

DOCUMENT N: COURSE AND PROGRAM DEVELOPMENT COVER SHEET

See Course and Program Development Policy and Procedures for Instructions

SCHOOL: LAW <input type="checkbox"/> MSB <input type="checkbox"/> YGCLA <input checked="" type="checkbox"/>	Contact Name: Kathleen J. Block, Ph.D.	Phone: 6083
DEPARTMENT / DIVISION: Criminology, Criminal Justice and Social Policy		
SHORT DESCRIPTION OF PROPOSAL (state name of action item 1-20 and course name, code & number / program affected): Program Requirements: Bachelor of Science in Criminal Justice		
PROPOSED SEMESTER OF IMPLEMENTATION: Fall <input checked="" type="checkbox"/> Spring <input type="checkbox"/> Year: 2007		

Box 1: TYPE OF ACTION	ADD(NEW) <input type="checkbox"/>	DEACTIVATE <input type="checkbox"/>	MODIFY <input checked="" type="checkbox"/>	OTHER <input type="checkbox"/>
Box 2: LEVEL OF ACTION	Non-Credit <input type="checkbox"/>	Undergraduate <input checked="" type="checkbox"/>	Graduate <input type="checkbox"/>	OTHER <input type="checkbox"/>

Box 3: ACTION ITEM (check appropriate boxes)		DOCUMENTS REQUIRED (see box 4 below)	IMPACT REVIEWS (see box 5 on back)	APPROVAL SEQUENCE (see box 6 on back)
<input type="checkbox"/>	1. Experimental Course ¹	NOpa, c, eAC		
<input type="checkbox"/>	2. Course Title	NO		ABCD
<input type="checkbox"/>	3. Course Credits	NO		ABCD
<input type="checkbox"/>	4. Course Number	NO		ABCD
<input type="checkbox"/>	5. Course Level	NO		ABCD
<input type="checkbox"/>	6. Pre & Co-Requisite	NO		ABCD
<input type="checkbox"/>	7. Course Description	NOP		ABCD
<input type="checkbox"/>	8. New Course	NOP		ABCDEF
<input type="checkbox"/>	9. Deactivate a Course	NO		ABCDEF
<input checked="" type="checkbox"/>	10. Program Requirements	NO	b, c, d, e	ABCDEF
<input type="checkbox"/>	11a. UG Specialization (24 credits or less)	NO	a, b, c, d, e	ABCDEF
<input type="checkbox"/>	11b. Masters Specialization (12 credits or less)	NO	a, b, c, d, e	ABCDEF
<input type="checkbox"/>	11c. Doctoral Specialization (18 credits or less)	NO	a, b, e	ABCDEF
<input type="checkbox"/>	12. Closed Site Program	NOT	e	ABCDHIK
<input type="checkbox"/>	13. Program Suspension ⁹	NO,5	a, e	ABCDEGIK
<input type="checkbox"/>	14a. Certificate Program (ug/g) exclusively within existing degree program	NO	a, c, e	ABCDEFHIK
<input type="checkbox"/>	14b. Certificate Program (ug/g) where degree programs do not exist or where courses are selected across degree programs (12 or more credits)	NOQR, 6	a, c, e	ABCDEFHJL
<input type="checkbox"/>	15. Off-Campus Delivery of Existing Program	NO, 4	a, b, c, e	ABCDEFHIL
<input type="checkbox"/>	16a. UG Concentration (exceeds 24 credit hours)	NO, 5	a, c, d, e	ABCDEFHJL
<input type="checkbox"/>	16b. Masters Concentration (exceeds 12 credit hours)	NO, 5	a, c, d, e	ABCDEFHJL
<input type="checkbox"/>	16c. Doctoral Concentration (exceeds 18 credit hours)	NO, 5	a, c, d, e	ABCDEFHJL
<input type="checkbox"/>	17. Program Title Change	NO, 5	a, c, d, e	ABCDEFHJL
<input type="checkbox"/>	18. Program Termination	NO, 10	d, e	ABCDEFHIK
<input type="checkbox"/>	19. New Degree Program	NOQR, 3,8	a, c, d, e	ABCDEFHJL
<input type="checkbox"/>	20. Other	Varies	Varies	Varies

Box 4: DOCUMENTATION (check boxes of documents included)

<input checked="" type="checkbox"/>	N. This Cover Sheet	<input type="checkbox"/>	Q. Full 5-page MHEC Proposal	<input type="checkbox"/>	T. Other
<input checked="" type="checkbox"/>	O. Summary Proposal	<input type="checkbox"/>	R. Financial Tables (MHEC)	<input type="checkbox"/>	
<input type="checkbox"/>	P. Course Definition Document	<input type="checkbox"/>	S. Contract	<input type="checkbox"/>	

- Approval of experimental course automatically lapses after two offerings unless permanently approved as a new course.
- Codes: a) Library Services (Langsdale or Law) b) Office of Technology Services c) University Relations d) Admissions
- Letter of Intent is required by USM at least 30 days before a full proposal can be submitted. Letter of Intent requires only the approval of the dean and the provost and is forwarded to USM by the Office of the Provost.
- One-page letter to include: Program title & degree/certificate to be awarded; resources requirements; need and demand; similar programs; method of instruction; and oversight and student services (MHEC requirement)
- One-page letter with description and rationale (MHEC requirement)
- One or two-page document that describes: centrality to mission; market demand; curriculum design; adequacy of faculty resources; and assurance program will be supported with existing resources. (MHEC requirement)
- Learning objectives, assessment strategies; fit with UB strategic plan
- Joint Degree Program or Primary Degree Programs require submission of MOU w/ program proposal. (MHEC requirement)
- Temporary suspension of program to examine future direction; time not to exceed two years. No new students admitted during suspension, but currently enrolled students must be given opportunity to satisfy degree requirements.
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DOCUMENT N: COURSE AND PROGRAM DEVELOPMENT COVER SHEET (Page 2 of 2)

SCHOOL: LAW <input type="checkbox"/> MSB <input type="checkbox"/> YGCLA <input checked="" type="checkbox"/>
SHORT DESCRIPTION OF PROPOSAL (state name of action item 1-20 and course name, code & number / program affected):
Program Requirements: Bachelor of Science in Criminal Justice

11. Provide:
- evidence that the action is consistent with UB mission and can be implemented within the existing program resources of the institution.
 - proposed date after which no new students will be admitted into the program;
 - accommodation of currently enrolled students in the realization of their degree objectives;
 - treatment of all tenured and non-tenured faculty and other staff in the affected program;
 - reallocation of funds from the budget of the affected program; and
 - existence at other state public institutions of programs to which to redirect students who might have enrolled in the program proposed for abolition.
11. University Council *review* (for a recommendation to the President or back to the Provost) shall be limited to curricular or academic policy issues that may potentially affect the University's mission and strategic planning, or have a significant impact on the generation or allocation of its financial resources.

Box 5: IMPACT REVIEW	SIGNATURES (see procedures for authorized signers)	DATE
a. Library <input checked="" type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	Director or designee: <i>Sydney Peter Falbach</i>	11/7/06
b. OTS <input checked="" type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	CIO or designee: <i>Don King</i>	11/6/06
c. University Relations <input type="checkbox"/> No impact <input checked="" type="checkbox"/> Impact statement attached	Director or designee: <i>Catherine Heidecker</i>	11/6/06
d. Admissions <input type="checkbox"/> No impact <input checked="" type="checkbox"/> Impact statement attached	Director or designee: <i>Ann [unclear]</i> (same impact as UR)	11.7.06
e. Records <input checked="" type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	Registrar or designee: <i>[unclear]</i>	11/6/06

Box 6: APPROVAL SEQUENCE	APPROVAL SIGNATURES	DATE
A. Department / Division	Chair: <i>Debra Stanley</i>	11/7/06
B. Final faculty review body within each School	Chair: <i>Margaret J. Pothoff</i>	11/14/06
C. College Dean	Dean: <i>Greg W. [unclear]</i>	11/20/06
D. Provost and Senior Vice President for Academic Affairs	Provost: <i>Judith [unclear]</i>	11/27/06
E. Curriculum Review Committee (UFS subcommittee)	Chair: <i>Myranda [unclear]</i>	12/4/06
F. University Faculty Senate (UFS option)	Chair:	
G. University Council (see # 11 above)	Chair:	
H. President	President:	
I. Board of Regents – notification only		
J. Board of Regents – approval		
K. MHEC – notification only		
L. MHEC – approval		
M. Middle States Association notification	Required only if the mission of the University is changed by the action	

Impact Statement From the Office of University Relations

These changes could potentially affect the undergraduate and graduate catalogs—which the Office of University Relations currently manages and produces—as well as other recruitment publications that contain this type of specific academic material. The timing of the final approval for these changes will be a determining factor in our ability to incorporate the new information in a timely fashion in any related materials that are on our production schedule.

UNIVERSITY OF BALTIMORE

DOCUMENT O: SUMMARY PROPOSAL

See Course and Program Development Policy and Procedures for Instructions

SCHOOL: LAW <input type="checkbox"/> MSB <input type="checkbox"/> YGCLA <input checked="" type="checkbox"/>	Contact Name: Kathleen J. Block, Ph.D.	Phone: 6083
DEPARTMENT / DIVISION: Criminology, Criminal Justice and Social Policy		
SHORT DESCRIPTION OF PROPOSAL (state action item 1-23 and course name & number or program affected):		
Program Requirements: Bachelor of Science in Criminal Justice		
PROPOSED SEMESTER OF IMPLEMENTATION: Fall <input checked="" type="checkbox"/> Spring <input type="checkbox"/> Year: 2007		

O-1: Briefly describe what is being requested:

A revision of the Bachelor of Science in Criminal Justice program (1) to incorporate lower-division major requirements to meet the needs of new FSP students and transfer students who enter UB; and (2) to specify course prerequisites.

For new courses or changes in existing courses (needed by Registrar)		
OLD Title:	Course # / HEGIS Code:	Credits:
NEW Title:	Course # / HEGIS Code:	Credits:

O-2: Set forth the rationale for the proposal:

(1) The rationale for identifying lower division requirements is to be able to meet the needs of FSP students who select BSCJ as their major while continuing to serve the BSCJ transfer population.

(2) The proposed specification of prerequisites is intended to increase students' academic success in their coursework by requiring them to be exposed to preliminary materials important to that success.

PROGRAM NAME Bachelor of Science in Criminal Justice

PROGRAM DIRECTOR: Kathleen J. Block, Ph.D.

DEGREE REQUIREMENTS

LOWER DIVISION REQUIREMENTS – 60 credits

General Education – 34 credits

English Composition (3)

Mathematics (3) – MATH 115 Introductory Statistics

Oral Communication (3)

Literature (3)

History or Philosophy (3)

Fine Arts (3)

Computer Literacy (3)

Social and Behavioral Science 1 (3)

Social and Behavioral Science 2 (3)

Biological and Physical Science:

 Laboratory course (4)

 Non-laboratory course (3)

Freshman Seminar - 2 credits

IDIS 101 First Year Seminar: Applied Learning and Study Skills

Major Requirements – 6 credits

MATH 115 Introductory Statistics (3)

CRJU 200 Criminal Justice (3) Examines the fundamental concepts of the criminal justice field; the history, philosophy, social development and operations of police, courts, and corrections in a democratic society; and criminal justice careers. (To be submitted as a general education course)

Other Requirements – xx credits

N/A

Electives from any discipline – 18 credits

Recommended courses:

CRJU 220 Police and Society (3) Examines the fundamental principles of law enforcement; the role of law enforcement in a democratic society; and service delivery at the federal, state and local levels of government.

PSYC 100 Introduction to Psychology (3)

UPPER DIVISION REQUIREMENTS – 60 credits

General Education – 9 credits

IDIS 300 – Ideas in Writing (3)

IDIS 302 – Ethical Issues in Business and Society (3)

One of the following:

IDIS 301 – World Cultures (3)

IDIS 304 – Arts and Ideas (3)

Major Requirements – 36 credits

Core Courses – 15 credits:

CRJU 301 Social Justice in the Urban Community (3) – Prerequisite CRJU 200 or equivalent

CRJU 302 Research Methods (3) – Prerequisite CRJU 200 or equivalent

CRJU 304 Criminal Justice Professional Studies (3) – Prerequisite IDIS 300, CRJU 200 or equivalent

CRJU 306 Criminological Perspectives (3) – Prerequisite CRJU 200 or equivalent

CRJU 485 Advanced Criminal Justice Studies (3) – Prerequisites: MATH 115, CRJU 301, 302, 304, 306

Area Courses –9 credits (one course from each area):

Law Enforcement Area:

CRJU 320 Police Administration (3) – Prerequisite CRJU 200 or equivalent

CRJU 420 Special Problems in Policing (3) – Prerequisite CRJU 301

Courts and Law Area:

CRJU 330 Criminal Law (3) – Prerequisite CRJU 200 or equivalent

CRJU 430 Juvenile Justice (3) – Prerequisite CRJU 301.

CRJU 432 Criminal Courts (3) – Prerequisite CRJU 301

Corrections Area:

CRJU 341 Correctional Perspectives (3) – Prerequisite CRJU 200 or equivalent

CRJU 441 Special Problems in Corrections (3) – Prerequisite CRJU 301 or CRJU 341

CRJU 442 Community Corrections (3) – Prerequisite CRJU 301 or CRJU 341

Major Electives – 12 credits

Select 12 credits of electives from CRJU courses. Courses in excess of the 3 credits needed to satisfy the area requirements may be used as electives. Pre-service students who do not transfer to UB with a college-level criminal justice internship course must complete CRJU 490 Criminal Justice Internship (3 credits). CRJU 490 credits will be included in the 12 credits of criminal justice electives.

Electives from any discipline – 15 credits