**Document N: Course and Program Development:**  
**IMPACT AND APPROVAL SIGNATURES**

See Course and Program Development Policy and Procedures (www.ubalt.edu/provost) for instructions.

**SCHOOL:**  
- LAW  
- MSB  
- CAS  
- CPA

**CONTACT NAME:** Don Haynes/Laura Wilson-Gentry  
**PHONE:** 6106/6102

**DEPARTMENT/DIVISION:** School of Public and International Affairs/CPA Dean's Office  
**DATE PREPARED:** 3/11/13

**PROPOSED SEMESTER OF IMPLEMENTATION:**  
- fall  
- spring  
**YEAR:** 2013

**TYPE OF ACTION:**  
- add (new)  
- deactivate  
- modify  
- other

**LEVEL OF ACTION:**  
- noncredit  
- undergraduate  
- graduate  
- other

**ACTION BEING REQUESTED** (select one category, either Course Actions or Program Actions):

- **COURSE ACTIONS**
  - Original Subject Code/Course Number: GVPP 279  
  - Original Course Title: Special Topics in International Affairs

- **PROGRAM ACTIONS**
  - Original Program Title:

Select one or multiple actions from one of the lists below (review the list of necessary documents and signatures):

**COURSE ACTIONS**
- 1. Experimental Course  
- 2. Course Title  
- 3. Course Credits  
- 4. Course Number  
- 5. Course Level  
- 6. Pre- and Co-Requisite  
- 7. Course Description  
- 8. New Course  
- 9. Deactivate Course  
- 22. Other

**PROGRAM ACTIONS**
- 10. Program Requirements  
- 11a. Undergraduate Specialization (24 credits or fewer)  
- 11b. Master's Specialization (12 credits or fewer)  
- 11c. Doctoral Specialization (18 credits or fewer)  
- 12. Minor (add or delete)  
- 13. Closed Site Program  
- 14. Program Suspension  
- 15. Program Reactivation  
- 16a. Certificate Program (UG/G) exclusively within existing degree program  
- 16b. Certificate Program (UG/G) outside of or across degree programs (12 or more credits)  
- 17. Off-Campus Delivery of Existing Programs  
- 16a. Undergraduate Concentration (exceeds 24 credits)  
- 18b. Master's Concentration (exceeds 12 credits)  
- 18c. Doctoral Concentration (exceeds 18 credits)  
- 19. Program Title Change  
- 20. Program Termination  
- 21. New Degree Program  
- 22. Other

**ADDITIONAL DOCUMENTATION** (check all appropriate boxes of documents included; review the list of necessary documents):

- ✔ summary proposal (O)  
- ✔ course definition document (P)  
- ✔ full five-page MHEC proposal (Q)  
- ✔ financial tables (MHEC) (R)  
- ✔ other documents as may be required by MHEC/USM (S)  
- ✔ other (T)

Summer 2010
IMPACT REVIEW (review the list of necessary signatures):

<table>
<thead>
<tr>
<th>Impacted Entity</th>
<th>Signature</th>
<th>Date</th>
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<tr>
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<td>b. OTS</td>
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<td>c. University Relations</td>
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APPROVAL SEQUENCE (review the list of necessary signatures):

<table>
<thead>
<tr>
<th>Approval Level</th>
<th>Signature</th>
<th>Date</th>
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<tbody>
<tr>
<td>A. Department/Division (Chair)</td>
<td>Aug 11, 13</td>
<td>3/1/13</td>
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<tr>
<td>B. General Education (for No. 7, 8)</td>
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<tr>
<td>C. Final Faculty Review Body Within Each School (Chair)</td>
<td></td>
<td>4/2/13</td>
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<tr>
<td>D. Dean</td>
<td></td>
<td>4/2/13</td>
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<tr>
<td>E. University Faculty Senate (Chair)</td>
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<td>F. University Council (Chair) 1</td>
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<tr>
<td>G. Provost and Senior Vice President for Academic Affairs</td>
<td></td>
<td>4/16/2013</td>
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<tr>
<td>H. President</td>
<td></td>
<td></td>
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<tr>
<td>I. Board of Regents (notification only)</td>
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<tr>
<td>J. Board of Regents (approval)</td>
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<tr>
<td>K. MHEC (notification only)</td>
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<td>L. MHEC (approval)</td>
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<tr>
<td>M. Middle States Association notification</td>
<td>Required only if the University's mission is changed by the action</td>
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</tbody>
</table>

1 University Council review (for recommendation to the president or back to the provost) shall be limited to curricular or academic policy issues that may potentially affect the University's mission and strategic planning, or have a significant impact on the generation or allocation of its financial resources.
**Document O: Course and Program Development: SUMMARY PROPOSAL**

See Course and Program Development Policy and Procedures (www.ubalt.edu/provost) for instructions.

**SCHOOL:**
- LAW
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**CONTACT NAME:** Don Haynes/Laura Wilson-Gentry  
**PHONE:** 6106/6102

**DEPARTMENT/DIVISION:** School of Public and International Affairs/CPA Dean's Office  
**DATE PREPARED:** 3/11/13

**PROPOSED SEMESTER OF IMPLEMENTATION:**  
- fall
- spring  
**YEAR:** 2013

**ACTION BEING REQUESTED** (select one category, either Course Actions or Program Actions):

- **COURSE ACTIONS**
- **PROGRAM ACTIONS**

**Original Subject Code/Course Number:** GVPP 279

**Original Course Title:** Special Topics in International Affairs

Select one or multiple actions from one of the lists below (review the list of necessary documents and signatures):

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<td></td>
<td>21. New Degree Program</td>
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<td></td>
<td>22. Other</td>
</tr>
</tbody>
</table>

For changes to existing courses:

**OLD TITLE**

**SUBJECT CODE/COURSE NO.**

**CREDITS**

**NEW TITLE**

**SUBJECT CODE/COURSE NO.**

**CREDITS**
DESCRIBE THE REQUESTED COURSE/PROGRAM ACTION (additional pages may be attached if necessary):

To create a lower division special topics course for International Studies.

SET FORTH THE RATIONALE FOR THIS PROPOSAL:

This course will permit the International Studies and Government and Public Policy Programs to offer special topics courses in International Studies for lower division students. Currently the only special topics course in this program is at the 4XX level which either dissuades lower students from taking the course as they think that it may be too advanced or if the course is offered with content appropriate to lower division students, then the university is giving upper level credit for lower level material.
1. DATE PREPARED
March 1, 2013

2. PREPARED BY
Don Haynes

3. DEPARTMENT/DIVISION
College of Public Affairs / School of Public and International Affairs

4. COURSE NUMBER(S) with SUBJECT CODE(S)
GVPP279

5. COURSE TITLE
Special Topics in International Affairs

6. CREDIT HOURS
3

7. CATALOG DESCRIPTION
Exploration of topics in international affairs. Content varies depending upon the interests of faculty and students and may include studies in comparative or regional politics, international or global issues, or issues in foreign policy. Course may be repeated when topic changes.

8. PREREQUISITES
Depends on course topic and level of difficulty.

9. COURSE PURPOSE (how the course is to be used in the curriculum; e.g., required for the major, elective, etc.)
Elective course.

10. GENERAL EDUCATION AREA (if applicable; e.g., social sciences, humanities, mathematics, etc.)

11. COURSE TYPE/COMPONENT (clinical, continuance, discussion, field studies, independent study, laboratory, lecture, practicum, research, seminar, supervision, thesis research, tutorial or workshop; this must match PeopleSoft 9.0 coding, so check with your dean’s office if you are unsure of the correct entry)
Varies depending on course content—most likely lecture.
12. FACULTY QUALIFIED TO TEACH COURSE

Adjunct faculty; full-time faculty: Haynes, Bacquiero, Swaim, Henderson, Sheehan

13. CONTENT OUTLINE

Varies depending on specific course content.

14. LEARNING GOALS

Any course offered under this umbrella topics course number will focus on meeting the University Learning Goal #2:

Connect knowledge with choices and actions that engage others in diverse foreign, regional, and global communities.

Outcomes: This set of skills is demonstrated by the ability to:

a. Understand the basis for conflict and cooperation in the international arena.
b. Critically assess the current state of affairs in selected topic area.
c. Reflect on how one’s own attitudes and beliefs are different from those of other cultures and communities.
d. Articulate the interconnectedness of global, regional, local and personal interests.

15. ASSESSMENT STRATEGIES

One or more of the following procedures are recommended as strategies for assessing learning outcomes in this area. This will be highly dependent on the nature of the course offering.

- Written or oral presentations about issues related to international studies and/or understanding and assessing conflict in the international arena.
- Development of specific before and after assessments to be administered at the beginning and end of the course to assess acquisition of relevant knowledge, skills and abilities in this area.

16. SUGGESTED TEXT(S) and MATERIALS (e.g. textbooks, equipment, software, etc., that students must purchase)

Depends on the nature of the course.

17. SPECIAL GRADING OPTIONS (if applicable)

18. SUGGESTED CLASS SIZE

25

19. LAB FEES (if applicable)