

DOCUMENT N: COURSE AND PROGRAM DEVELOPMENT COVER SHEET

See Course and Program Development Policy and Procedures for Instructions

SCHOOL: LAW <input type="checkbox"/> MSB <input type="checkbox"/> YGCLA <input checked="" type="checkbox"/>	Contact Name: Kathleen J. Block, Ph.D.	Phone: 6083
DEPARTMENT / DIVISION: Criminology, Criminal Justice and Social Policy		
SHORT DESCRIPTION OF PROPOSAL (state name of action item 1-20 and course name, code & number / program affected):		
NEW COURSE: CRJU 220 Police and Society; BSCJ Program		
PROPOSED SEMESTER OF IMPLEMENTATION: Fall <input checked="" type="checkbox"/> Spring <input type="checkbox"/> Year: 2007		

Box 1: TYPE OF ACTION	ADD(NEW) <input checked="" type="checkbox"/>	DEACTIVATE <input type="checkbox"/>	MODIFY <input type="checkbox"/>	OTHER <input type="checkbox"/>
Box 2: LEVEL OF ACTION	Non-Credit <input type="checkbox"/>	Undergraduate <input checked="" type="checkbox"/>	Graduate <input type="checkbox"/>	OTHER <input type="checkbox"/>

Box 3: ACTION ITEM (check appropriate boxes)	DOCUMENTS REQUIRED (see box 4 below)	IMPACT REVIEWS (see box 5 on back)	APPROVAL SEQUENCE (see box 6 on back)
1. Experimental Course	NOPa, c, eAC		
2. Course Title	NO	c, e	ABCD
3. Course Credits	NO	c, e	ABCD
4. Course Number	NO	c, e	ABCD
5. Course Level	NO	c, e	ABCD
6. Pre & Co-Requisite	NO	c, e	ABCD
7. Course Description	NOP	b, c, e	ABCD
x 8. New Course	NOP	a, b, c, e	ABCDEF
9. Deactivate a Course	NOQ	e	ABCDEF
10. Program Requirements	NO	b, c, d, e	ABCDEF
11a. UG Specialization (24 credits or less)	NO	a, b, c, d, e	ABCDEF
11b. Masters Specialization (12 credits or less)	NO	a, b, c, d, e	ABCDEF
11c. Doctoral Specialization (18 credits or less)	NO	a, b, e	ABCDEF
12. Closed Site Program	NOT	e	ABCDHIK
13. Program Suspension <sup>9</sup>	NOQ	a, e	ABCDEGIK
14a. Certificate Program (ug/g) exclusively within existing degree program	NO	a, c, e	ABCDEFHIK
14b. Certificate Program (ug/g) where degree programs do not exist or where courses are selected across degree programs (12 or more credits)	NOSR, 6	a, c, e	ABCDEFHJL
15. Off-Campus Delivery of Existing Program	NO, 4	a, b, c, e	ABCDEFHIL
16a. UG Concentration (exceeds 24 credit hours)	NO, 5	a, c, d, e	ABCDEFGHJL
16b. Masters Concentration (exceeds 12 credit hours)	NO, 5	a, c, d, e	ABCDEFGHJL
16c. Doctoral Concentration (exceeds 18 credit hours)	NO, 5	a, c, d, e	ABCDEFGHJL
17. Program Title Change	NO, 5	a, c, d, e	ABCDEFGHJL
18. Program Termination	NO, 10	d, e	ABCDEFGHIK
19. New Degree Program	NORS, 3,8	a, c, d, e	ABCDEFGHJL
20. Other	Varies	a, c, d, e	Varies

Box 4: DOCUMENTATION (check boxes of documents included)

X	N. This Cover Sheet	Q. Full Description/Rationale/Contract	
X	O. Summary Proposal	R. Full 5-page MHEC Proposal	U. Other
X	P. Master Course Document	S. Financial Tables (MHEC)	

- Approval of experimental course automatically lapses after two offerings unless permanently approved as a new course.
- Codes: a) Library Services (Langsdale or Law) b) Office of Technology Services c) University Relations d) Admissions
- Letter of Intent is required by USM at least 30 days before a full proposal can be submitted. Letter of Intent requires only the approval of the dean and the provost and is forwarded to USM by the Office of the Provost.
- One-page letter to include: Program title & degree/certificate to be awarded; resources requirements; need and demand; similar programs; method of instruction; and oversight and student services (MHEC requirement)
- One-page letter with description and rationale (MHEC requirement)
- One or two-page document that describes: centrality to mission; market demand; curriculum design; adequacy of faculty resources; and assurance program will be supported with existing resources. (MHEC requirement)
- Learning objectives, assessment strategies; fit with UB strategic plan
- Joint Degree Program or Primary Degree Programs require submission of MOU w/ program proposal. (MHEC requirement)
- Temporary suspension of program to examine future direction; time not to exceed two years. No new students admitted during suspension, but currently enrolled students must be given opportunity to satisfy degree requirements.
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**DOCUMENT N: COURSE AND PROGRAM DEVELOPMENT COVER SHEET (Page 2 of 2)**

SCHOOL:	LAW <input type="checkbox"/>	MSB <input type="checkbox"/>	YGCLA <input checked="" type="checkbox"/>
SHORT DESCRIPTION OF PROPOSAL (state name of action item 1-20 and course name, code & number / program affected):			
NEW COURSE:	Police and Society; CRJU 220; Undergraduate - Criminal Justice		

11. Provide:
- evidence that the action is consistent with UB mission and can be implemented within the existing program resources of the institution.
  - proposed date after which no new students will be admitted into the program;
  - accommodation of currently enrolled students in the realization of their degree objectives;
  - treatment of all tenured and non-tenured faculty and other staff in the affected program;
  - reallocation of funds from the budget of the affected program; and
  - existence at other state public institutions of programs to which to redirect students who might have enrolled in the program proposed for abolition.
11. University Council *review* (for a recommendation to the President or back to the Provost) shall be limited to curricular or academic policy issues that may potentially affect the University's mission and strategic planning, or have a significant impact on the generation or allocation of its financial resources.

Box 5: IMPACT REVIEW	SIGNATURES (see procedures for authorized signers)	DATE
a. Library <input type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	Director or designee:	
b. OTS <input type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	CIO or designee:	
c. University Relations <input type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	Director or designee:	
d. Admissions <input type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	Director or designee:	
e. Records <input type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	Registrar or designee:	

Box 6: APPROVAL SEQUENCE	APPROVAL SIGNATURES	DATE
A. Department / Division	Chair: <i>Debra L Stanley</i>	<i>12-7-06</i>
B. Final faculty review body within each School	Chair: <i>Margaret J. Pothart</i>	<i>12-18-06</i>
C. College Dean	Dean: <i>Ray W. King</i>	<i>1/3/07</i>
D. Provost and Senior Vice President for Academic Affairs	Provost: <i>Andr M Kendall</i>	<i>1/18/07</i>
E. Curriculum Review Committee (UFS subcommittee)	Chair: <i>Muriel Gilligan</i>	<i>1/23/07</i>
F. University Faculty Senate (UFS option)	Chair:	
G. University Council <small>(see # 11 above)</small>	Chair:	
H. President	President:	
I. Board of Regents – notification only		
J. Board of Regents – approval		
K. MHEC – notification only		
L. MHEC – approval		
M. Middle States Association notification	Required only if the mission of the University is changed by the action	

UNIVERSITY OF BALTIMORE

DOCUMENT O: SUMMARY PROPOSAL

See Course and Program Development Policy and Procedures for Instructions

SCHOOL: LAW <input type="checkbox"/> MSB <input type="checkbox"/> YGCLA <input checked="" type="checkbox"/>	Contact Name: Kathleen J. Block, Ph.D.	Phone: 6083
DEPARTMENT / DIVISION: Criminology, Criminal Justice and Social Policy		
SHORT DESCRIPTION OF PROPOSAL (state action item 1-23 and course name & number or program affected):		
NEW COURSE: CRJU 220 Police and Society; BSCJ Program		
PROPOSED SEMESTER OF IMPLEMENTATION: Fall <input checked="" type="checkbox"/> Spring <input type="checkbox"/> Year: 2007		

O-1: Briefly describe what is being requested:  
 The course (Police and Society) is a course that was developed for the FSP program. The course will give FSP students at the Sophomore level an overview of the law enforcement function in the United States. This is also a standard course offering in any 4-year BSCJ degree program and is very appropriate for the current restructured 4-year BSCJ degree at the University of Baltimore.

For new courses or changes in existing courses (needed by Registrar)		
OLD Title:	Course # / HEGIS Code:	Credits:
NEW Title: Police and Society	Course # / HEGIS Code: CRJU 220	Credits: 3

O-2: Set forth the rationale for the proposal:  
 The course supports the FSP 4-year BSCJ degree program. It will be offered as an elective to Sophomore level FSP students who have undeclared majors or those who are considering Criminal Justice as a major. The FSP students will benefit from taking this course because it will give them insight into the manner in which law enforcement functions in a democratic society. The University benefits from offering this course because the accrediting body for Criminal Justice (re: the Academy of Criminal Justice Sciences) requires that a 4-Year BSCJ degree program should expose student majors to a primary component of the Criminal Justice system at the Sophomore level. By having this course as a part of the 4-year BSCJ degree program will be very beneficial for the Undergraduate degree if Criminal Justice is able to pursue discipline-specific accreditation sometime in the near future.

## **Document P: Required Format for Course Definition Document**

Issued by: Wim Wiewel, Provost and Senior Vice President for Academic Affairs  
Effective Date: September 14, 2006  
Reviewed by: University Faculty Senate

Include in your course definition items one through 15 using as much space as needed.

1. Date Prepared: November 10, 2006
2. Prepared by: Benjamin Wright, Associate Professor of Criminal Justice
3. Department: Division of Criminology, Criminal Justice and Social Policy
4. Course Number(s), including HEGIS code(s): CRJU 220 (Proposed New Course Number)
5. Course Title: Police and Society
6. Credit Hours: 3 Credit Hours
7. Catalog Description (Paragraph should reflect general aims and nature of the course)  
This course is an overview, designed to examine law enforcement service delivery at the local, state and federal levels of government. Special emphasis will be placed upon the historical development of the law enforcement role in contemporary society and how it shapes the type of law enforcement service that can be expected in the future.
8. Prerequisites: Not Applicable
9. Faculty qualified to teach course: Jeffrey Ross, Benjamin Wright
10. Course Type / Component ( clinical, continuance, discussion, field studies, independent study, laboratory, lecture, seminar, supervision, thesis research, workshop)  
  
Traditional Lecture style course.

**(FORM P: Page 2):**

11. Suggested approximate class size  
Less than or equal to about 35 students
12. Content Outline: The course will be outlined as follows (see attached Syllabus for more detail):
  - I. Historical Development of Law Enforcement.
  - II. The Police Function.
  - III. The Police and Society.
  - IV. Occupational Problems of Police.
  - V. Law Enforcement as a Career
13. Learning Goals: The course is designed to accomplish the following:
  1. the student should leave the course with an understanding of how the history of law enforcement relates to its current role and function in society;
  2. the student should understand and be able to apply key terms and concepts that describe the law enforcement process;
  3. and the student should be able to critically evaluate the necessary elements for a career in law enforcement.
14. Assessment Strategies: Traditional assessment methods, such as in-class exams and quizzes will be utilized to track student progress in the course.
15. Suggested Text(s) and Materials (example: textbooks, equipment, software, etc.)

Either one of the following textbooks can be used as the primary reader for the course; with the final textbook selection decision based on the level of depth that the classroom instructor seeks relative to presenting a broad understanding of key police and societal substantive issues:

Samuel Walker and Charles Katz (5<sup>th</sup> Ed. – 2004)  
The Police in America: An Introduction  
New York, NY: McGraw-Hill, Inc.

Geoffrey Alpert; Roger Dunham and Meghan Stroshine (2005)  
Policing: Continuity and Change  
Long Grove, Illinois: Waveland Press, Inc.

DEPARTMENT OF CRIMINAL JUSTICE  
UNIVERSITY OF BALTIMORE

Course Number and Title: CRJU 220 - Police and Society

Instructor: TBA

Class Schedule and Location:

CRJU 220.001 Mondays & Wednesdays 12:30PM - 1:50pm AC TBA

Office Location: TBA

Office Telephone: TBA

Required Course Text(s):

Samuel Walker and Charles Katz (5<sup>th</sup> Ed.- 2004)  
The Police In America: An Introduction  
New York, NY: McGraw-Hill, Inc

2<sup>nd</sup> Choice Text:

Geoffrey Alpert; Roger Dunham and Meghan Stroshine (2005)  
Policing: Continuity and Change  
Long Grove, Illinois: Waveland Press, Inc.

Course Description: This course is an overview, designed to examine law enforcement service delivery at the federal, state, and local levels of government. Special emphasis will be placed upon the historical development of the law enforcement role in contemporary society and how it shapes the type of law enforcement service that can be expected in the future.

Course Objectives:

1. the student should leave the course with an understanding of how the history of law enforcement relates to its current role and function in society;
2. the student should understand and be able to apply key terms and concepts that describe the law enforcement process;
3. and the student should be able to critically evaluate the necessary elements for a career in law enforcement.

Attendance Policy: Students are required to attend all classes. The student is responsible for all assignments and material covered in class, whether or not they are in class and regardless of the reason for the absence. Extra-credit projects are beyond the scope of this course and will not be assigned to assist a student to overcome a failing and/or undesirable Final Grade due to poor performance on either a scheduled exam or other component of your Final Grade.

Classroom Decorum: Any type of behavior that detracts from the lecture is unacceptable and the student/students causing the disruption, no matter how trivial the disruption is presumed to be, will be asked to leave the class and not return until they are prepared to study the course materials as outlined in the syllabus. **Please silence all pagers and cell phones, because they cause distractions in the classroom.**

Make-Up Exams: If a student misses a scheduled exam it is his/her responsibility to provide the Instructor with a written excused absence. A written excused absence must meet UofB requirements for official class absences (e.g. personal illness, death of an immediate family member, and other related instances of personal distress). If it is possible, notify the Instructor before the scheduled exam, preferably in person, to determine if your situation meets the minimum criteria to be considered as an excused absence. Make-up exams will consist of five (5) essay questions taken from the required reading unit missed.

Grading: The Final Grade is determined by adding all exams and other class assignments together and calculating the average of these components. Each component of the Final Grade is multiplied by an appropriate weight factor before the Final Grade is calculated. Evidence of Academic Dishonesty (i.e. Cheating) on exams, course projects and other course requirements is an automatic zero for the assignment and an "F" for the course. It is the students' responsibility to familiarize themselves with the UofB student policy on Academic Dishonesty and the resulting consequences. Each component of the Final Grade is weighted in the following manner:

	weight factor
Exam I . . . . .	.25 percent .025
Exam II . . . . .	25 percent .025
Final Exam . . . . .	<u>50 percent</u> .050
	100 percent

C L A S S     S C H E D U L E

<u>TOPIC</u>	<u>REQUIRED READINGS</u>	<u>WEEK</u>
I. Historical Development Of Law Enforcement	CHAP. 1, 2, 3	WK. #1,2,3
II. The Police Function	CHAP. 4, 6, 7	WK. # 4,5,6
III. The Police and Society	CHAP. 8, 9	WK. #7,8,9
IV. Occupational Problems Of Police	CHAP. 10, 11	WK. 10,11,12
V. Law Enforcement As A Career	CHAP. 12, 13, 14	WK. 13,14,15

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EXAM SCHEDULE

EXAM 1 - - - - - - - - - - Lecture & Required Readings  
 (Week #6 \_\_\_\_\_) For Parts I & II

EXAM 2 - - - - - - - - - - Lecture and Required Readings  
 (Week #12 \_\_\_\_\_) For Parts III & IV

FINAL EXAM - - - - - - - - - - Lecture and Required Readings  
 (Final Exam Week ) For Parts III, IV & V



The following Grade Scale will be used to specify Letter Grades for course assignments and the Final Grade:

A	=	100	-	93
A-	=	92	-	90
B+	=	89	-	87
B	=	86	-	83
B-	=	82	-	80
C+	=	79	-	77
C	=	76	-	73
C-	=	72	-	70
D+	=	69	-	67
D	=	66	-	63
D-	=	62	-	60
F	=	Below		60