



UNIVERSITY OF BALTIMORE

ADDENDUM NUMBER TWO

RFP UB-23-BB-08 for Instructional Technology Hardware Upgrade

DATE: March 9, 2023

The following amends the above referenced Solicitation. Receipt of this addendum is to be acknowledged by completing the "Acknowledgement of Receipt of Addenda Form" in Appendix A, and including it with the Proposal.

Note: The numbering of the questions is continued from Addendum Number One.

3. **CHANGE THE DUE DATE FOR PROPOSALS** – The due date for proposal submission has been changed to March 23, 2023, at 3:00 PM.

4. **CHANGE THE DEADLINE FOR QUESTIONS** – The deadline for questions has been changed to March 20, 2023 at 5:00 PM.

5. **QUESTION:** Could I get a copy of the attendee list for the pre-proposal conference?

ANSWER: Yes, the roster has been posted to the Current Solicitations Web Page at <http://www.ubalt.edu/about-ub/offices-and-services/procurement/information-for-merchants/current-ub-solicitations.cfm>

6. **QUESTION:** Could I get a copy of the current equipment list for each of the rooms in the RFP?

ANSWER: We are working to create an equipment list for each of the rooms in the RFP.

7. **QUESTION:** Could I get a copy of the dimensional drawings for each of the rooms?

ANSWER: We are working to make available drawings for each of the rooms.

8. **QUESTION:** How committed is the UBalt to use of Crestron products?

ANSWER: Due to the large installed base, and significant investment in training of both Faculty and Staff, as well as for uniformity of the interface and operation of the systems, which vary from room to room, we are VERY committed to Crestron products. For the purpose of this RFP, The University will not accept substitutes for required Crestron products.

9. QUESTION: What type of classroom technology are you looking to update?

ANSWER: The answer to your question is in the text of the RFP.

10. QUESTION: Are you looking for hardware and software solutions?

ANSWER: Yes. Please read the RFP.

11. QUESTION: Would you be open to and available for a live demo of product?

ANSWER: The University may request oral presentations as part of the Proposal Evaluation process (after we receive written proposals).

12. QUESTION: Is professional development once the technology is installed important?

ANSWER: The RFP calls for training of University of Baltimore Faculty and Staff.

13. QUESTION: How many classrooms are you looking to update?

ANSWER: The RFP currently list 38 rooms. Rooms may be added or removed (as documented in Addenda) at the University's sole discretion.

- 2.4 Building: Learning Commons, 1415 Maryland Avenue; Room: 418
- 2.5 Building: Academic Center, 1420 N. Charles Street; AC Room 332: President's Conference Room
- 2.6 Building: Student Center, 21 W. Mt. Royal Avenue; Room 509 – 510, SC BOGO space
- 2.7 Building: Academic Center, Rooms: 208, 214, 216, 219, 223, 235, 405, 407, 409, 411
- 2.8 Building: Angelos Law Center, 1401 N. Charles Street, Rooms: AL 210, 211, 212, 213, 305, 306, 437
- 2.9 Building: Business Center, 11 W. Mt. Royal Avenue; Rooms: BC 205, 319, 309, 321, 323
- 2.10 Building: Business Center, Room: BC 025 – Large Auditorium
- 2.11 Building: Business Center, Room: BC 019
- 2.12 Building: Business Center, Room: BC 313A
- 2.13 Building: Liberal Arts and Policy, 10 W. Preston Street, Room: LAP 112
- 2.14 Building: Liberal Arts and Policy, 10 W. Preston Street, Rooms: LAP 405, 511
- 2.15 Building: Business Center, Room: BC 015, 223, and 227
- 2.16 Building: Business Center, Room: BC 219
- 2.17 REMOVED
- 2.18 Building: Angelos Law Center Building; Room: AL 1201

14. QUESTION: Is there an existing design for the new upgraded system?

ANSWER: No, each offeror should propose a design. The initial design may be a block diagram or other outline specific enough so that the evaluation committee can understand the design approach. The successful Contractor will be required to create a specific design in cooperation with the University's technical representatives.

15. QUESTION: Is this a design/build task?

ANSWER: Yes, the successful Contractor will be responsible for supplying the hardware cabling, etc, and designing the system installation, and testing the system for functionality.

16. QUESTION: Will special accommodations or allowance for substitutions be given in light of current supply chain delays?

ANSWER: Due to the large installed base, and significant investment in training of both Faculty and Staff, as well as for uniformity of the interface and operation of the systems, which vary from room to room, we are VERY committed to Crestron products. For the purpose of this RFP, at this time, The University will not accept substitutes for required Crestron products.

Other than Crestron equipment, the University is open to proposals that include alternate brands and models of hardware, as long as the alternate can accomplish the functions of the specified product. Likewise, the University is open to suggestion on installation and system integration.

The RFP process allows the University to negotiate with Offerors in the context of the evaluation process. The University may establish a short list of qualified vendors, and work with them to finalize the equipment list and design approach before the RFP is awarded.

17. QUESTION: Will this job be performed in multiple phases?

ANSWER: Performing the work in multiple phases is not a requirement of the RFP. The University will consider proposals that include installation in phases. In light of supply chain problems that may delay the acquisition of some equipment, it may be desirable to complete some rooms earlier, while waiting for hardware for a subsequent installation.

18. QUESTION: Is there a budget cap?

ANSWER: There is a budget cap. The University has decided not to divulge the budget amount at this time.

All other specifications, terms, conditions and dates remain unchanged.
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