Document N: Course and Program Development:
IMPACT AND APPROVAL SIGNATURES

See Course and Program Development Policy and Procedures (www.ubalt.edu/provost) for instructions.

SCHOOL: ◉ LAW ○ MSB ○ CAS ○ CPA

CONTACT NAME: Laurie Beth Harow **PHONE:** x4457

DEPARTMENT/DIVISION: School of Law **DATE PREPARED:** 1/14/16

PROPOSED SEMESTER OF IMPLEMENTATION: ◉ fall ○ spring **YEAR:** 2016

TYPE OF ACTION: ◉ add (new) ○ deactivate ○ modify ○ other

LEVEL OF ACTION: ○ noncredit ○ undergraduate ◉ graduate ○ other

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ACTION BEING REQUESTED (select one category, either Course Actions or Program Actions):

◉ ***COURSE ACTIONS*** ○ ***PROGRAM ACTIONS***

Original Subject Code/Course Number:

LAWF 903

Original Course Title:

Financial Foundations for Family Lawyers

Original Program Title:

*Select one or multiple actions from **one** of the lists below (review the list of necessary documents and signatures):*

	COURSE ACTIONS
	1. Experimental Course
	2. Course Title
	3. Course Credits
	4. Course Number
	5. Course Level
	6. Pre- and Co-Requisite
	7. Course Description
✓	8. New Course
	9. Deactivate Course
	22. Other

	PROGRAM ACTIONS
	10. Program Requirements
	11a. Undergraduate Specialization (Fewer than 24 credits)
	11b. Master's Specialization (Fewer than 12 credits)
	11c. Doctoral Specialization (Fewer than 18 credits)
	12. Minor (add or delete)
	13. Closed Site Program
	14. Program Suspension
	15. Program Reactivation
	16a. Certificate Program (UG/G) exclusively within existing degree program
	16b. Certificate Program (UG/G) outside of or across degree programs (12 or more credits)
	17. Off-Campus Delivery of Existing Programs
	18a. Undergraduate Concentration (24 or more credits)
	18b. Master's Concentration (12 or more credits)
	18c. Doctoral Concentration (18 or more credits)
	19. Program Title Change
	20. Program Termination
	21. New Degree Program
	22. Other

ADDITIONAL DOCUMENTATION (check all appropriate boxes of documents included; *review the list of necessary documents*):

☐ summary proposal (O) ☑ course definition document (P) ☐ full five-page MHEC proposal (Q)

☐ financial tables (MHEC) (R) ☐ other documents as may be required by MHEC/USM (S) ☐ other (T)

IMPACT REVIEW *(review the list of necessary signatures)*:

Impacted Entity	Signature	Date
a. Library ☐ no impact ☐ impact statement attached		
b. OTS ☒ no impact ☐ impact statement attached		2/3/16
c. University Relations ☐ no impact ☐ impact statement attached		
d. Admissions ☒ no impact ☐ impact statement attached		2-3-16
e. Records ☒ no impact ☐ impact statement attached		2/3/16

APPROVAL SEQUENCE *(review the list of necessary signatures)*:

Approval Level	Signature	Date
A. Department/Division (Chair)		
B. General Education (for No. 7, 8)		
C. Final Faculty Review Body Within Each School (Chair)	Michele Gilman	2-2-16
D. Dean		2-2-16
E. University Faculty Senate (Chair)		2/3/16
F. University Council (Chair)[1]		
G. Provost and Senior Vice President for Academic Affairs		2/3/16
H. President	Kent Schmoke	2/3/16
I. Board of Regents (notification only)		
J. Board of Regents (approval)		
K. MHEC (notification only)		
L. MHEC (approval)		
M. Middle States Association notification	Required only if the University's mission is changed by the action	

[1] University Council *review* (for recommendation to the president or back to the provost) shall be limited to curricular or academic policy issues that may potentially affect the University's mission and strategic planning, or have a significant impact on the generation or allocation of its financial resources.

Document O: Course and Program Development: SUMMARY PROPOSAL

See Course and Program Development Policy and Procedures (www.ubalt.edu/provost) for instructions.

SCHOOL: ◉ LAW ○ MSB ○ CAS ○ CPA

CONTACT NAME: Laurie Beth Harow **PHONE:** x4457

DEPARTMENT/DIVISION: School of Law **DATE PREPARED:** 1/14/16

PROPOSED SEMESTER OF IMPLEMENTATION: ◉ fall ○ spring **YEAR:** 2016

ACTION BEING REQUESTED (select one category, either Course Actions or Program Actions):

◉ ***COURSE ACTIONS*** ○ ***PROGRAM ACTIONS***

Original Subject Code/Course Number:

LAWF 903

Original Course Title:

Financial Foundations for Family Lawyers

Original Program Title:

Select one or multiple actions from one of the lists below (review the list of necessary documents and signatures):

	COURSE ACTIONS
	1. Experimental Course
	2. Course Title
	3. Course Credits
	4. Course Number
	5. Course Level
	6. Pre- and Co-Requisite
	7. Course Description
✓	8. New Course
	9. Deactivate Course
	22. Other

	PROGRAM ACTIONS
	10. Program Requirements
	11a. Undergraduate Specialization (Fewer than 24 credits)
	11b. Master's Specialization (Fewer than 12 credits)
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	15. Program Reactivation
	16a. Certificate Program (UG/G) exclusively within existing degree program
	16b. Certificate Program (UG/G) outside of or across degree programs (12 or more credits)
	17. Off-Campus Delivery of Existing Programs
	18a. Undergraduate Concentration (24 credits or more)
	18b. Master's Concentration (12 credits or more)
	18c. Doctoral Concentration (18 credits or more)
	19. Program Title Change
	20. Program Termination
	21. New Degree Program
	22. Other

For changes to existing courses:

OLD TITLE		**SUBJECT CODE/COURSE NO.**		**CREDITS**	
NEW TITLE	Financial Foundations for Family Lawyers	**SUBJECT CODE/COURSE NO.**	LAWF 903	**CREDITS**	3

DESCRIBE THE REQUESTED COURSE/PROGRAM ACTION (additional pages may be attached if necessary):

New course part of the new post-JD certificate program in Family Law.

SET FORTH THE RATIONALE FOR THIS PROPOSAL:

New course part of the new post-JD certificate program in Family Law. See full proposal for outline of new program.

PROPOSAL FOR NEW COURSE TITLED "FINANCIAL FOUNDATIONS FOR FAMILY LAWYERS"
Post-JD Certificate in Family Law

Course Title:	Financial Foundations for Family Lawyers
Credit Hours:	3
Course Prerequisites:	None
Type of Course:	Seminar/Workshop
Open Enrollment:	Yes
Suggested Class Size:	12–15

Catalog Description:

Financial Foundations for Family Lawyers

This course is designed to provide an overview of the financial matters that lawyers confront in family law cases. The course will cover: financial fundamentals, such as types of property and income; taxation; preparing financial facts, such as valuation practices and preparation of key documents; and addressing certain problems concerning financial matters, among other topics.

Content Outline

I. Overview

II. Financial Fundamentals

A. Marital Property/Non-Marital Property
1. Theory and Tracing
   a. Theory
   b. Tracing
   c. Increase in value
   d. Miscellaneous
2. Types
   a. Property
      i. Real estate
      ii. Intangible personal property:
         (I) Sole proprietorships
         (II) Corporations
         (III) Several types of partnerships
         (IV) Limited liability companies
         (V) Estates
         (VI) Trusts
   b. Debt
      i. Credit card
      ii. Home equity
      iii. Loans from family
      iv. Tax debts
      v. Business debts
      vi. Judgments
      vii. Marital debt

3. Understanding important documents
    a. Personal financial account statements, policies and agreements (e.g., bank accounts, brokerage accounts, credit card, life insurance, pre-nuptials)
    b. Real estate documents
    c. Business financial statements (e.g., P&L, balance sheets, entity agreements, employee benefit packages, insurance, loans)
    d. Trust documents

B. Income
1. Types
    a. Earned income
    b. Bonuses
    c. Dividends and interest
    a. Retirement account distributions
    b. Gains from investment
    c. Public benefits
    d. Stock options, restricted shares, phantom stock
    e. Closely-held business income
2. Understanding important documents
    a. Personal financial account statements (e.g., pay stubs, bank accounts, brokerage accounts, retirement accounts)

C. Taxation
1. Taxation of various income types
2. Alimony income tax issues (deduction, recapture, re-characterization)
3. Estate tax and portability
4. Understanding tax returns

III. Preparing the financial facts in divorce , child support, alimony, and marital property cases

A. Beginning the process
1. Knowing what documents to ask for
2. How to get information from the other party
3. Laying out the financial facts for the client – i.e., explaining how much it would cost to collect financial facts and go to trial vs. settlement.

B. Valuation practices
1. Valuation methods and understanding reports and expert testimony
2. *Grant v. Zich*, fn. 9
3. Bangs formula (coverture fraction) vs. defined contribution growth for retirement accounts
4. Calculating and using marital vs. non-marital components of various asset types
5. Obtaining a business valuation, including when you need it (IRS circular definition, calculation methods, professional vs. personal goodwill)

C. Preparation of key documents
   1. Calculating child support under the guidelines – sole, shared, above taxable income vs. child support income; knowing how SASI-Calc (Maryland Child Support Calculator) works
   2. Finding and using alimony guidelines
   3. Preparing a Long Form Financial Statement
   4. Preparing a Joint Marital Property Worksheet

IV. Problem-solving regarding financial matters

A. Transferring interests
B. Hidden income and assets
C. Valuation problems
D. Estate tax problems (e.g., use/negotiation of unused estate tax exclusions)
E. Determining income/alimony when income fluctuates year to year
F. Helping the financially naïve spouse
G. Deciding to hire a business valuation expert when the client cannot afford one
H. Bankruptcy in connection with divorce
I. Preparing pre-nuptial agreements
J. Preparing separation agreements

Student Learning Outcomes

Student learning outcomes include:

- Computing the financial needs of a family in a separation or divorce
- Analyzing financial documents related to a separation or divorce
- Negotiating the division of assets in connection with a divorce
- Integrating a family's financial situation in court documents
- Calculating child support under different scenarios

Assessment Strategies

1. Short answer/multiple choice exam on material covered in Part II of course outline – one third of overall grade.
2. Preparation of documents/complex instruments and possible oral presentations, to be done on team basis, on material covered in Part III of course outline – one third of overall grade.
3. Essay exam on material covered in Part IV of course outline – one third of overall grade.

Course Materials

1. Fader's Maryland Family Law (5th Edition)
2. Cases to be assigned by instructor.
3. Handouts and sample documents to be provided by instructor.

Individuals Qualified and Interested in Teaching the Course

Professor Fred Brown, University of Baltimore School of Law (full-time faculty)

Hadrian Hatfield
Hadrian N. Hatfield, Shareholder (Family Law; AAML; IAML), Shulman Rogers Gandal Pordy & Ecker, P.A., represents clients who want creative, informed, and thoughtful solutions to complex family law problems. His in-depth knowledge and extensive experience range from cases with high-stakes and strong emotions to interstate and international situations. Mr. Hatfield is fluent in French and has worked on international law issues at the U.S. Department of State. Local and overseas clients often consult him on international family law matters such as:

- International Pre-Nuptial Agreements;
- Divorce litigation in two countries at the same time;
- Foreign located marital assets;
- International alimony and child support issues; and
- Custody and visitation rights in international relocation or parental child abduction situations.

He is hands-on involved in crafting settlements, trying cases, and arguing appeals in the courts of Maryland and the District of Columbia. His ability and effectiveness have been recognized by an AV rating from Martindale Hubbell, Fellowships in the American Academy of Matrimonial Lawyers (AAML) and in the International Academy of Matrimonial Lawyers (IAML), and repeated inclusion among the top family law practitioners by *Washingtonian Magazine*, *Super Lawyers* and *Best Lawyers*.

Mr. Hatfield represents many clients who are in mediation and is himself an accomplished mediator. He has made private mediation part of his practice for over fifteen years, including mediation of international divorce and Hague Convention issues. Mr. Hatfield participated in the pilot ABA International Family Mediation training in 2013. He is also a member of the Maryland Program for Mediator Excellence (MPME), the Maryland Council for Dispute Resolution (MCDR), and a founding member of the Collaborative Divorce Association, Inc. in Montgomery County, Maryland.

Mr. Hatfield has written articles for publication on a variety of family law topics, including international aspects of divorce. He also regularly teaches continuing legal education on a variety of topics to a national audience of family law attorneys and for the Maryland State, District of Columbia, and Montgomery County Bar Associations.

Education
- Faculte de Droit de Nice, Nice, France, Major: International Law, 1984
- Vanderbilt University School of Law, Nashville, Tennessee, Juris Doctor, 1983 Law Journal: Vanderbilt Journal of Transnational Law, 1982-1983
- University of Central Arkansas, Conway, Arkansas, B.A., 1980 with Honors

Glenn Cooper
Glenn M. Cooper is the chair and senior member of Paley Rothman's Litigation and Family Law practices. He frequently appears before federal and state courts at both the trial and appellate levels and before arbitration panels and professional disciplinary boards. The majority of his practice is devoted to complex business, financial, commercial, and domestic litigation involving significant business issues. Mr. Cooper's cases have helped shape the current state of the law in a number of areas. He is among a select group of active lawyers who have briefed and argued multiple civil cases in Maryland's Court of Appeals. He also has earned the respect of his colleagues, having represented lawyers and law firms in Montgomery County.

Mr. Cooper frequently lectures before legal and professional associations and has authored significant articles on business issues. He was named the 2014 "DC Family Law Lawyer of the Year" by *Best Lawyers in America*. He has been recognized as one of the top attorneys in Maryland and Washington DC by Super Lawyers and has been among "Maryland Top 10" (2015), the "Maryland Top 100" (2012 – 2015), "Maryland Top 50" (2009 – 2011; this list no longer exists) and "DC Top 100" (2008 – 2014). He has been chosen as one of the top family law attorneys by Washingtonian Magazine on each of the occasions when selections were made and for the past six years has been recognized as a "Top Divorce Attorney" by the magazine. He is included in "Best Lawyers in America (2006-2016)," "Maryland Super Lawyers (2007-2015)," "Washington DC Super Lawyers (2007-2015) and "Who's Who in American Law." His closing argument in St. Luke Evangelical Lutheran Church v. Smith (cited below) was included as an example of eloquence in Stein, Closing Arguments, §403.50.

Committed to serving the legal community, Mr. Cooper is past President of both the Montgomery County, Maryland Bar Foundation and the Bar Association of Montgomery County (BAMC). He previously was a member of the BAMC's Executive Committee and has served as a member of the Bar Foundation's Executive Committee for more than 10 years. Mr. Cooper is a past Treasurer of both organizations and was a member of long standing and then Chair of the Maryland State Bar Association Committee on Ethics. He was the ABA Delegate from Montgomery County and the Chair of the Local Pro Bono Committee for Montgomery County, Maryland.

Mr. Cooper is a Fellow of the American College of Trial Lawyers and a Fellow of the American Academy of Matrimonial Lawyers. He is admitted to practice before a variety of federal and state courts, including the U.S. Supreme Court. He is a member of the American Bar Association, the Maryland State Bar Association, the District of Columbia Bar Association, and the Bar Association of Montgomery County, Maryland. He is also a Fellow of the Maryland State Bar Association, a Bar Leader of the Montgomery County Bar Association, and a Fellow of the American Bar Foundation.

He received his J.D. from the University of Maryland Francis King Carey School of Law, where he was a member of the Law Review and the Order of the Coif and received the Simon E. Sobeloff Prize for distinction in Constitutional Law.

Education
J.D., *with honors*, University of Maryland School of Law, 1973
B.A., University of Maryland, 1970