Employee Orientation

Overview

The University of Baltimore recognizes that people are our most important resource for supporting UB’s vision of becoming a dynamic, growing, and vital university. The process of introducing our new employees to UB sets the stage for what will be a long-term, mutually beneficial relationship. Part of that process is new employee orientation. The orientation program is designed to communicate organization culture, expectations for excellence and the foundation for a positive future.

Objectives

At the end of this session, you will be able to:
- Understand the mission, values, and strategic plan
- Understand the various employment types on campus
- Describe the history of UB and UB’s current organizational structure
- Describe the shared governance structure
- Describe the basic requirements of time reporting including leave management
- Understand additional benefits such as SkillSoft, Employee Assistance Program, SECU, Supplemental Retirement, Tuition Remission, etc.
- Locate key resources on the website
- Understand the Performance Management Process including probationary periods
- Understand campus safety initiatives

Core Competencies

Building Relationships and Interpersonal Skills

Approach

Lecture and discussion

Target Audience

All new regular and contingent II employees are required to attend

Time Length

3 hours

Additional Instructions: