BUYER ASSIGNMENTS

Effective September 29, 2021

Nina Baxter
- Real-Estate (Leases)
- Sub-awards
- Insurance
- Financial Transactions
- Revenue Generating Contracts
- Facilities Maintenance goods and services
- Consulting Services
- Printing Services
- Library Requirements (ie: Subscriptions)
- Food and Food Service (ie: Catering)
- Parking and Transportation
- Utilities (Gas, Electric, Petroleum etc.)
- Hazardous Materials
- Police and Public Safety (to include weapons and ammunition)
- Vehicles
- Temporary Staffing Services

Ratonya Harris
- Information Technology (IT) goods and services
- Audio-Visual goods and services
- Office Supplies/Office Furniture (ie: Photocopiers)
- Food and Food Service (ie: Catering)
- Promotional Items
- Photography Services
- Travel and employee reimbursements
- Consulting Services
- Honorariums, student awards and stipends