

**DOCUMENT N: COURSE AND PROGRAM DEVELOPMENT COVER SHEET**

See Course and Program Development Policy and Procedures for Instructions

<b>SCHOOL:</b> LAW <input type="checkbox"/> MSB <input type="checkbox"/> YGCLA <input checked="" type="checkbox"/>	<b>Contact Name:</b> Elaine Johnson	<b>Phone:</b> 837-6683
<b>DEPARTMENT / DIVISION:</b> Division of Applied Behavioral Sciences		
<b>SHORT DESCRIPTION OF PROPOSAL</b> (state name of action item 1-20 and course name, code & number / program affected):		
8. Add new course APPL 627 Child and Adolescent Therapy/ M.S. in Applied Psychology; Cert. in Prof. Counseling Studies		
<b>PROPOSED SEMESTER OF IMPLEMENTATION:</b> Fall <input checked="" type="checkbox"/> Spring <input type="checkbox"/> Year: 2008		

<b>Box 1: TYPE OF ACTION</b>	ADD(NEW) <input checked="" type="checkbox"/>	DEACTIVATE <input type="checkbox"/>	MODIFY <input type="checkbox"/>	OTHER <input type="checkbox"/>
<b>Box 2: LEVEL OF ACTION</b>	Non-Credit <input type="checkbox"/>	Undergraduate <input type="checkbox"/>	Graduate <input checked="" type="checkbox"/>	OTHER <input type="checkbox"/>

<b>Box 3: ACTION ITEM</b> (check appropriate boxes)		DOCUMENTS REQUIRED (see box 4 below)	IMPACT REVIEWS (see box 5 on back)	APPROVAL SEQUENCE (see box 6 on back)
	1. Experimental Course <sup>1</sup>	NOP	a, c, e	AC
	2. Course Title	NO		ABCD
	3. Course Credits	NO		ABCD
	4. Course Number	NO		ABCD
	5. Course Level	NO		ABCD
	6. Pre & Co-Requisite	NO		ABCD
	7. Course Description	NOP		ABCDEF
<input checked="" type="checkbox"/>	8. New Course	NOP		ABCDEF
	9. Deactivate a Course	NO		ABCDEF
	10. Program Requirements	NO	b, c, d, e	ABCDEF
	11a. UG Specialization (24 credits or less)	NO	a, b, c, d, e	ABCDEF
	11b. Masters Specialization (12 credits or less)	NO	a, b, c, d, e	ABCDEF
	11c. Doctoral Specialization (18 credits or less)	NO	a, b, e	ABCDEF
	12. Closed Site Program	NOT	e	ABCDHIK
	13. Program Suspension <sup>9</sup>	NO,5	a, e	ABCDEGIK
	14a. Certificate Program (ug/g) exclusively within existing degree program	NO	a, c, e	ABCDEFHIK
	14b. Certificate Program (ug/g) where degree programs do not exist or where courses are selected across degree programs (12 or more credits)	NOQR, 6	a, c, e	ABCDEFHJL
	15. Off-Campus Delivery of Existing Program	NO, 4	a, b, c, e	ABCDHIL
	16a. UG Concentration (exceeds 24 credit hours)	NO, 5	a, c, d, e	ABCDEFHJL
	16b. Masters Concentration (exceeds 12 credit hours)	NO, 5	a, c, d, e	ABCDEFHJL
	16c. Doctoral Concentration (exceeds 18 credit hours)	NO, 5	a, c, d, e	ABCDEFHJL
	17. Program Title Change	NO, 5	a, c, d, e	ABCDEFHJL
	18. Program Termination	NO, 10	d, e	ABCDEFHIK
	19. New Degree Program	NOQR, 3,8	a, c, d, e	ABCDEFHJL
	20. Other	Varies	Varies	Varies

<b>Box 4: DOCUMENTATION (check boxes of documents included)</b>				
<input checked="" type="checkbox"/>	N.	This Cover Sheet	<input type="checkbox"/>	Q. Full 5-page MHEC Proposal
<input checked="" type="checkbox"/>	O.	Summary Proposal	<input type="checkbox"/>	R. Financial Tables (MHEC)
<input checked="" type="checkbox"/>	P.	Course Definition Document	<input type="checkbox"/>	S. Contract
			<input type="checkbox"/>	T. Other

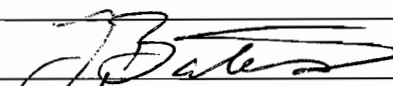

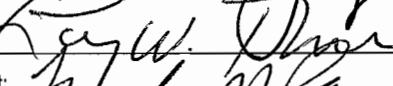
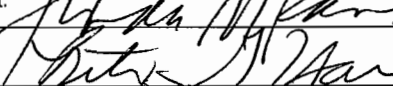
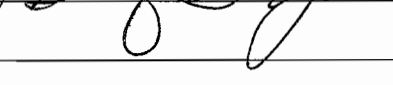
- Approval of experimental course automatically lapses after two offerings unless permanently approved as a new course.
- Codes: a) Library Services (Langsdale or Law)      b) Office of Technology Services      c) University Relations      d) Admissions
- Letter of Intent is required by USM at least 30 days before a full proposal can be submitted. Letter of Intent requires only the approval of the dean and the provost and is forwarded to USM by the Office of the Provost.
- One-page letter to include: Program title & degree/certificate to be awarded; resources requirements; need and demand; similar programs; method of instruction; and oversight and student services (MHEC requirement)
- One-page letter with description and rationale (MHEC requirement)
- One or two-page document that describes: centrality to mission; market demand; curriculum design; adequacy of faculty resources; and assurance program will be supported with existing resources. (MHEC requirement)
- Learning objectives, assessment strategies; fit with UB strategic plan
- Joint Degree Program or Primary Degree Programs require submission of MOU w/ program proposal. (MHEC requirement)
- Temporary suspension of program to examine future direction; time not to exceed two years. No new students admitted during suspension, but currently enrolled students must be given opportunity to satisfy degree requirements.

**DOCUMENT N: COURSE AND PROGRAM DEVELOPMENT COVER SHEET (Page 2 of 2)**

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<b>SHORT DESCRIPTION OF PROPOSAL</b> (state name of action item 1-20 and course name, code & number / program affected):
8. Add new course APPL 627 Child and Adolescent Therapy/ M.S. in Applied Psychology; Cert. in Prof. Counseling Studies

10. Provide:
- evidence that the action is consistent with UB mission and can be implemented within the existing program resources of the institution.
  - proposed date after which no new students will be admitted into the program;
  - accommodation of currently enrolled students in the realization of their degree objectives;
  - treatment of all tenured and non-tenured faculty and other staff in the affected program;
  - reallocation of funds from the budget of the affected program; and
  - existence at other state public institutions of programs to which to redirect students who might have enrolled in the program proposed for abolition.
11. University Council *review* (for a recommendation to the President or back to the Provost) shall be limited to curricular or academic policy issues that may potentially affect the University's mission and strategic planning, or have a significant impact on the generation or allocation of its financial resources.

<b>Box 5: IMPACT REVIEW</b> procedures for authorized signers)	SIGNATURES (see	DATE
a. Library <input type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	Director or designee:	
b. OTS <input type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	CIO or designee:	
c. University Relations <input type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	Director or designee:	
d. Admissions <input type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	Director or designee:	
e. Records <input type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	Registrar or designee:	

<b>Box 6: APPROVAL SEQUENCE</b> APPROVAL SIGNATURES		DATE
A. Department / Division	Chair: 	10-31-07
B. Final faculty review body within each School	Chair: 	11.12.07
C. College Dean	Dean: 	11/27/07
D. Provost and Senior Vice President for Academic Affairs	Provost: 	11/28/07
E. Curriculum Review Committee (UFS subcommittee)	Chair: 	12/4/07
F. University Faculty Senate (UFS option)	Chair:	
G. University Council (see # 11 above)	Chair:	
H. President	President:	
I. Board of Regents – notification only		
J. Board of Regents – approval		
K. MHEC – notification only		
L. MHEC – approval		

**DOCUMENT O: SUMMARY PROPOSAL**

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<b>DEPARTMENT / DIVISION:</b> Division of Applied Behavioral Sciences		
<b>SHORT DESCRIPTION OF PROPOSAL (state action item 1-23 and course name &amp; number or program affected):</b>		
8. Add new course APPL 627 Child and Adolescent Therapy/ M.S. in Applied Psychology; Cert. in Prof. Counseling Studies		
<b>PROPOSED SEMESTER OF IMPLEMENTATION:</b> Fall <input checked="" type="checkbox"/> Spring <input type="checkbox"/> Year: 2008		

**O-1: Briefly describe what is being requested:**

It is proposed that a child and adolescent therapy course, offered as an experimental course in Spring of 2007 and Fall of 200<sup>7</sup>, be made a permanent course offering.

For new courses or changes in existing courses (needed by Registrar)

<b>OLD Title:</b>	<b>Course # / HEGIS Code:</b> APPL 629.185	<b>Credits:</b> 3
<b>NEW Title:</b> Child and Adolescent Therapy	<b>Course # / HEGIS Code:</b> APPL 627	<b>Credits:</b> 3

**O-2: Set forth the rationale for the proposal:**

Child and adolescent therapy fills an important niche in the course offerings for the counseling track of the Applied Psychology master's program. It is also an elective for students in the Certificate in Professional Counseling Studies program. In the latter program, students must complete 60 credits to qualify for licensure as Professional Counselors in Maryland and most other states. This requires several electives beyond required coursework that UB offers. We need to offer a full 60 credits of counseling courses, which we currently do not have as permanent course offerings. Child and adolescent therapy is a needed skill set in the profession. This course has become a sought-after course among students, and the demand for it is expected to continue.

## **Document P: Required Format for Course Definition Document**

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1. **Date Prepared:** 10/27/2007
2. **Prepared by:** Elaine Johnson, Ph.D.
3. **Department:** Division of Applied Behavioral Sciences
4. **Course Number(s), including HEGIS code(s):** APPL 627
5. **Course Title:** Child and Adolescent Therapy
6. **Credit Hours:** 3
7. **Catalog Description (Paragraph should reflect general aims and nature of the course)**
8. This course is designed to provide students with an understanding of the psychological disorders of childhood and adolescent, and how to treat them. The course covers the assessment, diagnosis and treatment of disorders that typically arise in childhood or adolescence. It covers a broad range of disorders, and examines the factors that contribute to their development as well as current treatments.
9. **Prerequisites:** APPL 606
10. **Faculty qualified to teach course**  
Dr. Elaine Johnson, Dr. Courtney Gasser, Dr. Josef Passley
11. **Course Type / Component (clinical, continuance, discussion, field studies, independent study, laboratory, lecture, seminar, supervision, thesis research, workshop)**  
  
Lecture/Discussion
12. **Suggested approximate class size:** 20-25
13. **Content Outline**
  1. Intro to Child Psychopathology
  2. Theories and Causes of Abnormal Behavior
  3. History Taking and Mental Status Examination
  4. Attention-Deficit/Hyperactivity Disorder
  5. Conduct Disorders
  6. Anxiety Disorders
  7. Mood Disorders
  8. Mental Retardation
  9. Autism and Childhood-Onset Schizophrenia
  10. Communication and Learning Disorders

11. Health Related and Substance Use Disorders
12. Eating Disorders and Related Conditions
13. Child Maltreatment and Non-Accidental Trauma

#### **14. Learning Goals**

By the end of the semester students will be able to

1. apply different theories to explain the causes of child psychopathology.
2. describe the biological, genetic, and environmental etiologies of the major child disorders.
3. conduct a thorough child clinical interview which will obtain the information needed for a diagnosis.
4. identify and categorize different types of childhood psychological problems.
5. describe the past and current trends in the field of child psychopathology

#### **15. Assessment Strategies (course)**

Options: Classroom discussion and participation, research paper, exams

#### **16. Suggested Text(s) and Materials (example: textbooks, equipment, software, etc.)**

Mash, E., & Wolfe, D. (2007). *Abnormal Child Psychology*. (3rd ed.). Belmont, CA: Wadsworth/Thomson Learning.

Jongsma, A., Peterson, M., & McInnis, W. (2006). *The Child Psychotherapy Treatment Planner*. (4<sup>th</sup> ed.). Hoboken, NJ: John Wiley & Sons, Inc.

Passley, J. (2006). *Single Parenting in the 21<sup>st</sup> Century and Beyond*. Victoria, BC: Trafford Publishing.