A        | N/A | 0   |
| SEX OFFENSES (FORCIBLE)              | N/A                | N/A | 0   | N/A       | N/A | 0   | N/A        | N/A | 0   |
| SEX OFFENSES (NON-FORCIBLE)          | N/A                | N/A | 0   | N/A       | N/A | 0   | N/A        | N/A | 0   |
| THEFT                                | -                  | N/A | 0   | -         | N/A | 0   | -          | N/A | 0   |
| COMMON ASSUALT                       | -                  | N/A | 0   | -         | N/A | 0   | -          | N/A | 0   |
| INTIMIDATION                         | -                  | N/A | 0   | -         | N/A | 0   | -          | N/A | 0   |
| MALICIOUS DESTRUCTION                | -                  | N/A | 0   | -         | N/A | 0   | -          | N/A | 0   |
| OTHER CRIMES INVOLVING BODILY INJURY | N/A                | N/A | 0   | N/A       | N/A | 0   | N/A        | N/A | 0   |



**PUBLIC PROPERTY CRIME AREAS**

|                    |                      |
|--------------------|----------------------|
| BIDDLE ST.....     | UNIT & 100 BLK WEST  |
| CATHEDRAL ST.....  | 1100-1300 BLK NORTH  |
| CHARLES ST.....    | 1100-1400 BLK NORTH  |
| CHASE ST.....      | UNIT & 100 BLK WEST  |
| DEAB ALLEY.....    | 1100 BLK NORTH       |
| MARYLAND AVE.....  | 1100-1400 BLK NORTH  |
| MORTON ST.....     | 1100-1400 BLK NORTH  |
| MT. ROYAL AVE..... | UNIT EAST, UNIT WEST |
| OLIVER ST.....     | UNIT & 100 BLK WEST  |
| PRESTON ST.....    | UNIT WEST            |



**\* THE UNIVERSITY OF MARYLAND, (UNIVERSITY OF BALTIMORE)  
CAMPUS AT THE UNIVERSITIES AT SHADY GROVE**

The Universities at Shady Grove (USG) is a regional center located in Rockville, Maryland, that supports programs from nine different institutions within the University System of Maryland. Students attend classes at USG but are still considered students of their “home campus.” In addition, employees at USG can be affiliated with any of the nine institutions.

Please access the link <http://www.shadygrove.umd.edu/about/public-safety/> for the USG *Annual Security Report* that is compiled and distributed annually in compliance with the *Clery Act*. This publication contains crime statistics and statements of security policy. Annually, prior to October 1st, current students and employees are sent an email message providing them with a link to this brochure and notification that the current edition of the *Safety & Security* publication has been posted on the Universities at Shady Grove website. Printed copies may be obtained from the 24 hour security desk located in the Camille Kendall Academic Center on the Shady Grove campus.

Crime statistics for USG are reported, in their entirety, by each of the nine institutions that conduct classes at USG.

**\* UNIVERSITY OF MARYLAND, (UNIVERSITY OF BALTIMORE) AT THE UNIVERSITIES AT SHADY GROVE CRIME STATISTICS \***

The *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act* (the *Clery Act*) mandates the manner and format in which statistics are to be collected and published. Statistical updates, if any, will be posted online (<http://www.shadygrove.umd.edu/about/public-safety/>).

| <b>CLERY ACT STATISTICS<br/>THE UNIVERSITIES AT SHADY GROVE</b> |             |               |  |                              |              |
|---|-------------|---------------|--|------------------------------|--------------|
| <b>STATISTICS</b>   | <b>Year</b> | <b>Campus</b> | <b>Noncampus Buildings or Property</b> | <b>Public Property (FN1)</b> | <b>Total</b> |
| <b>CRIME REPORTS</b>  |             |               |  |                              |              |
| <b>Murder &amp; Non-negligent Manslaughter</b>                  | 2012        | 0             | 0                                      | 0                            | 0            |
|   | 2011        | 0             | 0                                      | 0                            | 0            |
|   | 2010        | 0             | 0                                      | 0                            | 0            |
| <b>Negligent Manslaughter</b>                                   | 2012        | 0             | 0                                      | 0                            | 0            |
|   | 2010        | 0             | 0                                      | 0                            | 0            |
|   | 2010        | 0             | 0                                      | 0                            | 0            |
| <b>Sex Offenses -- forcible</b>                                 | 2012        | 0             | 0                                      | 0                            | 0            |
|   | 2010        | 0             | 0                                      | 0                            | 0            |
|   | 2010        | 0             | 0                                      | 0                            | 0            |
| <b>Sex Offenses -- Non forcible</b>                             | 2012        | 0             | 0                                      | 0                            | 0            |
|   | 2011        | 0             | 0                                      | 0                            | 0            |
|   | 2010        | 0             | 0                                      | 0                            | 0            |
| <b>Robbery</b>  | 2012        | 0             | 0                                      | 0                            | 0            |

|  |      |   |   |   |   |
|--|------|---|---|---|---|
|  | 2011 | 1 | 0 | 0 | 1 |
|  | 2010 | 1 | 0 | 0 | 1 |
| <b>Aggravated Assault</b>                        | 2012 | 0 | 0 | 0 | 0 |
|  | 2011 | 0 | 0 | 0 | 0 |
|  | 2010 | 0 | 0 | 0 | 0 |
| <b>Burglary</b>                                  | 2012 | 0 | 0 | 0 | 0 |
|  | 2011 | 0 | 0 | 0 | 0 |
|  | 2010 | 0 | 0 | 0 | 0 |
| <b>Motor Vehicle Theft</b>                       | 2012 | 0 | 0 | 0 | 0 |
|  | 2011 | 0 | 0 | 0 | 0 |
|  | 2010 | 0 | 0 | 0 | 0 |
| <b>Arson</b>                                     | 2012 | 0 | 0 | 0 | 0 |
|  | 2011 | 0 | 0 | 0 | 0 |
|  | 2010 | 0 | 0 | 0 | 0 |
| <b>Hate Crimes Involving Bodily Injury (FN2)</b> | 2012 | 0 | 0 | 0 | 0 |
|  | 2011 | 0 | 0 | 0 | 0 |
|  | 2010 | 0 | 0 | 0 | 0 |
| <b>ARRESTS</b>                                   |      |   |   |   |   |
| <b>Liquor Law Violation Arrests</b>              | 2012 | 0 | 0 | 0 | 0 |
|  | 2011 | 0 | 0 | 0 | 0 |
|  | 2010 | 0 | 0 | 0 | 0 |
| <b>Drug Law Violation Arrests</b>                | 2012 | 1 | 0 | 0 | 1 |
|  | 2011 | 0 | 0 | 0 | 0 |
|  | 2010 | 0 | 0 | 0 | 0 |
| <b>Illegal Weapons Possession Arrests</b>        | 2012 | 0 | 0 | 0 | 0 |
|  | 2011 | 0 | 0 | 0 | 0 |
|  | 2010 | 0 | 0 | 0 | 0 |
| <b>CAMPUS DISCIPLINARY REFERRALS (FN3)</b>       |      |   |   |   |   |
| <b>Liquor Law Violation Referrals</b>            | 2012 | 0 | 0 | 0 | 0 |
|  | 2011 | 0 | 0 | 0 | 0 |
|  | 2010 | 0 | 0 | 0 | 0 |
| <b>Drug Law Violation Referrals</b>              | 2012 | 0 | 0 | 0 | 0 |
|  | 2011 | 0 | 0 | 0 | 0 |

|   |      |   |   |   |   |
|---|------|---|---|---|---|
|   | 2010 | 0 | 0 | 0 | 0 |
| <b>Illegal Weapons Possession Referrals</b> | 2012 | 0 | 0 | 0 | 0 |
|   | 2011 | 0 | 0 | 0 | 0 |
|   | 2010 | 0 | 0 | 0 | 0 |

**Footnotes:**

1. Any statistics listed in "Public Property" category include incidents that took place off campus, on public property immediately adjacent to and accessible from the Campus, but not on the property of USG.
2. Hate Crimes are crimes that manifest evidence that the victim was intentionally selected because of the victim's actual or received Race (RA), Religion (RE), Sexual Orientation (SO), Gender (G), Ethnicity (E), or Disability (D). Any numbers in small print parentheses would indicate how many of the total number of reported incidents were motivated by each type of bias. Statistics for the chart category, "Hate Crimes Involving Bodily Injury" do not include other hate crimes that might be included in other categories.
3. Individuals not arrested but referred for possible campus disciplinary action (e.g. first offenders required to attend educational programs).

## **Reporting a Crime**

All crimes, incidents or like emergencies should be reported immediately and directly to the University of Baltimore Police Department at 410.837.4444 to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the campus community. The offices of the UB Police Department (X-4444) are located on the 1<sup>st</sup> floor of the Charles Royal Building. Any campus member who is a victim of a crime is also encouraged to report the incident to the Baltimore Police Department.

A crime or incident may also be reported to a campus security authority such as an *individual who is responsible for monitoring entrance into institutional property, the Human Resources Office or any official of the institution who has significant responsibility for student and campus activities, including, but not limited to, student center, student housing, student discipline, advisors to students/student organizations, counselors, director of athletics, and campus judicial affairs.* The University of Baltimore Police Department will investigate and report to the appropriate authority all crimes in accordance with university policy.

Any victim of, or witness to, a crime should report the incident to any of the following:

- University of Baltimore Police Department – 1<sup>st</sup> Fl Charles Royal Bldg - (410)837-4444
- Baltimore Police Department - 911
- Dean of Students - Academic Center, room 112, (410)837-4755
- Office of Student Affairs (Law School) – Angelos Law Center, room 707, (410)837-5623
- Counseling Services – Academic Center, room 111, (410)837-5159
- Executive Director for Student Development - Academic Center, room 112, (410)837-5592

### **Confidential Report:**

If you are the victim of a crime and do not want to pursue action within the University System or the criminal justice system, you may still want to consider making a confidential report. A confidential report, while protecting your identity, affords UB an accurate record of incidents to determine threats to the campus community, and provides an opportunity to take a proactive approach to protecting the campus. Such reports shall be included in the annual crime statistics. You may make a voluntary, confidential report to a professional university counselor at 410-837-5159.

## **Emergency Response Statement**

The University of Baltimore draws upon a nationally recognized standard of the Incident Command System developed by the Federal Emergency Management Agency. This system is widely used at the federal, state, local community levels, and at the college and university level. This system lends consistency, efficiency, and effectiveness to the manner in which the university shall respond to an immediate emergency and/or a situation that may require the evacuation of the campus. Specific procedures are in place to respond to an immediate emergency or dangerous situation involving the health and safety of the campus community to include evacuation procedures. When buildings are ordered to be evacuated it is university policy that all faculty, staff and students exit the building and report to the pre-designated staging area at the direction of the university police. These procedures are delineated in the Emergency Resource Guide which can be found on the University of Baltimore Police Department's website. Moreover, these guides have been distributed to all departments on campus. These procedures are tested and published annually.

UB also employs a redundant emergency communications and warning system. This system is designed to provide critical information to the campus community before, during and after an immediate emergency or threat. The university police department shall confirm through appropriate methods that an emergency does, in

fact, exist. The Chief of the University Police shall initiate notification without delay unless it will compromise efforts to assist a victim or contain, respond to, or otherwise mitigate the emergency. The components of the campus communication protocol are: activation of an emergency webpage dedicated to the incident, email, text message, Facebook, and an emergency phone message in a looping pattern.

[Emergency Resource Guide – http://www.ubalt.edu/about-ub/offices-and-services/university-police/campus-safety/emergencies/emerg-res-guide.cfm](http://www.ubalt.edu/about-ub/offices-and-services/university-police/campus-safety/emergencies/emerg-res-guide.cfm)

## **Timely Notice**

The University of Baltimore Police Department works closely with the Baltimore Police Department to review current criminal activity and information, both on campus and on our public property area. In the event that a situation comes to the attention of the University Police and is considered by the university to represent a **serious** or **continuing** threat to the campus community, the Chief of the University Police will issue a campus wide "alert" or safety bulletin without delay. The alert will be issued through the e-mail system to all students, faculty, and staff. The alert shall be communicated via (list is not all inclusive):

- Broadcast e-mail to the campus community
- Campus Text Alert System
- Other Communication methods that may be available

Anyone with information they believe warrants a timely warning should report the situation to the University Police at 410-837-4444 or in-person at the Police Communications Center located on the 1<sup>st</sup> floor of the Charles Royal Building, 1319 N. Charles Street.

## **Operational Authority**

The University Police and the Baltimore Police Department have an official memorandum of understanding and an excellent working relationship. Each department augments the other, within their respective jurisdictions, in all matters of mutual concern. University police attend weekly meetings with the BPD to exchange ideas and resolve problems which may be of concern for the campus community.

The University of Baltimore Police Department is a legislated police agency. University police officers are vested with full police authority under provisions of Title 13, Subtitle 6, Section 13-601, Education Article, Annotated Code of Maryland. In addition, police officers are granted additional jurisdictional authority as prescribed in the Criminal Procedure Act, Title 2, Subtitle 1, Section 2-102.

The Department consists of three operational components - *police-full arrest authority*; security officers; parking security and enforcement-*no arrest authority*. The Department works cooperatively with the Baltimore Police Department, and other law enforcement agencies to ensure an exchange of information, directly related to personal safety issues on campus exists and is maintained. Moreover, this information exchange ensures that the university is in compliance with local, state, and federal laws, regulations pertaining to campus safety issues. Further, it is the policy of the University of Baltimore Police Department to monitor crimes at off-campus facilities owned, leased or controlled by UB and report such incidents to the university community. An administrative staff of full-time employees assists the Department in fulfilling its mission.

## **Maintenance and Access to Campus Facilities**

The Office of Facilities Management maintains the campus buildings and grounds with a concern for safety and security. Routine inspections are conducted to identify any changes in exterior lighting conditions. In addition, defective lighting conditions are reported as detected by other building service personnel and Campus Police Officers. Ad hoc meetings between Facilities Management and the University of Baltimore Police Department are held to establish other relevant safety issues or concerns.

Selected officers routinely conduct various surveys and forwards reports to the appropriate department or agency. These surveys not only address existing conditions but also can include recommendations for improvements. Additionally, Police/Security officers report any safety hazard to the appropriate authority on or off campus. Any repairs which have security and safety implications are prioritized and handled accordingly.

UB is an open, non-residential, campus which welcomes faculty/staff, students and visitors to use the facilities available as scheduled by the university. Faculty/staff and students are issued identification cards. Everyone using the campus is required to show proper identification when requested by a Police/Security officer or by authorized personnel of the university.

Visitors are welcome on campus when conducting business or using the facilities in accordance with university policy. All buildings are locked and secured by Police/Security officers in accordance with scheduled activities in the buildings. No unauthorized persons are permitted in the buildings during non-operational hours. Trespass laws are vigorously enforced.

## **Sexual Assault Policy Reporting Procedure**

### **Rape and Sexual Offenses Policy**

The University of Baltimore is committed to providing an academic learning and working environment that is free from sexual assault and harassment and shall take preventative measures to insure that faculty, staff, students and visitors are appropriately protected from such actions. This safe environment includes all campus locations and all off-campus university-related activities and sites.

The University System of Maryland policy on sexual assault is on file in the office of the Dean of Students.

### **Policy**

The University System of Maryland and its constituent institutions adopt this policy on sexual assault, consistent with the requirements of (i) Section 484(f) of the Higher Education Act of 1965, as amended by Section 486 (c) (2) of the Higher Education Amendments of 1992, the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, and (II) Section 11-701 of the Education Article of the Annotated Code of Maryland. This policy applies to all students and employees, both faculty and non-faculty, of the University System of Maryland or its constituent institutions.

## **Definitions**

The following policy recognizes two levels of sexual assault.

### *Sexual Assault I*

By stranger or acquaintance, rape, forcible sodomy or forcible sexual penetration, however slight, of another person's anal or genital opening with any object. These acts must be committed either by force, threat, intimidation or through the use of the victim's mental or physical helplessness of which the accused was aware or should have been aware.

### *Sexual Assault II*

By stranger or acquaintance, the touch of any unwilling person's intimate part (defined as genitalia, groin, breast, or buttocks or clothing covering them) or forcing an unwilling person to touch another's intimate parts. These acts must be committed either by force, threat, intimidation or through the use of the victim's mental or physical helplessness of which the accused was aware or should have been aware.

### *Reporting Procedure*

Victims are encouraged to report any sexual assault, rape or any sexual offense/contact, either forcible or non-forcible.

Victims of sexual assault are urged to contact law enforcement or medical personnel as soon as possible following the occurrence to receive guidance in the preservation of evidence needed for proof of criminal assaults and the apprehension and prosecution of assailants. Through its concurrent Jurisdiction and Mutual Aid Agreement with the Baltimore Police Department, the Campus Police have access to the Baltimore City Police crime lab and other investigating units upon request.

Any victim of, or witness to, a crime should report the incident to any of the following:

- University of Baltimore Police Department – 1<sup>st</sup> Fl of Charles Royal Bldg - (410)837-4444
- Baltimore Police Department - 911
- Dean of Students - Academic Center, room 112, (410)837-4755
- Office of Student Affairs (Law School) - Angelos Law Center, room 707, (410)837-5623
- Counseling Services – Academic Center, room 111, (410)837-5159
- Executive Director for Student Development - Academic Center, room 112, (410)837-5592

It is important to report the incident immediately and to preserve all physical evidence of the sexual assault.

Victims or witnesses may make a voluntary, confidential crime report for inclusion in the annual crime report. Counselors may inform their clients of the opportunity to make such a report.

### *Off-Campus Reporting of Sexual Assaults*

When a report of sexual assault is made to the institution's initial contact, that person will encourage the alleged victim to contact the Baltimore Police Department and medical personnel as soon as possible following the incident to receive guidance in the preservation of evidence needed for proof of criminal assaults and the apprehension and prosecution of assailants. Campus authorities will assist in notification of off-campus authorities at the request of the alleged victim.

Additionally, campus personnel will retain the right to contact law enforcement personnel directly where an issue of campus security is involved. Campus personnel will also assist the alleged victim in obtaining medical attention, if the victim chooses, including providing transportation to the Mercy Medical Center.

### *What To Do If You Are Sexually Assaulted*

Get to a place where you will be safe from further attack. For your own protection, call the police immediately, especially if the assailant is still nearby. The police will help you whether or not you choose to prosecute the assailant.

Call a friend or family member for support.

Get medical attention immediately. The primary purpose of a medical examination following a rape is to check for physical injury, the presence of sexually transmitted diseases or pregnancy as a result of the rape. The secondary purpose of a medical examination is to aid in the police investigation and legal proceedings. So, get medical attention as quickly as possible.

Don't bathe or douche. Bathing or douching might be the first thing you want to do. However, you will literally be washing away valuable evidence. Wait until a doctor has examined you.

Save your clothing. It is all right to change clothes. But save what you were wearing. Your clothing could be used as evidence for prosecution. Place each item of clothing in a separate paper bag for the police.

Report the incident to the police. It is up to you, but reporting a rape isn't the same thing as prosecuting a rape. Prosecution can be determined later. To contact the University Police, call (410)837-4444, 24-hours a day. A number of campus personnel are willing and able to assist victims in reporting assaults to the proper authorities.

If you are a victim of a sexual assault and decide not to notify the police, please secure medical attention and contact any of the victim support resources listed below. The campus will also assist the victim with contacting any of these supporting agencies.

- Turn Around – (410)377-8111 or Hot Line at (410)828-6390
- Maryland Coalition Against Sexual Assault – (410)974-4507
- Baltimore City's Rape Help Line – (443)279-0379

The campus will assist the victim, at their request, in notifying the appropriate law enforcement authorities to file criminal charges. The university will also provide full and prompt cooperation in assessing the appropriate medical attention for the victim, including transportation to a hospital equipped with a sexual assault evidence collection kit.

The university will investigate sexual assault complaints and adjudicate them in accordance with university disciplinary procedures. Both the victim and the accused will be allowed to have witnesses present during the hearing process, and will be notified of the outcome of the university disciplinary process.

UB is committed to protecting reasonable confidentiality of the victim, affording protection against reprisal, and providing due process to those accused of violations. The university will provide other services as appropriate or feasible including alternative class scheduling and psychological support to the extent possible.

An educational and informational campaign to assist with the prevention of sexual assaults will be readily available to students, faculty, and staff. The educational programs are provided through various formats, which



address the issues germane to sexual assault and its prevention, including acquaintance rape, rape, spousal and cohabitant abuse, and self-defense. In addition, there are free pamphlets available on all these topics.

### Victim's Services

Victims of sexual assault have access to counseling through a university-associated psychotherapist or referral to nearby community resources. After a sexual assault has been reported, and upon the request of the alleged victim, the victim shall be offered an alternative academic or employment situation if such an alternative is available, feasible, and appropriate to the facts of the reported assault.

### Student Disciplinary Procedures

Violations of law and university policies and regulations regarding rape or sexual offenses will be subject to prosecution through both legal and civil authorities, and the campus judicial system. The range of university penalties shall include, but are not limited to one or more of the following: alteration of class schedule, disciplinary reprimand, loss of privilege, restitution, disciplinary probation, disciplinary suspension, disciplinary dismissal, and disciplinary expulsion.

The on-campus procedures guarantee that:

- the accuser and the accused are entitled to the same opportunities to have others present during a campus disciplinary proceeding;
- both the accuser and accused shall be informed of the outcome or any campus disciplinary proceeding brought alleging a sexual assault;
- the accuser and the accused will be treated with dignity, courtesy, and professionalism, and
- that while the offense must be reported according to federal reporting mandates and Maryland law, the victim's right to choose the course of action to be or not to be taken will be upheld to the extent possible.

### Employee Disciplinary Procedures

No disciplinary actions will be rendered until a thorough investigation of the alleged offense has been completed.

Violations of laws and university policies and regulations regarding rape or sexual offenses will be subject to prosecution through both legal and civil authorities, and the appropriate employee disciplinary procedures. The range of university penalties shall include, but are not limited to one or more of the following: counseling, reprimand, suspension, or termination.

Employees accused of rape or a sexual offense are entitled to avail themselves of the appropriate grievance process for their category of employment. Information on grievance processes is available from the Human Resources Office. The university procedures guarantee that:

- both the accuser and the accused shall be informed of the disposition of the sexual assault complaint;
- the accuser and the accused will be treated with dignity, courtesy, and professionalism, and
- that while the offense must be reported according to federal reporting mandates and Maryland law, the victim's right to choose the course of action to be or not to be taken will be upheld.

## *Rape and Sexual Offense Awareness — Educational and Counseling Programs*

The university offers numerous educational programs for the awareness and prevention of sexual offenses and counseling services for the victims/survivors of sexual assaults.

Counseling Services offers confidential assessment and referral for treatment using mental health services in the community including individual/group therapy and peer group support. A current list of advocates (survivors of sexual trauma) is maintained for student/employee outreach should the need arise.

The university community is notified of services through prevention programs, university publications, flyers on bulletin boards, and by calling the Office of Student Affairs for specific information.

In cooperation between the Center for Student Involvement and the Campus Police, a Rape Aggression Defense Program (RAD) is offered to female employees and students by a university police officer, certified as a RAD instructor.

Persons wishing more information are encouraged to contact Campus Police, the Center for Student Involvement and/or the Human Resources Office.

## **Campus Sex Crimes Prevention Act**

The Campus Sex Crimes Prevention Act was signed into law on October 28, 2000. The law mandates that institutions of higher education alert faculty, staff and students where they can obtain information concerning registered sex offenders that may frequent a campus. To access this information go to:

[www.dpscs.state.md.us/sorSearch/](http://www.dpscs.state.md.us/sorSearch/)

You can perform a general search or go to the right side of the page and click on "MD Institutions of Higher Education." Also, through the Maryland Sex Offender Alert Line, you can receive a phone call when a convicted sex offender moves into your zip code. Call the Maryland Sex Offender Alert Line at 1-866-559-8017 and enter your phone number and zip code. When the Department of Public Safety and Correctional Services receives notice that a registered sex offender is moving into that area, you will receive a notification call. You will then be directed to the Maryland Sex Offender Registry at [www.socem.info](http://www.socem.info) for more information.

The University of Baltimore Police Department offers these suggestions on [what to do if you're assaulted](http://www.ubalt.edu/about-ub/offices-and-services/university-police/policies/campus-sex-crimes-prevention-act/what-to-do-if-you-are-sexually-assaulted.cfm) - <http://www.ubalt.edu/about-ub/offices-and-services/university-police/policies/campus-sex-crimes-prevention-act/what-to-do-if-you-are-sexually-assaulted.cfm>

# **Policies on Drug and Alcohol Use**

## **General Policy Statement**

The use or abuse of controlled or illegal substances, and alcohol, pose a serious threat to the health and welfare of a large segment of the college student population through a lessening of academic performance, estrangement of social relations, creation of mental health and physiological problems, vandalism, and in some cases bodily injury, illness, and death.

The University of Baltimore drug and alcohol policies are designed to help protect the health and welfare of students, observe state, federal and local laws and maintain an atmosphere and environment appropriate for learning.

### ***Health Risks***

Substance abuse is recognized as the number one public health problem in the United States accounting for about 150,000 deaths annually. This includes deaths from stroke, disease of the heart and liver, and all alcohol and drug related suicides, homicides and accidents. About 30 percent of all those admitted to general hospitals and 50 percent to psychiatric hospitals have detectable substance abuse.

### ***Treatment/Referral***

Persons interested in discussing drug or alcohol related problems are encouraged to contact the University of Baltimore Counseling Center (UBCC) for either counseling or referral services. They are located in room 111 of the Academic Center, 410.837.5159, [counseling@ubalt.edu](mailto:counseling@ubalt.edu), [www.ubalt.edu/counseling](http://www.ubalt.edu/counseling). Besides offering crisis intervention and short-term counseling, the UBCC makes an up-to-date resource directory available. Resources in the directory include a broad range of treatment modalities and support groups. As with any type of health care, confidentiality is always maintained. Additional help can also be found by contacting the:

Addiction Helpline  
1.800.559.9503

Alcohol & Drug Abuse Administration  
[www.maryland-adaa.org](http://www.maryland-adaa.org)

Baltimore County Substance Abuse Program  
410.789.2647

## **Drug Policy**

The University of Baltimore is committed to using all available means to prevent illegal activities on campus. Use, possession, sale, distribution, and being under the influence of controlled substances or illegal substances on University premises or at University-organized activities is strictly prohibited, except as permitted by law.

### ***Violations***

Violations of laws and university policies and regulations regarding the use of controlled/illegal substances and alcohol at on-campus or University-organized activities off-campus are subject to prosecution through both law enforcement authorities and the campus judicial system. Penalties through the latter authority will depend on a

careful review of the facts and circumstances of each individual case, but will take into consideration such factors as the accused person's previous record, the nature of the substance, and the degree of culpability. The range of university penalties shall include, but not be limited to, disciplinary reprimand, loss of privilege, restitution, disciplinary probation, disciplinary suspension, disciplinary dismissal, and disciplinary expulsion.

### ***Legal Sanctions***

Students and employees at the University of Baltimore are subject to federal, state and local laws regarding the possession and distribution of illegal drugs. *Federal Law 21 USCA, sections 841 and 844*, states that it is unlawful to possess, manufacture, distribute or dispense a controlled substance. In addition, the state of Maryland has additional laws dealing with distribution, manufacturing, and possession of controlled substances. Maryland law (*Sections 5-601, 5-602 and 5-607, Criminal Law Article*) states that any persons who unlawfully manufacture, distribute, dispense or possess a controlled dangerous substance may be subject to imprisonment up to 5 years and fines up to \$25,000. *Maryland. Ann. Code Art. 27, section 286 (1989)*, further states that any person who unlawfully manufactures or distributes any controlled dangerous substances may be fined up to \$25,000 and may be imprisoned for up to 20 years for a first offense.

*Federal law 21 USC, sections 841 and 844–845a (1990)*, states that it is unlawful to possess any controlled substance for any illegal purpose. If the substance is cocaine, or contains a cocaine base, the penalty for simple possession is a fine and/or imprisonment from 5 to 20 years. For other illegal drugs, the penalty for simple possession is a fine of at least \$1,000 and/or imprisonment for up to 3 years. The penalties increase if the possession includes intent to manufacture, distribute, or dispense a controlled substance, especially if done so near a public or private elementary, vocational, or secondary school, or a public or private college or university. Additionally, any person who violates this law shall also be liable to the United States for an amount up to \$10,000 in civil penalties.

Convictions related to controlled and/or illegal substances will adversely impact a student's ability to receive federal financial aid.

Also, in Baltimore City, under *Article 19, section 58C of the City Code*, it is illegal to loiter in a certified drug-free zone, with penalties of imprisonment of up to 30 days and a fine of up to \$400.

### **Alcohol Policy**

The University of Baltimore permits the use of alcoholic beverages in designated areas on campus if such use is in conformity with all applicable alcoholic beverage laws and the specific University regulations. The use of alcoholic beverages on campus or at off-campus University sponsored events must also be consistent with the maintenance of a high standard of conduct conducive to learning.

### ***Violations***

Violation of any regulation regarding alcoholic beverages will be adjudicated through the University's judicial system, and where appropriate, through legal action. Students and organizations found to be in violation shall face a range of University sanctions as provided in the Code of Conduct, including but not be limited to, disciplinary reprimand, loss of privilege, restitution, disciplinary probation, disciplinary suspension, disciplinary dismissal, and disciplinary expulsion.

## ***Legal Sanctions***

Students and employees of the University of Baltimore are subject to state laws for possessing, consuming and obtaining alcohol. It is illegal in the state of Maryland for any person under 21 to falsify or misrepresent his or her age to obtain alcohol or to possess alcoholic beverages with the intent to consume them. It is also illegal in most situations to furnish alcohol to a person under 21 or to obtain alcohol on behalf of a person under 21. The penalty is a fine of up to \$500 for a first offense and up to \$1,000 for repeat offenses. Under section *TR16-113* of the *Maryland Annotated Code*, licensees under the age of 21 years are prohibited from driving or attempting to drive a motor vehicle while having alcohol in the licensee's blood. Violation of this license restriction may result in a license suspension or revocation and/or a fine.

All sales, distribution, and consumption of alcoholic beverages, must conform to regulations of the University as set forth herein, to the regulations of the Board of Liquor License Commissioners for Baltimore City, and the laws of the state of Maryland. Specifically, *Article 2B* of the Annotated Code of Maryland (Alcoholic Beverages Law):

1. Prohibits selling or permitting consumption of alcoholic beverages after the prescribed hours (*Section 86*);
2. Prohibits permitting any person to drink any alcoholic beverage not purchased from the license holder on the premises covered by the license and not permitted by the license to be consumed on the premises (*Section 114*);
3. Prohibits selling or furnishing any alcoholic beverages to a minor or a person visibly under the influence of any alcoholic beverage (*Section 18*). The City of Baltimore Liquor Board requires that a one-day liquor license be obtained and displayed at any event where beer and wine are sold. Information about the acquisition of permits is available from the Center for Student Involvement.

## ***Regulations for the Marketing, Sale, Distribution, and Consumption of Alcoholic Beverages at University Events***

All state, federal and local laws must be observed when marketing, selling and consuming alcoholic beverages.

### ***Designated Areas***

Alcoholic beverages may only be served and consumed in areas designated and approved by the Office of Auxiliary Services. When sold by student groups, alcoholic beverages must be approved and ordered through the Center for Student Involvement ten days prior to the event.

### ***Precautionary Measures***

Individuals or organizations sponsoring events on or off-campus are to implement precautionary measures to ensure that alcoholic beverages are not abused, accessible, or served to persons under the legal drinking age (21) or to persons who appear intoxicated. Such measures shall include but not be limited to: identification and age verification checks, wristbands or hand stamps identifying those eligible to drink alcoholic beverages, having designated servers distribute all alcoholic beverages, prohibiting any form of "drinking contest" or game, restricting distribution of free and inexpensive alcoholic beverages, informing and arranging for UB police to be on call for all events, and having nonalcoholic beverages and food available where alcoholic beverages are served.

## ***Advertising/Promotion***

Promotional materials including advertisement of University events may not:

1. Make reference to the amount and price of alcoholic beverages (such as the number of beer kegs available),
2. Encourage any form of alcohol abuse,
3. Place emphasis on quantity and frequency of use,
4. Associate alcohol consumption with the performance of tasks that require skilled reactions such as the operation of motor vehicles or machinery, or
5. Portray drinking as a solution to personal or academic problems of students or as necessary to social, sexual, or academic success. All promotional materials shall note the availability of non-alcoholic beverages as prominently as alcohol. Alcoholic beverages may not be used as inducement to participate in a university/student organization sponsored event. Display or availability of promotional material for both on-campus and off-campus events shall be determined in consultation with the Director for the Center for Student Involvements or his/her designee.

## ***Campus Marketing Programs***

Campus marketing programs which include controlled sampling are permitted but shall conform to all University alcohol regulations, including the availability of alternative nonalcoholic beverages and food. No uncontrolled sampling as part of a campus event is permitted. The consumption of alcoholic beverages shall not be the sole purpose of any promotional activity. Marketing programs should have educational value and subscribe to the philosophy of responsible and legal use of the products represented. Marketers shall support campus alcohol awareness programs that encourage informed and responsible decisions about the use or nonuse of alcoholic beverages.

## ***Free Alcoholic Beverages***

Alcoholic beverages may not be provided as promotions, free awards or prizes to individual students or campus organizations. Free alcoholic beverages may not be served at student events without prior approval from the Director for the Center for Student Involvement or his/her designee.

## **Security Awareness and Crime Prevention Programs**

### **SECURITY AWARENESS:**

During orientations each semester students and employees are informed of services offered by the University of Baltimore Police Department. Video, powerpoint, and lectures outline ways to maintain personal safety on and off campus. Crime prevention programs are offered on a continual basis throughout the academic year or upon request.

A common theme of awareness and crime prevention programs is to encourage the campus community to be aware of their responsibility for their own security and the security of other campus members. The University of Baltimore Police Department's overall message to the students, faculty and staff is to "act as an extra pair of eyes and ears" and report anything that makes them feel uncomfortable or looks suspicious. "If it doesn't look right, it probably isn't - REPORT it!

### CRIME PREVENTION:

- [Rape, Aggression, Defense \(RAD\) training](#)
- Bike patrol program
- Bike Registration Program
- [Daily Crime Log](#)
- Published articles in periodicals
- BETA Team
- IP Surveillance Cameras
- Duress Alarms
- "Gotcha" notices for unattended property, or property left in vehicles, etc.
- Guest speaker series
- Crime Awareness literature
- [Escort Program](#)
- Quality Assurance Report
- Orientation lectures
- [Shuttle Service](#)
- [Safety Tips Web Site](#)

### Rape Aggression Defense Class

Note: Attendance of all sessions is strongly encouraged and a certificate of completion will be issued accordingly.

There will be a \$15 cost to cover the comprehensive reference manual.

A minimum of eight (8) persons is required for the course to commence.

For additional information and to sign up, please contact Sgt. Russell Kemp at 410.837.5584, or Nicole Svehla at 410.837.5529

Stop by the Police Communications on the first floor of the Charles Royal Building.

Send an e-mail to [ubpolicedepartment@ubalt.edu](mailto:ubpolicedepartment@ubalt.edu)

### Daily Log

The University of Baltimore Police Department maintains a daily log of all crimes reported. The log lists the nature, date, time, location, and disposition. The log is open for inspection during normal business hours in the Police Communications Center, 1<sup>st</sup> floor of the Charles Royal Building or via our website at <http://www.ubalt.edu/about-ub/offices-and-services/university-police/campus-safety/daily-log.cfm> . Special arrangements can be made to view the log during non-business hours.