

DOCUMENT N: COURSE AND PROGRAM DEVELOPMENT COVER SHEET

See Course and Program Development Policy and Procedures for Instructions

SCHOOL: LAW <input type="checkbox"/> MSB <input type="checkbox"/> YGCLA <input checked="" type="checkbox"/>	Contact Name: Betsy Yarrison	Phone: (410) 837-6044
DEPARTMENT / DIVISION: College of Liberal Arts		
SHORT DESCRIPTION OF PROPOSAL 10: Revision of requirements for existing Interdisciplinary Studies degree program and expansion of program to 120 credits; all YGCLA and MSB divisions and departments potentially affected		
PROPOSED SEMESTER OF IMPLEMENTATION: Fall <input checked="" type="checkbox"/> Spring Year. 2007		

Box 1: TYPE OF ACTION	ADD(NEW) <input type="checkbox"/>	DEACTIVATE <input type="checkbox"/>	MODIFY <input checked="" type="checkbox"/>	OTHER <input type="checkbox"/>
Box 2: LEVEL OF ACTION	Non-Credit <input type="checkbox"/>	Undergraduate <input checked="" type="checkbox"/>	Graduate <input type="checkbox"/>	OTHER <input type="checkbox"/>

Box 3: ACTION ITEM (check appropriate boxes)	DOCUMENTS REQUIRED (see box 4 below)	IMPACT REVIEWS (see box 5 on back)	APPROVAL SEQUENCE (see box 6 on back)	
	1. Experimental Course ¹	NOP	a, c, e	AC
	2. Course Title	NO		ABCD
	3. Course Credits	NO		ABCD
	4. Course Number	NO		ABCD
	5. Course Level	NO		ABCD
	6. Pre & Co-Requisite	NO		ABCD
	7. Course Description	NOP		ABCD
	8. New Course	NOP		ABCDEF
	9. Deactivate a Course	NO		ABCDEF
x	10. Program Requirements	NO	b, c, d, e	ABCDEF
	11a. UG Specialization (24 credits or less)	NO	a, b, c, d, e	ABCDEF
	11b. Masters Specialization (12 credits or less)	NO	a, b, c, d, e	ABCDEF
	11c. Doctoral Specialization (18 credits or less)	NO	a, b, e	ABCDEF
	12. Closed Site Program	NOT	e	ABCDHIK
	13. Program Suspension ⁹	NO,5	a, e	ABCDEGIK
	14a. Certificate Program (ug/g) exclusively within existing degree program	NO	a, c, e	ABCDEFHIK
	14b. Certificate Program (ug/g) where degree programs do not exist or where courses are selected across degree programs (12 or more credits)	NOQR, 6	a, c, e	ABCDEFHJL
	15. Off-Campus Delivery of Existing Program	NO, 4	a, b, c, e	ABCDEFHIL
	16a. UG Concentration (exceeds 24 credit hours)	NO, 5	a, c, d, e	ABCDEFGHJL
	16b. Masters Concentration (exceeds 12 credit hours)	NO, 5	a, c, d, e	ABCDEFGHJL
	16c. Doctoral Concentration (exceeds 18 credit hours)	NO, 5	a, c, d, e	ABCDEFGHJL
	17. Program Title Change	NO, 5	a, c, d, e	ABCDEFGHJL
	18. Program Termination	NO, 10	d, e	ABCDEFGHK
	19. New Degree Program	NOQR, 3,8	a, c, d, e	ABCDEFGHJL
	20. Other	Varies	Varies	Varies

Box 4: DOCUMENTATION (check boxes of documents included)			
x	N. This Cover Sheet	Q. Full 5-page MHEC Proposal	T. Other
x	O. Summary Proposal	R. Financial Tables (MHEC)	
	P. Course Definition Document	S. Contract	

- Approval of experimental course automatically lapses after two offerings unless permanently approved as a new course.
- Codes: a) Library Services (Langsdale or Law) b) Office of Technology Services c) University Relations d) Admissions
- Letter of Intent is required by USM at least 30 days before a full proposal can be submitted. Letter of Intent requires only the approval of the dean and the provost and is forwarded to USM by the Office of the Provost.
- One-page letter to include: Program title & degree/certificate to be awarded; resources requirements; need and demand; similar programs; method of instruction; and oversight and student services (MHEC requirement)
- One-page letter with description and rationale (MHEC requirement)
- One or two-page document that describes: centrality to mission; market demand; curriculum design; adequacy of faculty resources; and assurance program will be supported with existing resources. (MHEC requirement)
- Learning objectives, assessment strategies; fit with UB strategic plan
- Joint Degree Program or Primary Degree Programs require submission of MOU w/ program proposal. (MHEC requirement)
- Temporary suspension of program to examine future direction; time not to exceed two years. No new students admitted during suspension, but currently enrolled students must be given opportunity to satisfy degree requirements.

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10. Provide:
- evidence that the action is consistent with UB mission and can be implemented within the existing program resources of the institution.
 - proposed date after which no new students will be admitted into the program;
 - accommodation of currently enrolled students in the realization of their degree objectives;
 - treatment of all tenured and non-tenured faculty and other staff in the affected program;
 - reallocation of funds from the budget of the affected program; and
 - existence at other state public institutions of programs to which to redirect students who might have enrolled in the program proposed for abolition.
11. University Council *review* (for a recommendation to the President or back to the Provost) shall be limited to curricular or academic policy issues that may potentially affect the University's mission and strategic planning, or have a significant impact on the generation or allocation of its financial resources.

Box 5: IMPACT REVIEW	SIGNATURES (see procedures for authorized signers)	DATE
a. Library <input type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	Director or designee:	
b. OTS <input checked="" type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	CIO or designee: <i>[Signature]</i>	12/13/06
c. University Relations <input checked="" type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	Director or designee: <i>[Signature]</i>	12-13-06
d. Admissions <input type="checkbox"/> No impact <input checked="" type="checkbox"/> Impact statement attached	Director or designee: <i>[Signature]</i> same as OR	12/13/06
e. Records <input checked="" type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	Registrar or designee: <i>[Signature]</i>	12/13/06

Box 6: APPROVAL SEQUENCE	APPROVAL SIGNATURES	DATE
A. Department / Division	Chair: <i>[Signature]</i>	12/6/06
B. Final faculty review body within each School	Chair: <i>[Signature]</i>	2/15/07
C. College Dean	Dean: <i>[Signature]</i>	2/19/07
D. Provost and Senior Vice President for Academic Affairs	Provost: <i>[Signature]</i>	2/27/07
E. Curriculum Review Committee (UFS subcommittee)	Chair:	
F. University Faculty Senate (UFS option)	Chair:	
G. University Council (see # 11 above)	Chair:	
H. President	President:	
I. Board of Regents – notification only		
J. Board of Regents – approval		
K. MHEC – notification only		
L. MHEC – approval		
M. Middle States Association notification	Required only if the mission of the University is changed by the action	

Impact Statement From The Office of Admissions

These changes could potentially affect the undergraduate and graduate catalogs and other recruitment publications that contain this type of specific academic material. The timing of the final approval for these changes will be a determining factor in our ability to incorporate the new information in a timely fashion in any related admissions materials.

TO: LAC

FROM: Jon Shorr, Chair, Undergraduate Curriculum Committee

DATE: February 2, 2007

SUBJECT: Interdisciplinary Studies Major

At its December meeting, LAC tabled approval of the 120-credit Interdisciplinary Studies major, previously approved by the undergraduate curriculum committee, requesting two changes:

- Add the word "equivalent" to the first sentence under "Lower Division Electives from any discipline;" and
- specify lower-level requirements and prerequisites for each of the UB disciplines eligible for inclusion in this degree.

The undergraduate curriculum committee considered these suggestions at its Feb. 1, 2007 meeting and decided the following.

1. Currently, every prerequisite and required course in the College may be waived or replaced with an appropriate substitute course. That decision, historically, has been left to the program director. Other majors and, with very few exception, other courses don't add "or equivalent" next to their prerequisites. The committee sees no reason to require that level of specificity in this case.
2. The undergraduate curriculum committee believes that because the interdisciplinary studies major has so many discipline-based variables, it is not possible to legislate specific policies or requirements for each discipline. Rather, the success of the major depends more than with any other on the quality of advising. The committee believes, therefore, that in order for the major to succeed, it must receive the resources necessary to ensure quality, ongoing advising.

UNIVERSITY OF BALTIMORE

DOCUMENT O: SUMMARY PROPOSAL

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O-1: Briefly describe what is being requested:

To accommodate incoming freshman beginning in 2007, we propose to expand the existing B.A. program in Interdisciplinary Studies to 120 credits. See attachment for a detailed description of the proposed program.

For new courses or changes in existing courses (needed by Registrar)

OLD	Course # / HEGIS Code:	Credits:
NEW	Course # / HEGIS Code:	Credits:

O-2: Set forth the rationale for the proposal:

We anticipate a demand among incoming freshmen for what has been one of our most popular degree programs in the College of Liberal Arts and wish to be prepared to accommodate it while maintaining the integrity of the program as it exists for transfer students.

program plan will be developed as part of the coursework for IDIS 497: Interdisciplinary Studies Portfolio.

Once the proposed program has received initial approval, the student will work with the Interdisciplinary Studies program director to plan coursework that will include not only the four courses that will be used to meet the core requirement within each of the three areas of individualized study but also appropriate electives from any discipline. This curriculum plan, which will become part of the student's program plan and will be revised as needed, should support the student's career goals and the interdisciplinary goals of the proposed program.

Upper Division Requirements – 60 credits

General Education - 9 credits

IDIS 300 Ideas in Writing (3)
IDIS 302 Ethical Issues in Business and Society (3)
Take one of the following:
IDIS 301 World Cultures (3)
IDIS 304 Arts and Ideas (3)

Interdisciplinary Studies Major – 39 credits

Areas of Individualized Study (36 credits)

1. First Area of Individualized Study (12 credits minimum/300-level or above)
2. Second Area of Individualized Study (12 credits minimum/300-level or above)
3. Third Area of Individualized Study (12 credits minimum/300-level or above)

Areas of individualized study may be drawn from among the courses offered in University of Baltimore programs in business, applied information technology, corporate communication, criminal justice, English, history, government and public policy, philosophy, and psychology, and from disciplines not offered at the University of Baltimore with the approval of the program director. At least 24 credits to be applied to the individualized areas of study must be taken in liberal arts disciplines. Courses in more than one academic discipline (e.g. WRIT and CMAT or MGMT and MKTG) may be combined within an area of study with the permission of all program directors.

Capstone Portfolio (3 credits)

IDIS 497 Interdisciplinary Studies Portfolio (3)

In this course, each student will work individually and in groups to create an interdisciplinary studies learning portfolio that contains the student's revised program plan with commentary, a reflective journal, a resume package, and pre-professional work samples. As part of the course, portfolios will be presented in a public forum that will include review by the program director

Interdisciplinary Studies Degree Requirements

Lower Division Requirements – 60 credits

General Education – 34 credits

English Composition (3)
Mathematics (3)
Oral Communication (3)
Literature (3)
History or Philosophy (3)
Fine Arts (3)
Computer Literacy (3)
Social and Behavioral Science 1 (3)
Social and Behavioral Science 2 (3)
Biological and Physical Science
Laboratory Course (4)
Non-Laboratory Course (3)

First Year Seminar – 2 credits

IDIS 101 First Year Seminar: Applied Learning and Study Skills (2)

Lower Division Electives from any discipline – 24 credits

Students who plan to major in Interdisciplinary Studies are strongly advised to use these elective credits to fulfill all introductory and pre-major requirements in the disciplines that they intend to use as areas of individualized study in their planned interdisciplinary studies program. Interdisciplinary Studies students must fulfill all prerequisites that apply to students majoring in the disciplines approved for use as areas of individualized study in interdisciplinary studies.

Program Plan Requirement

Within the first semester after admission to the interdisciplinary studies major, a degree candidate must develop and submit a proposed program plan for approval by the Interdisciplinary Studies program director in consultation with faculty from the student's proposed areas of individualized study. The proposed program must not duplicate an existing degree program at the University of Baltimore.

The proposed program must include three areas of individualized study with a rationale for their interdisciplinary interrelationship. The proposed program should include the student's learning goals for the major and show how the three proposed areas of individualized study and their interdisciplinary connections align with the student's career goals. Program plans will be kept on file and will be revised appropriately as the student progresses through the program. A final

and three faculty members (one from each of the student's areas of individualized study) selected by the student with the approval of the program director.

Upper Division Electives from any discipline – 12 Credits

Total Minimum Credits for Degree = 120