Document N: Course and Program Development:

IMPACT AND APPROVAL SIGNATURES

See Course and Program Development Policy and Procedures (www.ubalt.edu/provost) for instructions.

SCHOOL: LAW MSB CAS CPA

CONTACT NAME: Debra L. Stanley PHONE: 410 837-6082

DEPARTMENT/DIVISION: School of Criminal Justice DATE PREPARED: 9/30/13

PROPOSED SEMESTER OF IMPLEMENTATION: ☐ fall ☑ spring YEAR: 2014

TYPE OF ACTION: ☐ add (new) ☐ deactivate ☑ modify ☐ other

LEVEL OF ACTION: ☐ noncredit ☑ undergraduate ☐ graduate ☐ other

ACTION BEING REQUESTED (select one category, either Course Actions or Program Actions):

☐ COURSE ACTIONS

Original Subject Code/Course Number:
CSCE 482

Original Course Title:
Service Learning Seminar

Select one or multiple actions from one of the lists below (review the list of necessary documents and signatures):

1. Experimental Course
2. Course Title
3. Course Credits
4. Course Number
5. Course Level
6. Pre- and Co-Requisite
7. Course Description
8. New Course
9. Deactivate Course
22. Other

PROGRAM ACTIONS

10. Program Requirements
11a. Undergraduate Specialization (24 credits or fewer)
11b. Master's Specialization (12 credits or fewer)
11c. Doctoral Specialization (18 credits or fewer)
12. Minor (add or delete)
13. Closed Site Program
14. Program Suspension
15. Program Reactivation
16a. Certificate Program (UG/G) exclusively within existing degree program
16b. Certificate Program (UG/G) outside of or across degree programs (12 or more credits)
17. Off-Campus Delivery of Existing Programs
18a. Undergraduate Concentration (exceeds 24 credits)
18b. Master's Concentration (exceeds 12 credits)
18c. Doctoral Concentration (exceeds 18 credits)
19. Program Title Change
20. Program Termination
21. New Degree Program
22. Other

ADDITIONAL DOCUMENTATION (check all appropriate boxes of documents included; review the list of necessary documents):

☑ summary proposal (O) ☐ course definition document (P) ☐ full five-page MHEC proposal (Q)

☐ financial tables (MHEC) (R) ☐ other documents as may be required by MHEC/USM (S) ☐ other (T)
**IMPACT REVIEW (review the list of necessary signatures):**

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<tr>
<th>Impacted Entity</th>
<th>Signature</th>
<th>Date</th>
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**APPROVAL SEQUENCE (review the list of necessary signatures):**

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<tbody>
<tr>
<td>A. Department/Division (Chair)</td>
<td>Debra L. Stanley</td>
<td>10-21-13</td>
</tr>
<tr>
<td>B. General Education (for No. 7, 8)</td>
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<td>C. Final Faculty Review Body Within Each School (Chair)</td>
<td>Ruth P. Farber</td>
<td>11-10-13</td>
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<tr>
<td>D. Dean</td>
<td>Laura C. Wilson-Gentry</td>
<td>12-17-13</td>
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<td>E. University Faculty Senate (Chair)</td>
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<td>F. University Council (Chair)</td>
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<tr>
<td>G. Provost and Senior Vice President for Academic Affairs</td>
<td>Curt W. L.</td>
<td>2/14/14</td>
</tr>
<tr>
<td>H. President</td>
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<tr>
<td>I. Board of Regents (notification only)</td>
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<td>J. Board of Regents (approval)</td>
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<td>L. MHEC (approval)</td>
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<td>M. Middle States Association notification</td>
<td>Required only if the University's mission is changed by the action</td>
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1 University Council review (for recommendation to the president or back to the provost) shall be limited to curricular or academic policy issues that may potentially affect the University's mission and strategic planning, or have a significant impact on the generation or allocation of its financial resources.
**Document O: Course and Program Development: SUMMARY PROPOSAL**

See Course and Program Development Policy and Procedures (www.ubalt.edu/provost) for instructions.

**SCHOOL:**
- LAW
- MSB
- CAS
- CPA

**CONTACT NAME:** Debra L. Stanley  
**PHONE:** 410 837-6082

**DEPARTMENT/DIVISION:** School of Criminal Justice  
**DATE PREPARED:** 9/30/13

**PROPOSED SEMESTER OF IMPLEMENTATION:** fall  
**YEAR:** 2014

**ACTION BEING REQUESTED** (select one category, either Course Actions or Program Actions):
- **COURSE ACTIONS**
- **PROGRAM ACTIONS**

**Original Subject Code/Course Number:** CSCE 482

**Original Course Title:** Service Learning Seminar

**NEW TITLE:** Capstone Seminar

**SUBJECT CODE/COURSE NO.** CSCE 482  
**CREDITS** 3

**FOR CHANGES TO EXISTING COURSES:**

<table>
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<th>OLD TITLE</th>
<th>SUBJECT CODE/COURSE NO.</th>
<th>CREDITS</th>
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<td>CSCE 482</td>
<td>3</td>
</tr>
<tr>
<td>NEW TITLE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capstone Seminar</td>
<td>CSCE 482</td>
<td>3</td>
</tr>
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</table>
DESCRIBE THE REQUESTED COURSE/PROGRAM ACTION (additional pages may be attached if necessary):

Request a course title and course description modification. The proposed changes are below:

CSCE 482 - Capstone Seminar

Focuses on the integration of concepts and ideas drawn from each of the core course requirements. Each student develops an original capstone project based on a real world problem/solution in collaboration with a community organization. The capstone project will be designed in consultation with the CSCE program director. Permission of program director required.

SET FORTH THE RATIONALE FOR THIS PROPOSAL:

The rational for the course modifications are to to add clarity to the purpose and scope of the course. The course description will provide students who are preparing to enroll in the course with the goals and expectations of the course. The new course description is more in line with the recently revised degree program in Community Studies and Civic Engagement Programs.
1. DATE PREPARED
9-30-13

2. PREPARED BY
Debra L. Stanley

3. DEPARTMENT/DIVISION
School of Criminal Justice

4. COURSE NUMBER(S) with SUBJECT CODE(S)
CSCE 482

5. COURSE TITLE
Capstone Seminar

6. CREDIT HOURS
3

7. CATALOG DESCRIPTION
Focuses on the integration of concepts and ideas drawn from each of the core course requirements. Each student develops an original capstone project based on a real world problem/solution in collaboration with a community organization. The capstone project will be designed in consultation with the CSCE program director. Permission of program director required.

8. PREREQUISITES
CSCE 200, 300, 301, 302, 306, 311, 315, 400, 412, and 481.

9. COURSE PURPOSE (how the course is to be used in the curriculum; e.g., required for the major, elective, etc.)
This course will be used as a part of the core in the curriculum.

10. GENERAL EDUCATION AREA (if applicable; e.g., social sciences, humanities, mathematics, etc.)
NA

11. COURSE TYPE/COMPONENT (clinical, continuance, discussion, field studies, independent study, laboratory, lecture, practicum, research, seminar, supervision, thesis research, tutorial or workshop; this must match PeopleSoft 9.0 coding, so check with your dean’s office if you are unsure of the correct entry)
Lecture, research, and supervision

Summer 2010
12. FACULTY QUALIFIED TO TEACH COURSE

Debra L. Stanley, Tiffany Parkman, Bridal Pearson, Ed Gibson, Heather L. Pfeifer

13. CONTENT OUTLINE

* independent project development and research
* final project
* oral presentation

14. LEARNING GOALS

* understand the knowledge, theories, skills and practical application learned in the CSCE degree core courses.

15. ASSESSMENT STRATEGIES

The learning goals will be assessed through final project and oral presentation.

16. SUGGESTED TEXT(S) and MATERIALS (e.g. textbooks, equipment, software, etc., that students must purchase)

none

17. SPECIAL GRADING OPTIONS (if applicable)

NA

18. SUGGESTED CLASS SIZE

12-18

19. LAB FEES (if applicable)

NA