**Document N: Course and Program Development:**

**IMPACT AND APPROVAL SIGNATURES**

See Course and Program Development Policy and Procedures (www.ubalt.edu/provost) for instructions.

**SCHOOL:**
- [ ] LAW
- [ ] MSB
- [ ] CAS
- [ ] CPA

**CONTACT NAME:** Cheryl Wilson  
**PHONE:** X5203

**DEPARTMENT/DIVISION:** School of Communications Design  
**DATE PREPARED:** 9/1/13

**PROPOSED SEMESTER OF IMPLEMENTATION:**
- [ ] fall
- [ ] spring  
**YEAR:** 2014

**TYPE OF ACTION:**
- [ ] add (new)
- [ ] deactivate
- [ ] modify
- [ ] other

**LEVEL OF ACTION:**
- [ ] noncredit
- [ ] undergraduate
- [ ] graduate
- [ ] other

**ACTION BEING REQUESTED (select one category, either Course Actions or Program Actions):**

**COURSE ACTIONS**
- [✓] 2. Course Title
- [ ] 3. Course Credits
- [ ] 4. Course Number
- [ ] 5. Course Level
- [ ] 6. Pre- and Co-Requisite
- [ ] 7. Course Description
- [ ] 8. New Course
- [ ] 9. Deactivate Course
- [ ] 22. Other

**PROGRAM ACTIONS**
- [ ] 10. Program Requirements
- [ ] 11a. Undergraduate Specialization (24 credits or fewer)
- [ ] 11b. Master’s Specialization (12 credits or fewer)
- [ ] 11c. Doctoral Specialization (18 credits or fewer)
- [ ] 12. Minor (add or delete)
- [ ] 13. Closed Site Program
- [ ] 14. Program Suspension
- [ ] 15. Program Reactivation
- [ ] 16a. Certificate Program (UG/G) exclusively within existing degree program
- [ ] 16b. Certificate Program (UG/G) outside of or across degree programs (12 or more credits)
- [ ] 17. Off-Campus Delivery of Existing Programs
- [ ] 18a. Undergraduate Concentration (exceeds 24 credits)
- [ ] 18b. Master’s Concentration (exceeds 12 credits)
- [ ] 18c. Doctoral Concentration (exceeds 18 credits)
- [ ] 19. Program Title Change
- [ ] 20. Program Termination
- [ ] 21. New Degree Program
- [ ] 22. Other

**ADDITIONAL DOCUMENTATION** (check the appropriate boxes of documents included; review the list of necessary documents and signatures):

- [✓] summary proposal (O)
- [ ] course definition document (P)
- [ ] full five-page MHEC proposal (Q)
- [ ] financial tables (MHEC) (R)
- [ ] other documents as may be required by MHEC/USM (S)
- [ ] other (T)

Summer 2010
IMPACT REVIEW (review the list of necessary signatures):

<table>
<thead>
<tr>
<th>Impacted Entity</th>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Library</td>
<td></td>
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<tr>
<td>b. OTS</td>
<td></td>
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<tr>
<td>c. University Relations</td>
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<td>d. Admissions</td>
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<tr>
<td>e. Records</td>
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</table>

APPROVAL SEQUENCE (review the list of necessary signatures):

<table>
<thead>
<tr>
<th>Approval Level</th>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Department/Division (Chair)</td>
<td></td>
<td>9/13/13</td>
</tr>
<tr>
<td>B. General Education (for No. 7, 8)</td>
<td></td>
<td>1/22/14</td>
</tr>
<tr>
<td>C. Final Faculty Review Body Within Each School (Chair)</td>
<td></td>
<td>1/22/14</td>
</tr>
<tr>
<td>D. Dean</td>
<td></td>
<td>11/14</td>
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<tr>
<td>E. University Faculty Senate (Chair)</td>
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<tr>
<td>F. University Council (Chair)</td>
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<tr>
<td>G. Provost and Senior Vice President for Academic Affairs</td>
<td></td>
<td>3/10/13</td>
</tr>
<tr>
<td>H. President</td>
<td></td>
<td></td>
</tr>
<tr>
<td>I. Board of Regents (notification only)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>J. Board of Regents (approval)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>K. MHEC (notification only)</td>
<td></td>
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<tr>
<td>L. MHEC (approval)</td>
<td></td>
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<tr>
<td>M. Middle States Association notification Required only if the University’s mission is changed by the action</td>
<td></td>
<td></td>
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</tbody>
</table>

1 University Council review (for recommendation to the president or back to the provost) shall be limited to curricular or academic policy issues that may potentially affect the University’s mission and strategic planning, or have a significant impact on the generation or allocation of its financial resources.

Summer 2010
Document O: Course and Program Development: SUMMARY PROPOSAL

See Course and Program Development Policy and Procedures (www.ubalt.edu/provost) for instructions.

SCHOOL: O LAW  O MSB  O CAS  O CPA

CONTACT NAME: Cheryl Wilson  PHONE: x5203

DEPARTMENT/DIVISION: School of Communications Design  DATE PREPARED: 9/1/13

PROPOSED SEMESTER OF IMPLEMENTATION:  O fall  O spring  YEAR: 2014

ACTION BEING REQUESTED (select one category, either Course Actions or Program Actions):

COURSE ACTIONS

Original Subject Code/Course Number:
ENGL354

Original Course Title:
Images of Love

Select one or multiple actions from one of the lists below (review the list of necessary documents and signatures):

1. Experimental Course
2. Course Title
3. Course Credits
4. Course Number
5. Course Level
6. Pre- and Co-Requisite
7. Course Description
8. New Course
9. Deactivate Course
10. Program Requirements
11a. Undergraduate Specialization (24 credits or fewer)
11b. Master’s Specialization (12 credits or fewer)
11c. Doctoral Specialization (18 credits or fewer)
12. Minor (add or delete)
13. Closed Site Program
14. Program Suspension
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16a. Certificate Program (UG/G) exclusively within existing degree program
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18b. Master’s Concentration (exceeds 12 credits)
18c. Doctoral Concentration (exceeds 18 credits)
19. Program Title Change
20. Program Termination
21. New Degree Program
22. Other

For changes to existing courses:

OLD TITLE
Images of Love

NEW TITLE
Love in Literature

SUBJECT CODE/COURSE NO.
ENGL354  CREDITS 3

SUBJECT CODE/COURSE NO.
ENGL354  CREDITS 3
DESCRIPT THE REQUESTED COURSE/PROGRAM ACTION (additional pages may be attached if necessary):

Course title change from ENGL354: Images of Love to ENGL354: Love in Literature

SET FORTH THE RATIONALE FOR THIS PROPOSAL:

The current course title is both vague and misleading—students sometimes think they are taking an art history course. While the study of visual images may comprise part of the course, the new title better reflects the emphasis on the study of literature.