**IMPACT AND APPROVAL SIGNATURES**

See Course and Program Development Policy and Procedures (www.ubalt.edu/provost) for instructions.

**SCHOOL:**
- **LAW**
- **MSB**
- **CAS**
- **CPA**

**CONTACT NAME:** Boram Yi  
**PHONE:** 410-837-4128

**DEPARTMENT/DIVISION:** Legal, Ethical, and Historical Studies  
**DATE PREPARED:** 9/19/12

**PROPOSED SEMESTER OF IMPLEMENTATION:**  
- Fall
- Spring  
**YEAR:** 2013

**TYPE OF ACTION:**
- **Add (new)**
- **Deactivate**
- **Modify**

**LEVEL OF ACTION:**
- **Noncredit**
- **Undergraduate**
- **Graduate**

**ACTION BEING REQUESTED** (select one category, either Course Actions or Program Actions):

**COURSE ACTIONS**

<table>
<thead>
<tr>
<th>Original Subject Code/Course Number:</th>
<th>Original Program Title:</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIST 495</td>
<td></td>
</tr>
</tbody>
</table>

**PROGRAM ACTIONS**

<table>
<thead>
<tr>
<th>Original Program Title:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Select one or multiple actions from one of the lists below (review the list of necessary documents and signatures):

**COURSE ACTIONS**

<table>
<thead>
<tr>
<th>1. Experimental Course</th>
<th>2. Pre- and Co-Requisite</th>
</tr>
</thead>
<tbody>
<tr>
<td>3. Course Title</td>
<td>4. Pre- and Co-Requisite</td>
</tr>
<tr>
<td>5. Course Credits</td>
<td>6. Course Level</td>
</tr>
<tr>
<td>7. Course Number</td>
<td>8. New Course</td>
</tr>
<tr>
<td>9. Deactivate Course</td>
<td>22. Other</td>
</tr>
</tbody>
</table>

**PROGRAM ACTIONS**

<table>
<thead>
<tr>
<th>1. Undergraduate Specialization (24 credits or fewer)</th>
<th>2. Master's Specialization (12 credits or fewer)</th>
</tr>
</thead>
<tbody>
<tr>
<td>3. Doctoral Specialization (18 credits or fewer)</td>
<td>4. Minor (add or delete)</td>
</tr>
<tr>
<td>5. Program Reactivation</td>
<td>6. Closed Site Program</td>
</tr>
<tr>
<td>7. Program Suspension</td>
<td>8. Certificate Program (UG/G) outside of or across degree programs (12 or more credits)</td>
</tr>
<tr>
<td>9. Off-Campus Delivery of Existing Programs</td>
<td>10. Program Requirements</td>
</tr>
<tr>
<td>11. Undergraduate Concentration (exceeds 24 credits)</td>
<td>12. Master's Concentration (exceeds 12 credits)</td>
</tr>
<tr>
<td>13. Doctoral Concentration (exceeds 18 credits)</td>
<td>14. Program Title Change</td>
</tr>
<tr>
<td>15. New Degree Program</td>
<td>16. Certificate Program (UG/G) exclusively within existing degree program</td>
</tr>
<tr>
<td>17. Off-Campus Delivery of Existing Programs</td>
<td>18. Undergraduate Concentration (exceeds 24 credits)</td>
</tr>
<tr>
<td>18. Master's Concentration (exceeds 12 credits)</td>
<td>19. Program Title Change</td>
</tr>
<tr>
<td>19. Doctoral Concentration (exceeds 18 credits)</td>
<td>20. Program Termination</td>
</tr>
<tr>
<td>20. Program Termination</td>
<td>21. New Degree Program</td>
</tr>
<tr>
<td>21. New Degree Program</td>
<td>22. Other</td>
</tr>
</tbody>
</table>

**ADDITIONAL DOCUMENTATION** (check all appropriate boxes of documents included; review the list of necessary documents):

- [ ] Summary Proposal (O)  
- [ ] Course Definition Document (P)  
- [ ] Full Five-Page MHEC Proposal (Q)

- [ ] Financial Tables (MHEC) (R)  
- [ ] Other Documents as may be required by MHEC/USM (S)  
- [ ] Other (T)
**IMPACT REVIEW** (review the list of necessary signatures):

<table>
<thead>
<tr>
<th>Impacted Entity</th>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Library</td>
<td></td>
<td></td>
</tr>
<tr>
<td>☐ no impact</td>
<td>☐ impact statement attached</td>
<td></td>
</tr>
<tr>
<td>b. OTS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>☐ no impact</td>
<td>☐ impact statement attached</td>
<td></td>
</tr>
<tr>
<td>c. University Relations</td>
<td></td>
<td></td>
</tr>
<tr>
<td>☐ no impact</td>
<td>☐ impact statement attached</td>
<td></td>
</tr>
<tr>
<td>d. Admissions</td>
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<td></td>
</tr>
<tr>
<td>☐ no impact</td>
<td>☐ impact statement attached</td>
<td></td>
</tr>
<tr>
<td>e. Records</td>
<td></td>
<td></td>
</tr>
<tr>
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<td></td>
</tr>
</tbody>
</table>

**APPROVAL SEQUENCE** (review the list of necessary signatures):

<table>
<thead>
<tr>
<th>Approval Level</th>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Department/Division (Chair)</td>
<td>Field King</td>
<td>10/19/12</td>
</tr>
<tr>
<td>B. General Education (for No. 7, 8)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>C. Final Faculty Review Body Within Each School (Chair)</td>
<td>Miguel</td>
<td>12/4/12</td>
</tr>
<tr>
<td>D. Dean</td>
<td>Daniel B. Rey</td>
<td>1/9/13</td>
</tr>
<tr>
<td>E. University Faculty Senate (Chair)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>F. University Council (Chair)¹</td>
<td></td>
<td></td>
</tr>
<tr>
<td>G. Provost and Senior Vice President for Academic Affairs</td>
<td></td>
<td>2/20/13</td>
</tr>
<tr>
<td>H. President</td>
<td></td>
<td></td>
</tr>
<tr>
<td>I. Board of Regents (notification only)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>J. Board of Regents (approval)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>K. MHEC (notification only)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>L. MHEC (approval)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>M. Middle States Association notification</td>
<td>Required only if the University’s mission is changed by the action</td>
<td></td>
</tr>
</tbody>
</table>

¹ University Council review (for recommendation to the president or back to the provost) shall be limited to curricular or academic policy issues that may potentially affect the University's mission and strategic planning, or have a significant impact on the generation or allocation of its financial resources.
Document O: Course and Program Development: SUMMARY PROPOSAL

See Course and Program Development Policy and Procedures (www.ubalt.edu/provost) for instructions.

SCHOOL:  
- LAW  
- MSB  
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- CPA

CONTACT NAME: Boram Yi  
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DEPARTMENT/DIVISION: Legal, Ethical, and Historical Studies  
DATE PREPARED: 9/19/12

PROPOSED SEMESTER OF IMPLEMENTATION:  
- fall  
- spring  
YEAR: 2013

ACTION BEING REQUESTED (select one category, either Course Actions or Program Actions):

- COURSE ACTIONS
- PROGRAM ACTIONS

Original Subject Code/Course Number: HIST 495

Original Course Title: Senior Seminar in History

Select one or multiple actions from one of the lists below (review the list of necessary documents and signatures):

COURSE ACTIONS
- 1. Experimental Course
- 2. Course Title
- 3. Course Credits
- 4. Course Number
- 5. Course Level
- 6. Pre- and Co-Requisite
- 7. Course Description
- 8. New Course
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For changes to existing courses:

OLD TITLE  
NEW TITLE

SUBJECT CODE/COURSE NO.  CREDITS  
SUBJECT CODE/COURSE NO.  CREDITS

Summer 2010
DESCRIBE THE REQUESTED COURSE/PROGRAM ACTION (additional pages may be attached if necessary):

Change HIST 495 Senior Seminar in History from an elective to major capstone course.
Add two pre-Requisites, HIST 295 The Historian's Toolkit (formerly HIST 300 Exploring the Past) and HIST 395 Historiography (New).

SET FORTH THE RATIONALE FOR THIS PROPOSAL:

The history faculty agreed that we wanted graduating seniors to have a conceptual understanding of historical work—analyzing primary sources, weighing evidence, and debating historical interpretations—but we had no culminating course in place with which to measure both student and departmental success. The need for a capstone course has been addressed not only by our faculty, but by external reviewers of the program review conducted in 2011. As a result, the faculty unanimously voted to implement a senior capstone course for all history majors. By modifying an existing elective, HIST 495 Senior Seminar, to a capstone core requirement, the program seeks to provide an opportunity for all history majors to express their creativity and demonstrate their conceptual understanding of historical works. Students' final work, which may be a traditional research paper, or a project portfolio, will be used to assess the learning outcomes of the program, which will then help the program make necessary adjustments in its learning outcomes and develop more effective pedagogy.
The HIST 495 Senior Seminar is a capstone course for history major. This seminar-style class will provide students with an opportunity to express their creativity and demonstrate their conceptual understanding of historical works—analyzing primary sources, weighing evidence, and debating historical interpretations. Students' final work can be a traditional research paper, or a project portfolio, depending on their major concentration. This 3 credit-course is one of the three core requirements. Students need to earn a C- or higher to fulfill this major requirement.
9. **COURSE PURPOSE** (how the course is to be used in the curriculum; e.g., required for the major, elective, etc.)

This course will satisfy 3 credits of the history core requirements.

10. **GENERAL EDUCATION AREA** (if applicable; e.g., social sciences, humanities, mathematics, etc.) None

11. **COURSE TYPE/COMPONENT** (clinical, continuance, discussion, field studies, independent study, laboratory, lecture, practicum, research, seminar, supervision, thesis research, tutorial or workshop; this must match PeopleSoft 9.0 coding, so check with your dean’s office if you are unsure of the correct entry) research seminar

12. **FACULTY QUALIFIED TO TEACH COURSE**

Prof. BoRam Yi, or any full-time history faculty.

13. **CONTENT OUTLINE**

The following topics will be covered:
- Philosophy of history
- Historiography
- Changing directions of historical research
- Primary and secondary sources of evidence
- Interpreting and organizing evidence
- The World Wide Web and historical research
- How to research a history topic
- How to write a research paper
- How to make a research portfolio

14. **LEARNING GOALS**

By the end of the semester students should be able to demonstrate their conceptual understanding of historical work by
- analyzing primary and secondary sources
- interpreting and organize evidence
- debating historical interpretations
- completing an original research/creative project
- presenting the final work in class

15. **ASSESSMENT STRATEGIES**

The strategy may vary depending on instructors. However, the instructor will use students' final work, either a traditional research paper, or
a project portfolio, to assess the learning outcomes of the program. This assessment is critical to help the program make necessary adjustments in its learning outcomes and develop more effective pedagogy.

16. SUGGESTED TEXT(S) and MATERIALS (e.g. textbooks, equipment, software, etc., that students must purchase)


17. SPECIAL GRADING OPTIONS (if applicable) None

18. SUGGESTED CLASS SIZE

15

19. LAB FEES (if applicable) None