

DOCUMENT N: COURSE AND PROGRAM DEVELOPMENT COVER SHEET

See Course and Program Development Policy and Procedures for Instructions

SCHOOL: LAW <input type="checkbox"/> MSB <input type="checkbox"/> YGCLA <input checked="" type="checkbox"/>	Contact Name: Kathleen J. Block	Phone: 6083
DEPARTMENT / DIVISION: Criminology, Criminal Justice and Social Policy		
SHORT DESCRIPTION OF PROPOSAL (state name of action item 1-20 and course name, code & number / program affected):		
Other: Request certification of CRJU 200 Criminal Justice as lower division gen ed course (Social and Behavioral Sciences)		
PROPOSED SEMESTER OF IMPLEMENTATION: Fall <input checked="" type="checkbox"/> Spring <input type="checkbox"/> Year: 2007		

Box 1: TYPE OF ACTION	ADD(NEW) <input type="checkbox"/>	DEACTIVATE <input type="checkbox"/>	MODIFY <input type="checkbox"/>	OTHER <input checked="" type="checkbox"/>
Box 2: LEVEL OF ACTION	Non-Credit <input type="checkbox"/>	Undergraduate <input checked="" type="checkbox"/>	Graduate <input type="checkbox"/>	OTHER <input type="checkbox"/>

Box 3: ACTION ITEM (check appropriate boxes)		DOCUMENTS REQUIRED (see box 4 below)	IMPACT REVIEWS (see box 5 on back)	APPROVAL SEQUENCE (see box 6 on back)
1.	Experimental Course ¹	NOPa, c, eAC		
2.	Course Title	NO		ABCD
3.	Course Credits	NO		ABCD
4.	Course Number	NO		ABCD
5.	Course Level	NO		ABCD
6.	Pre & Co-Requisite	NO		ABCD
7.	Course Description	NOP		ABCD
8.	New Course	NOP		ABCDEF
9.	Deactivate a Course	NO		ABCDEF
10.	Program Requirements	NO	b, c, d, e	ABCDEF
11a.	UG Specialization (24 credits or less)	NO	a, b, c, d, e	ABCDEF
11b.	Masters Specialization (12 credits or less)	NO	a, b, c, d, e	ABCDEF
11c.	Doctoral Specialization (18 credits or less)	NO	a, b, e	ABCDEF
12.	Closed Site Program	NOT	e	ABCDHIK
13.	Program Suspension ⁹	NO,5	a, e	ABCDEGIK
14a.	Certificate Program (ug/g) exclusively within existing degree program	NO	a, c, e	ABCDEFHIK
14b.	Certificate Program (ug/g) where degree programs do not exist or where courses are selected across degree programs (12 or more credits)	NOQR, 6	a, c, e	ABCDEFHJL
15.	Off-Campus Delivery of Existing Program	NO, 4	a, b, c, e	ABCDEFHIL
16a.	UG Concentration (exceeds 24 credit hours)	NO, 5	a, c, d, e	ABCDEFGHJL
16b.	Masters Concentration (exceeds 12 credit hours)	NO, 5	a, c, d, e	ABCDEFGHJL
16c.	Doctoral Concentration (exceeds 18 credit hours)	NO, 5	a, c, d, e	ABCDEFGHJL
17.	Program Title Change	NO, 5	a, c, d, e	ABCDEFGHJL
18.	Program Termination	NO, 10	d, e	ABCDEFGHIK
19.	New Degree Program	NOQR, 3,8	a, c, d, e	ABCDEFGHJL
x	20. Other	Varies	Varies	Varies

Box 4: DOCUMENTATION (check boxes of documents included)

x	N. This Cover Sheet	Q. Full 5-page MHEC Proposal	T. Other
x	O. Summary Proposal	R. Financial Tables (MHEC)	
x	P. Course Definition Document	S. Contract	

- Approval of experimental course automatically lapses after two offerings unless permanently approved as a new course.
- Codes: a) Library Services (Langsdale or Law) b) Office of Technology Services c) University Relations d) Admissions
- Letter of Intent is required by USM at least 30 days before a full proposal can be submitted. Letter of Intent requires only the approval of the dean and the provost and is forwarded to USM by the Office of the Provost.
- One-page letter to include: Program title & degree/certificate to be awarded; resources requirements; need and demand; similar programs; method of instruction; and oversight and student services (MHEC requirement)
- One-page letter with description and rationale (MHEC requirement)
- One or two-page document that describes: centrality to mission; market demand; curriculum design; adequacy of faculty resources; and assurance program will be supported with existing resources. (MHEC requirement)
- Learning objectives, assessment strategies; fit with UB strategic plan
- Joint Degree Program or Primary Degree Programs require submission of MOU w/ program proposal. (MHEC requirement)
- Temporary suspension of program to examine future direction; time not to exceed two years. No new students admitted during suspension, but currently enrolled students must be given opportunity to satisfy degree requirements.
-

DOCUMENT N: COURSE AND PROGRAM DEVELOPMENT COVER SHEET (Page 2 of 2)

SCHOOL: LAW <input type="checkbox"/> MSB <input type="checkbox"/> YGCLA <input checked="" type="checkbox"/>
SHORT DESCRIPTION OF PROPOSAL (state name of action item 1-20 and course name, code & number / program affected): Request certification of CRJU 200 Criminal Justice as lower division general education course (Social and Behavioral Sciences)

11. Provide:
- a. evidence that the action is consistent with UB mission and can be implemented within the existing program resources of the institution.
 - b. proposed date after which no new students will be admitted into the program;
 - c. accommodation of currently enrolled students in the realization of their degree objectives;
 - d. treatment of all tenured and non-tenured faculty and other staff in the affected program;
 - e. reallocation of funds from the budget of the affected program; and
 - f. existence at other state public institutions of programs to which to redirect students who might have enrolled in the program proposed for abolition.
11. University Council *review* (for a recommendation to the President or back to the Provost) shall be limited to curricular or academic policy issues that may potentially affect the University's mission and strategic planning, or have a significant impact on the generation or allocation of its financial resources.

Box 5: IMPACT REVIEW	SIGNATURES (see procedures for authorized signers)	DATE
a. Library <input type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	Director or designee:	
b. OTS <input type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	CIO or designee:	
c. University Relations <input type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	Director or designee:	
d. Admissions <input type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	Director or designee:	
e. Records <input type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	Registrar or designee:	

Box 6: APPROVAL SEQUENCE	APPROVAL SIGNATURES	DATE
A. Department / Division	Chair: <i>Delira Stanley</i>	3-1-07
B. Final faculty review body within each School	Chair: <i>Margaret J. Borkert</i>	3-7-07
C. College Dean	Dean: <i>Ryszard Stanek</i>	3/15/07
D. Provost and Senior Vice President for Academic Affairs	Provost: <i>John M. Randall</i>	3/21/07
E. Curriculum Review Committee (UFS subcommittee)	Chair: <i>Marshall Sullivan</i>	4-3-07
F. University Faculty Senate (UFS option)	Chair:	
G. University Council <small>(see # 11 above)</small>	Chair:	
H. President	President:	
I. Board of Regents – notification only		
J. Board of Regents – approval		
K. MHEC – notification only		
L. MHEC – approval		
M. Middle States Association notification	Required only if the mission of the University is changed by the action	

DOCUMENT O: SUMMARY PROPOSAL

See Course and Program Development Policy and Procedures for Instructions

SCHOOL: LAW <input type="checkbox"/> MSB <input type="checkbox"/> YGCLA <input checked="" type="checkbox"/>	Contact Name: Kathleen J. Block	Phone: 6083
DEPARTMENT / DIVISION: Criminology, Criminal Justice and Social Policy		
SHORT DESCRIPTION OF PROPOSAL (state action item 1-23 and course name & number or program affected):		
Other: Request certification of CRJU 200 Criminal Justice as a lower division general education course (Social and Behavioral Sciences)		
PROPOSED SEMESTER OF IMPLEMENTATION: Fall <input checked="" type="checkbox"/> Spring <input type="checkbox"/> Year: 2007		

O-1: Briefly describe what is being requested:

This is a request to have CRJU 200 Criminal Justice certified as a lower division general education course in the Social and Behavioral Sciences. CRJU 200 Criminal Justice has been approved as a new course.

For new courses or changes in existing courses (needed by Registrar)

OLD Title:	Course # / HEGIS Code:	Credits:
NEW Title:	Course # / HEGIS Code:	Credits:

O-2: Set forth the rationale for the proposal:

CRJU 200 Criminal Justice is a fundamental course in the discipline of Criminal Justice, one of the Social and Behavioral Sciences fields. It is expected that the course will satisfy the lower division general education requirements as set out in the General Education Social and Behavioral Science Attributes.

Document P: Required Format for Course Definition Document

Issued by: Wim Wiewel, Provost and Senior Vice President for Academic Affairs
Effective Date: September 14, 2006
Reviewed by: University Faculty Senate

Include in your course definition items one through 15 using as much space as needed.

1. Date Prepared : November 30, 2007*
2. Prepared by: Kathleen J. Block, Ph.D.
3. Department: Criminology, Criminal Justice and Social Policy
4. Course Number(s), including HEGIS code(s): CRJU 200
5. Course Title: Criminal Justice
6. Credit Hours: 3
7. Catalog Description (Paragraph should reflect general aims and nature of the course):
Examines the fundamental concepts of the criminal justice field; the history, philosophy, social development and operations of police, courts, and corrections in a democratic society; and criminal justice careers.
8. Prerequisites: None
9. Faculty qualified to teach course: All Criminal Justice faculty.
10. Course Type / Component (clinical, continuance, discussion, field studies, independent study, laboratory, lecture, seminar, supervision, thesis research, workshop): Lecture
10. Suggested approximate class size: 30
11. Content Outline: see attached syllabus
12. Learning Goals: see attached syllabus
13. Assessment Strategies: see attached syllabus
14. Suggested Text(s) and Materials (example: textbooks, equipment, software, etc.): see attached syllabus

*Note: This form was submitted with the new course proposal for CRJU 200 Criminal Justice.

Document P: Required Format for Course Definition Document

Issued by: Wim Wiewel, Provost and Senior Vice President for Academic Affairs

Effective Date: September 14, 2006

Reviewed by: University Faculty Senate

Include in your course definition items one through 15 using as much space as needed.

1. Date Prepared : February 4, 2007
2. Prepared by: Kathleen J. Block, Ph.D.
3. Department: Criminology, Criminal Justice and Social Policy
4. Course Number(s), including HEGIS code(s): CRJU 200
5. Course Title: Criminal Justice
6. Credit Hours: 3
7. Catalog Description (Paragraph should reflect general aims and nature of the course):
Examines the fundamental concepts of the criminal justice field; the history, philosophy, social development and operations of police, courts, and corrections in a democratic society; and criminal justice careers.
8. Prerequisites: None
9. Faculty qualified to teach course: All Criminal Justice faculty.
10. Course Type / Component (clinical, continuance, discussion, field studies, independent study, laboratory, lecture, seminar, supervision, thesis research, workshop): Lecture (with class discussion, group exercises, and independent research)
11. Suggested approximate class size: 30
12. Content Outline:

CRJU 200 Criminal Justice

- A. Defining criminology and its four areas: The nature of crime and criminal behavior, the origins of criminal laws, the etiology of crime, and society's reaction to crime—the criminal justice system
- B. Defining theory, crime and ways of conceptualizing crime.
- C. Measuring crime and associated problems of measurement.
- D. History of criminological theory: Pre-classical, classical, positivist, and contemporary schools of thought.
- E. Patterns of crime and criminal behavior.
- F. Society's reaction to crime: Crime control models and the criminal justice system (law enforcement, courts and punishment, corrections)
- G. Crime prevention and future trends.

13. Learning Goals:

By the end of the course, students should be able to:

- A. Understand the fundamental definitions of crime and criminal behavior as examined in the field of criminology.
- B. Understand and critically evaluate how criminologists measure and study criminal behavior.
- C. Describe and differentiate among types of criminal behavior patterns.
- D. Understand and contrast the major criminological schools of thought
- E. Elaborate the policy implications of major criminological schools of thought.
- F. Understand the current structure, policies and procedures within the criminal justice system, including those within law enforcement, courts and corrections.
- G. Critically examine the relationship between crime control models and criminal justice policy and implications.

14. Assessment Strategies:

- A. Three in-class unit examinations (multiple-choice and short-answer essay items) addressing lecture and readings materials, totaling approximately 70-75% of the course grade.
- B. One independent research project applying the class materials to a real-world criminal justice problem, culminating in a term paper, totaling approximately 20-25% of the course grade.
- C. In-class group exercises on the application of criminological and criminal justice ideas to practice, totaling 5-10% of the course grade.

15. Suggested Text(s) and Materials (example: textbooks, equipment, software, etc.):

Schmallegger, Frank. 2005. Criminal Justice Today Prentice-Hall Publishing.

General Education Approval Record

College of Liberal Arts

(to be used for "certifying" new and existing courses; use information about proposed course)

Course: Subject and Number (e.g., MATH 208) CRJU 200

Course Name: Criminal Justice

Division sponsoring the course: Criminology, Criminal Justice, and Social Policy

THIS COURSE SATISFIES 3 CREDITS OF THE SOCIAL SCIENCES GENERAL EDUCATION REQUIREMENT.

This course meets the following learning objectives of that general education requirement:

- Examine ways in which individuals, groups, institutions, or segments of society behave, function, and influence one another.
- Understand the variety of methods to collect, analyze, interpret, and apply qualitative data as related to social phenomena and individual behavior.
- Be familiar with a broad spectrum of fundamental concepts to the disciplines represented by each of the fields studied
- Understand and appreciate the interaction of the numerous factors that influence individuals, cultures, society, and the natural environment
- Use the concepts, theories, and methods of the social and behavioral sciences to analyze individuals, groups, institutions, and societies, both past and present
- Apply knowledge to identify and evaluate solutions to personal, cultural, societal, national and international problems to make responsible and informed decisions.

Marguerite C. Weber

February 21, 2007

Signature (Marguerite Weber)

date

Learning Outcomes: Students will demonstrate these abilities. (from subcommittee recommendations)	How does this course specifically address this outcome? How are students introduced to the concept? Where do they practice it?	How will you assess student learning in this area?
Examine ways in which individuals, groups, institutions, or segments of society behave, function, and influence one another.	<i>Students will understand and critically evaluate how criminologists measure and study criminal behavior.</i>	<i>Multiple-choice and short-answer essay test.</i>
Understand the variety of methods to collect, analyze, interpret, and apply qualitative data as related to social phenomena and individual behavior.	<i>Students will critically examine the relationship between crime control models and criminal justice policy and implications.</i>	<i>Multiple-choice and short-answer essay test.</i>
Be familiar with a broad spectrum of fundamental concepts to the disciplines represented by each of the fields studied	<i>Students will understand the fundamental definitions of crime and criminal behavior and will understand and contrast major criminological schools of thought.</i>	<i>Multiple-choice and short-answer essay test.</i>
Understand and appreciate the interaction of the numerous factors that influence individuals, cultures, society, and the natural environment	<i>Students will learn about society's reaction to crime: crime control models and the criminal justice system.</i>	<i>In-class group exercises on the application of criminological and criminal justice ideas to practice.</i>
Use the concepts, theories, and methods of the social and behavioral sciences to analyze individuals, groups, institutions, and societies, both past and present	<i>Students will learn about the history of criminological theory.</i>	<i>In-class group exercises on the application of criminological and criminal justice ideas to practice.</i>
Apply knowledge to identify and evaluate solutions to personal, cultural, societal, national and international problems to make responsible and informed decisions.	<i>Students will critically examine the relationship between crime control models and criminal justice policy and implications.</i>	<i>Students will complete an independent research project that applies the class materials to a real-world criminal justice problem.</i>