Program Approval Calendar, 2021-2022

Any curriculum action that must be submitted to the University System of Maryland (USM) for the review of the Chancellor or the Education Policy and Student Life Committee (EPSLC) and the Board of Regents (BOR) must also be approved by the University Faculty Senate. Submissions can only be made in the windows indicated below. Generally, the Office of the Provost needs another 10 hours after UFS to put into a proposal before submission (letters, forms, revisions, data etc.).

USM permits simultaneous submission of a full program proposal to the Chancellor’s Office and to the Maryland Higher Education Commission (MHEC). Program proposals are required for new degree programs, new certificates not composed of courses within one degree, and substantive changes in existing programs (for format, see [MHEC outline](https://mhec.state.md.us/institutions_training/Pages/acadaff/AcadProgInstitApprovals/NewAcademicProgramProposals.aspx)).

MHEC is to approve or disapprove completed proposals in 60 days. In practice, MHEC takes a couple of weeks to review proposals for completeness and request edits; then the proposal circulated for potential objections to all chief academic officers in the state for 30 days; and then MHEC approves or doesn’t within 30 days after that. Certificates will need USDE Gainful Employment approval as well (add 6-9 weeks more until July 1, 2020 when the regulation will be repealed).

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| **School/College Committee Date(s)** | **Provost’s Curriculum Review Committee** | **University Faculty Senate** | **Window for electronic submission of program proposals to MHEC and USM** | **EPSLC Meeting** | **BOR Meeting** |
|  |  |  | 07/19/21 – 08/02/21 | 09/14/2021 | 11/21/21 |
|  | 09/20/21 | 10/13/19 | 09/20/21 – 10/04/21 | 11/08/2021 | 12/10/21 |
|  | 10/18/21 | 11/10/21 | 11/22/21 –  12/06/21 | 1/11/2022 | 2/11/21 |
|  | 11/15/21 or 12/20/21 | 12/08/21 or 01/20/22 | 01/18/22 – 02/01/22 | 3/04/2022 | 4/29/22 |
|  | 01/18/22 or  02/21/22 | 02/09/22 or  03/09/22 | 03/21/22 – 04/04/22 | 05/10/2022 | 6/17/22 |