

DOCUMENT N: COURSE AND PROGRAM DEVELOPMENT COVER SHEET

See Course and Program Development Policy and Procedures for Instructions

| | | |
|---|---|--------------------|
| SCHOOL: LAW <input type="checkbox"/> MSB <input type="checkbox"/> YGCLA <input checked="" type="checkbox"/> | Contact Name: Kathleen J. Block, Ph.D. | Phone: 6083 |
| DEPARTMENT / DIVISION: Criminology, Criminal Justice and Social Policy | | |
| SHORT DESCRIPTION OF PROPOSAL (state name of action item 1-20 and course name, code & number / program affected): | | |
| NEW COURSE: Criminal Procedure; CRJU 334; Undergraduate - Criminal Justice | | |
| PROPOSED SEMESTER OF IMPLEMENTATION: Fall <input checked="" type="checkbox"/> Spring <input type="checkbox"/> Year: 2007 | | |

| | | | | |
|-------------------------------|--|---|-----------------------------------|--------------------------------|
| Box 1: TYPE OF ACTION | ADD(NEW) <input checked="" type="checkbox"/> | DEACTIVATE <input type="checkbox"/> | MODIFY <input type="checkbox"/> | OTHER <input type="checkbox"/> |
| Box 2: LEVEL OF ACTION | Non-Credit <input type="checkbox"/> | Undergraduate <input checked="" type="checkbox"/> | Graduate <input type="checkbox"/> | OTHER <input type="checkbox"/> |

| Box 3: ACTION ITEM (check appropriate boxes) | | DOCUMENTS REQUIRED (see box 4 below) | IMPACT REVIEWS (see box 5 on back) | APPROVAL SEQUENCE (see box 6 on back) |
|--|--|---|---------------------------------------|--|
| | 1. Experimental Course ¹ | NOPa, c, eAC | | |
| | 2. Course Title | NO | c, e | ABCD |
| | 3. Course Credits | NO | c, e | ABCD |
| | 4. Course Number | NO | c, e | ABCD |
| | 5. Course Level | NO | c, e | ABCD |
| | 6. Pre & Co-Requisite | NO | c, e | ABCD |
| | 7. Course Description | NOP | b, c, e | ABCD |
| X | 8. New Course | NOP | a, b, c, e | ABCDEF |
| | 9. Deactivate a Course | NOQ | e | ABCDEF |
| | 10. Program Requirements | NO | b, c, d, e | ABCDEF |
| | 11a. UG Specialization (24 credits or less) | NO | a, b, c, d, e | ABCDEF |
| | 11b. Masters Specialization (12 credits or less) | NO | a, b, c, d, e | ABCDEF |
| | 11c. Doctoral Specialization (18 credits or less) | NO | a, b, e | ABCDEF |
| | 12. Closed Site Program | NOT | e | ABCDHIK |
| | 13. Program Suspension ⁹ | NOQ | a, e | ABCDEGIK |
| | 14a. Certificate Program (ug/g) exclusively within existing degree program | NO | a, c, e | ABCDEFHIK |
| | 14b. Certificate Program (ug/g) where degree programs do not exist or where courses are selected across degree programs (12 or more credits) | NOSR, 6 | a, c, e | ABCDEFHJL |
| | 15. Off-Campus Delivery of Existing Program | NO, 4 | a, b, c, e | ABCDEFHIL |
| | 16a. UG Concentration (exceeds 24 credit hours) | NO, 5 | a, c, d, e | ABCDEFGHJL |
| | 16b. Masters Concentration (exceeds 12 credit hours) | NO, 5 | a, c, d, e | ABCDEFGHJL |
| | 16c. Doctoral Concentration (exceeds 18 credit hours) | NO, 5 | a, c, d, e | ABCDEFGHJL |
| | 17. Program Title Change | NO, 5 | a, c, d, e | ABCDEFGHJL |
| | 18. Program Termination | NO, 10 | d, e | ABCDEFGHIK |
| | 19. New Degree Program | NORS, 3,8 | a, c, d, e | ABCDEFGHJL |
| | 20. Other | Varies | a, c, d, e | Varies |

| Box 4: DOCUMENTATION (check boxes of documents included) | | | | |
|---|---------------------------|--|--|----------|
| X | N. This Cover Sheet | | Q. Full Description/Rationale Contract | |
| X | O. Summary Proposal | | R. Full 5-page MHEC Proposal | U. Other |
| X | P. Master Course Document | | S. Financial Tables (MHEC) | |

1. Approval of experimental course automatically lapses after two offerings unless permanently approved as a new course.
2. Codes: a) Library Services (Langsdale or Law) b) Office of Technology Services c) University Relations d) Admissions
3. Letter of Intent is required by USM at least 30 days before a full proposal can be submitted. Letter of Intent requires only the approval of the dean and the provost and is forwarded to USM by the Office of the Provost.
4. One-page letter to include: Program title & degree/certificate to be awarded; resources requirements; need and demand; similar programs; method of instruction; and oversight and student services (MHEC requirement)
 5. One-page letter with description and rationale (MHEC requirement)
6. One or two-page document that describes: centrality to mission; market demand; curriculum design; adequacy of faculty resources; and assurance program will be supported with existing resources. (MHEC requirement)
 7. Learning objectives, assessment strategies; fit with UB strategic plan
8. Joint Degree Program or Primary Degree Programs require submission of MOU w/ program proposal. (MHEC requirement)
9. Temporary suspension of program to examine future direction; time not to exceed two years. No new students admitted during suspension, but currently enrolled students must be given opportunity to satisfy degree requirements.

| | | | |
|---|------------------------------|------------------------------|---|
| SCHOOL: | LAW <input type="checkbox"/> | MSB <input type="checkbox"/> | YGCLA <input checked="" type="checkbox"/> |
| SHORT DESCRIPTION OF PROPOSAL (state name of action item 1-20 and course name, code & number / program affected): | | | |
| NEW COURSE: Criminal Procedure; CRJU 435; Undergraduate - Criminal Justice | | | |

11. Provide:

- a. evidence that the action is consistent with UB mission and can be implemented within the existing program resources of the institution.
 - b. proposed date after which no new students will be admitted into the program;
 - c. accommodation of currently enrolled students in the realization of their degree objectives;
 - d. treatment of all tenured and non-tenured faculty and other staff in the affected program;
 - e. reallocation of funds from the budget of the affected program; and
- f. existence at other state public institutions of programs to which to redirect students who might have enrolled in the program proposed for abolition.

11. University Council review (for a recommendation to the President or back to the Provost) shall be limited to curricular or academic policy issues that may potentially affect the University's mission and strategic planning, or have a significant impact on the generation or allocation of its financial resources.

| Box 5: IMPACT REVIEW | SIGNATURES (see procedures for authorized signers) | DATE |
|--|--|------|
| a. Library <input type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached | Director or designee: | |
| b. OTS <input type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached | CIO or designee: | |
| c. University Relations <input type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached | Director or designee: | |
| d. Admissions <input type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached | Director or designee: | |
| e. Records <input type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached | Registrar or designee: | |

| Box 6: APPROVAL SEQUENCE | APPROVAL SIGNATURES | DATE |
|---|---|-----------------|
| A. Department / Division | Chair: <i>Debra R Stanley</i> | <i>12-1-06</i> |
| B. Final faculty review body within each School | Chair: <i>Margaret J. Potthoast</i> | <i>12-18-06</i> |
| C. College Dean | Dean: <i>Larry W. Tim</i> | <i>1/3/07</i> |
| D. Provost and Senior Vice President for Academic Affairs | Provost: <i>Judith M. Randall</i> | <i>1/18/07</i> |
| E. Curriculum Review Committee (UFS subcommittee) | Chair: <i>Mukeshi Bellagan</i> | <i>1/23/07</i> |
| F. University Faculty Senate (UFS option) | Chair: | |
| G. University Council (see # 11 above) | Chair: | |
| H. President | President: | |
| I. Board of Regents – notification only | | |
| J. Board of Regents – approval | | |
| K. MHEC – notification only | | |
| L. MHEC – approval | | |
| M. Middle States Association notification | Required only if the mission of the University is changed by the action | |

DOCUMENT O: SUMMARY PROPOSAL

See Course and Program Development Policy and Procedures for Instructions

| | | |
|---|---|--------------------|
| SCHOOL: LAW <input type="checkbox"/> MSB <input type="checkbox"/> YGCLA <input checked="" type="checkbox"/> | Contact Name: Kathleen J. Block, Ph.D. | Phone: 6083 |
| DEPARTMENT / DIVISION: Criminology, Criminal Justice and Social Policy | | |
| SHORT DESCRIPTION OF PROPOSAL (state action item 1-23 and course name & number or program affected): | | |
| NEW COURSE: Criminal Procedure; CRJU 334; Undergraduate - Criminal Justice | | |
| PROPOSED SEMESTER OF IMPLEMENTATION: Fall <input checked="" type="checkbox"/> Spring <input type="checkbox"/> Year: 2007 | | |

O-1: Briefly describe what is being requested:

The course (Criminal Procedure) has been offered at least twice as CRJU 464 (Special Topic on A Criminal Justice Issue) with student enrollment exceeding 25 students each time that the course was offered. It is requested that the course be added to the permanent course inventory for the BSCJ degree and be assigned the course number - CRJU 334.

For new courses or changes in existing courses (needed by Registrar)

| | | |
|---|--|-------------------|
| OLD Title: CJ Issues: Criminal Procedure | Course # / HEGIS Code: CRJU 464 | Credits: 3 |
| NEW Title: Criminal Procedure | Course # / HEGIS Code: CRJU 334 | Credits: 3 |

O-2: Set forth the rationale for the proposal:

The course supports the BSCJ degree as a Criminal Justice major elective and gives the student majors insight into the principles and applications of procedural criminal law in the United States. The students and University will benefit from this course being added to the BSCJ inventory of courses by giving student majors an opportunity to learn more about criminal procedure and its relevance to constitutional law.

The course has already been offered at least two times with no adverse impact upon other academic and administrative units within the University. The proposed change will have more of a positive impact on student majors by providing them with more options, relative to their course selection and giving them an opportunity to study constantly emerging constitutional law issues.

Document P: Required Format for Course Definition Document

Issued by: Wim Wiewel, Provost and Senior Vice President for Academic Affairs
Effective Date: September 14, 2006
Reviewed by: University Faculty Senate

Include in your course definition items one through 15 using as much space as needed.

1. Date Prepared: September 22, 2006
2. Prepared by: Benjamin Wright, Associate Professor of Criminal Justice
3. Department: Division of Criminology, Criminal Justice and Social Policy
4. Course Number(s), including HEGIS code(s): CRJU 334 (Proposed New Course Number)
5. Course Title: Criminal Procedure
6. Credit Hours: 3 Credit Hours
7. Catalog Description (Paragraph should reflect general aims and nature of the course)
This course is designed to present the principles and applications of procedural criminal law in the United States. Such procedural laws are supplemented by rules of evidence and decisions of the U. S. Supreme Court on key constitutional questions.
8. Prerequisites: CRJU 200 Criminal Justice or equivalent
9. Faculty qualified to teach course: Dr. Benjamin Wright; Dr. Kathleen Block
10. Course Type / Component (clinical, continuance, discussion, field studies, independent study, laboratory, lecture, seminar, supervision, thesis research, workshop)
This is intended to be a traditional lecture style course.

(FORM P: Page 2):

11. Suggested approximate class size
This course is capable of attracting more than or equal to 25 students per offering.
12. Content Outline: The course will be outlined as follows (see attached Syllabus for more detail):
 - I. The Law of Criminal Procedure: Due Process and the Judiciary
 - II. The Fourth Amendment: Stop and Frisk, Arrest, and Search and Seizure
 - III. Equal Protection of the Law and Civil Liability
13. Learning Goals: The course is designed to accomplish the following:
 - I. the student should leave the course with a knowledge base that helps them understand the impact of the 4th, 5th, 6th and 14th Amendments to the U. S. Constitution on the CJ System;
 - II. the student should be able to analyze major U. S. Supreme Court decisions and identify the case facts, key issue(s) and case significance of those decisions;
 - III. and the student should be able to critically evaluate searches and seizures of people and property and the constitutional parameters that guide police officers in the completion of their legally mandated duties.
14. Assessment Strategies: Traditional assessment methods, such as in-class exams and a substantive area annotated bibliography will be utilized to track student progress in the course.
15. Suggested Text(s) and Materials (example: textbooks, equipment, software, etc.)
The textbook used in the course is --
Rolando del Carmen (2004 – 6th Edition)
Criminal Procedure: Law and Practice. Wadsworth Publishing Company.

DEPARTMENT OF CRIMINAL JUSTICE
UNIVERSITY OF BALTIMORE

FALL 2005

Course Number and Title: CRJU 464 Criminal Procedure

Instructor: Dr. Benjamin Wright

Class Schedule and Location: CRJU 464.001
Mon. & Wed. 12:30pm - 1:50pm
Academic Center - 405

Office Location: Academic Center (AC) - 239

Office Telephone: (410) 837-6088
EMAIL: bwright@ubalt.edu

UB WEATHER CLOSE NUMBER: (410) 837-4201

Office Hours: The office hours for the current semester are available from the Instructor, as well as from the department's secretary. Student consultations are encouraged during scheduled office hours. However, I will also be available for pre-arranged meetings.

Course Text: Rolando del Carmen (2004 - 6th Edition)
Criminal Procedure: Law and Practice.
Wadsworth Publishing Company.

Supplemental Reading:
Black's Law Dictionary. West Publishing Company.
(In Reference Section of Law Library).

Course Description: This course is designed to present the principles and applications of procedural criminal law in the United States. Such procedural laws are supplemented by rules of evidence and criminal procedure. The course attempts to describe and explain the present law of criminal procedure. In order to accomplish these objectives, the present state of the law is discussed in relationship to historical developments.

Criminal procedure is a subfield of substantive criminal law and it consists of the steps that criminal justice agencies follow

from the identification of the criminal incident through to the determination of the innocence or guilt of the accused. Critical topics subsumed under procedural criminal law are criminal investigation, criminal evidence, arrest, search and seizure of people and things; steps in the pre-trial, trial and post-trial phases and the appellate process.

(CRJU 464CP - PAGE 2):

Course Objectives:

1. the student should leave the course with a knowledge base that helps them understand the impact of the 4th, 5th, 6th and 14th Amendments to the U.S. Constitution on the internal functioning of the Criminal Justice System;
2. the student should be able to analyze major U. S. Supreme Court decisions and some lesser appellate court decisions and identify the facts, key issue and case significance of those decisions;
3. and the student should be able to critically evaluate searches and seizure of people and property and the constitutional parameters that guide police officers in the completion of their duties.

Attendance Policy: Students are required to attend all classes. The student is responsible for all assignments and material covered in class whether or not they are in class and regardless of the reason for the absence. Extra-credit projects are beyond the scope of this course and should not be relied upon to overcome a failing and/or undesirable Final Grade due to poor performance on either a scheduled exam or other component of your Final Grade.

Classroom Decorum: Any type of behavior that detracts from the lecture is unacceptable and the student/students creating the classroom disturbance, no matter how trivial the disturbance is presumed to be, will be asked to leave the class and to not return until they are prepared to study the course materials as outlined in the syllabus. **PLEASE SILENCE ALL PAGERS AND CELL PHONES, BECAUSE THEY DISRUPT CLASSROOM DISCUSSIONS.**

Make-up Exams: If a student misses a scheduled exam or project due date it is his/her responsibility to provide the Instructor with a written excused absence. A written excused absence must meet UofB requirements for official class absences (e.g. personal

illness, death of immediate family member, and other related instances of personal distress business, etc.). If it is possible, notify the Instructor before the scheduled exam, preferably in person, to determine if your situation is an acceptable absence. Make-up exams will consist of five (5) essay questions taken from the required reading units for the exam that was missed.

Grading: The Final Grade is determined by adding all exams and other class projects together and calculating the average of those components. Each component of the Final Grade is multiplied by an appropriate Weight Factor before the Final Grade is derived. Evidence of Academic Dishonesty (i.e. Cheating and/or intellectual (CRJU 464CP - PAGE 3):

theft) on exams, course projects and/or other course requirements is an automatic zero for the assignment and an "F" for the course. It is the student's responsibility to familiarize themselves with the UofB student policy on Academic Dishonesty and the resulting consequences. Each component of the Final Grade is weighted in the following manner:

| | | WEIGHT FACTOR |
|----------------|------|---------------|
| EXAM I | 20% | .020 |
| EXAM II | 20% | .020 |
| FINAL EXAM | 30% | .030 |
| ANNOTATED BIB. | 30% | .030 |
| | 100% | |

The following Grade Scale will be used to specify Letter Grades for each component of the Final Grade, as well as the Final Grade:

| | | |
|----|---|----------|
| A | = | 100 - 93 |
| A- | = | 90 - 92 |
| B+ | = | 89 - 87 |
| B | = | 86 - 83 |
| B- | = | 80 - 82 |
| C+ | = | 79 - 77 |
| C | = | 76 - 73 |
| C- | = | 70 - 72 |
| D+ | = | 69 - 67 |
| D | = | 66 - 63 |
| D- | = | 62 - 60 |
| F | = | below 60 |

Annotated Bibliography Requirements: The Annotated Bibliography must be typed and double spaced. The margins will be one inch (1") at the top, bottom and right side of the paper. The left margin will be one and one-half (1 1/2"). Use quality bond, white typing paper. Include a Title Page with your Annotated Bibliography. The American Psychological Association (APA) writing style is required for citing references and citations within the body of individual annotates.

An Annotated Bibliography is a compilation of references that are related to a specific subject area. All of the references are related to a narrow subject area and are used to provide a brief overview of that subject area. There is a complete reference citation and a two or three paragraph summary of the key points presented in the reference source; that also

(CRJU 464CP - PAGE 4):

maintains the specific thematic approach to the subject area. Your primary source of information will come from scholarly research articles. Scholarly books and monographs are not good source material for an annotated bibliography.

Your Annotated Bibliography will contain a minimum of Ten (10) scholarly journal articles and law reviews; with the page limit determined by the amount of information included in each one of your summarized references.

REQUIRED FORMAT FOR EACH ANNOTATE:

- A. No Reference List needed;
- B. Full Reference Citation at the beginning of each Annotation;
- C. No direct quotes used in an Annotated Bibliography;
- D. SEE BELOW: Annotation style is different if your source is

A journal article, as opposed to Case Law.

1st Paragraph: purpose of research

(if it is based on Case Law provide the CASE FACTS; ISSUE AND CASE SIGNIFICANCE):

2nd Paragraph: In your own words discuss and explain the research issue(s) (if it is base on Case Law provide a summary of the Majority Opinion and how it interprets the Case Law);

3rd Paragraph: how was the research study conducted

(if it is based on Case Law, provide a summary of the U.S.

Supreme Court decision and/or the highest Appellate Court,
If decided at the State level);

4th Paragraph: What are the most significant and meaningful
research findings (if it is based on Case Law, then
summarize the "Case Significance");

5th Paragraph: The Author's interpretation and explanation
of the research findings (NO 5TH PARAGRAPH NEEDED IF YOU ARE
REFERENCING CASE LAW). With each Annotated Bibliography you
want to present a summary, but also identify
the key points in the Reference that relates to your primary
Bibliographic theme (e.g. "Exclusionary Rule").

I will also be available to address questions related to the
development of your bibliography. Suggested reference material
that indexes CJ Refereed Sources include the Criminal Justice
Periodical Index, Criminal Justice Abstracts and the Social
Sciences Index. It is best not to use the Reader's Guide to
Periodical Literature or other such indexes of popular reading
material (e.g. newspapers; weekly/monthly magazines, etc.).
Please consult with the Instructor if you are unsure of the
criteria for a Refereed Source.

(CRJU 464CP - PAGE 5):

The grade for the annotated bibliography will be based on two
primary components - style and content. The STYLE grade relies on
how well you write; to include the mechanics of writing, grammar,
sentence structure, organization, spelling, punctuation, and
sentence transitions. Typos count as misspelled words and will
cause you to lose points, so PROOFREAD CAREFULLY. Your CONTENT
grade is intended to reflect how well you organize your
reference material around a unique and narrow subject area. The
references summarized should maintain the thematic substance
of your topical area. The CONTENT grade is intended to reflect
the relevance of your references to your subject area.
Please be aware of the consequences related to using written
material that constitutes PLAGIARISM. Document by citation all
material in the paper that is not your own original idea or
analysis. To take written material from the work of others
without giving them credit, regardless of whether you use
quotation marks or paraphrase, is defined as PLAGIARISM. The
penalty for using plagiarized material is the grade of "F" for the

paper and the probability of "F" for the course. All bibliographies must be original and written specifically for this course by the student enrolled in the course. Annotated Bibliographies not the product of the student's own effort is a form of ACADEMIC DISHONESTY.

Approved Topic Areas include, but not limited to:

- consent searches with electronic equipment
- exclusionary rule
- protection against self-incrimination
- procedural errors in consent searches
- grounds for obtaining a search warrant
- extradition of political prisoners
- police attitudes towards Miranda
- application and enforcement of RICO
- legality of the use of roadblocks
- effective assistance of defense counsel
- expert witness testimony
- jury selection
- use of blood alcohol analysis for arrest
- cruel and unusual punishment: the 8th amendment
- equal protection under the fourteenth amendment
- corporate criminal liability
- defense counsel for indigents
- speedy trial provisions
- pre-trial identification at a line-up

(CRJU 464CP - PAGE 6):

A one page list of references and topic area must be turned in and approved by the Instructor before proceeding with the bibliography. Students will be penalized (-10) points on their annotated bibliography if they turn it in without having a preliminary review of the references and topic area approved by the Instructor.

BIB. TOPIC AND REFERENCES (7th Week - Monday 10-10-2005)

Your annotated bibliographies are due in class on the due date indicated below. Annotated Bibliographies turned in after the deadline will be penalized (-10) points each day until the paper is presented, in person, to the Instructor or his designated representative.

ANNOTATED BIB. DUE BY (LAST CLASS - Wednesday 12-07-2005)

C L A S S S C H E D U L E

| <u>TOPIC</u> | <u>REQUIRED READINGS</u> | <u>WEEK</u> |
|---|---|--|
| I. The Law of Criminal Procedure: Due Process and The Judiciary | CHAP. 1 CHAP. 2 CHAP. 3 CHAP. 4 | WK. #1 WK. #2 WK. #3 WK. #4 |
| **EXAM #1 (CHAPS. 1, 2, 3 AND 4) WEEK #5 WEDNESDAY/ 9-28-2005 ----- | | |
| II. The Fourth Amendment: Stop and Frisk, Arrest, And Search and Seizure | CHAP. 5 CHAP. 6 CHAP. 7,8 CHAP. 9 | WK. #6 WK. #7 WK. #8 WK. #9 |
| **EXAM #2 (CHAPS. 5, 6, 7, 8, AND 9) WEEK #10 WEDNESDAY/ 11-02-2005 ----- | | |
| III. Equal Protection Of The Law And Civil Liability | CHAP. 10 CHAP. 11 CHAP.13 CHAP. 12 | WK. #11 WK. #12 WK#13 WK. #14, 15 |
| **FINAL EXAM (CHAPS. 10, 11, 13 AND 12) FINAL EXAM - TBA: WEEK OF 12-12-2005 | | |

**NOTE: ALL EXAM DATES ARE TENTATIVE; ANY CHANGES WILL
BE ANNOUNCED WELL IN ADVANCE IN CLASS.