

DOCUMENT N: COURSE AND PROGRAM DEVELOPMENT COVER SHEET

See Course and Program Development Policy and Procedures for Instructions

SCHOOL: LAW <input type="checkbox"/> MSB <input checked="" type="checkbox"/> YGCLA <input type="checkbox"/>	Contact Name: Darlene Smith	Phone: x 4996
DEPARTMENT / DIVISION:		
SHORT DESCRIPTION OF PROPOSAL (state name of action item 1-20 and course name, code & number / program affected):		
# 13 -- Suspension of the Graduate Certificate in Technology Commercialization		
PROPOSED SEMESTER OF IMPLEMENTATION: Fall <input type="checkbox"/> Spring <input checked="" type="checkbox"/> Year: 2008		

Box 1: TYPE OF ACTION	ADD(NEW) <input type="checkbox"/>	DEACTIVATE <input checked="" type="checkbox"/>	MODIFY <input type="checkbox"/>	OTHER <input type="checkbox"/>
Box 2: LEVEL OF ACTION	Non-Credit <input type="checkbox"/>	Undergraduate <input type="checkbox"/>	Graduate <input checked="" type="checkbox"/>	OTHER <input type="checkbox"/>

Box 3: ACTION ITEM (check appropriate boxes)	DOCUMENTS REQUIRED (see box 4 below)	IMPACT REVIEWS (see box 5 on back)	APPROVAL SEQUENCE (see box 6 on back)
1. Experimental Course ¹	NOP	a, c, e	AC
2. Course Title	NO		ABCD
3. Course Credits	NO		ABCD
4. Course Number	NO		ABCD
5. Course Level	NO		ABCD
6. Pre & Co-Requisite	NO		ABCD
7. Course Description	NOP		ABCDEF
8. New Course	NOP		ABCDEF
9. Deactivate a Course	NO		ABCDEF
10. Program Requirements	NO	b, c, d, e	ABCDEF
11a. UG Specialization (24 credits or less)	NO	a, b, c, d, e	ABCDEF
11b. Masters Specialization (12 credits or less)	NO	a, b, c, d, e	ABCDEF
11c. Doctoral Specialization (18 credits or less)	NO	a, b, e	ABCDEF
12. Closed Site Program	NOT	e	ABCDHIK
<input checked="" type="checkbox"/> 13. Program Suspension ⁹	NO,5	a, e	ABCDEGIK
14a. Certificate Program (ug/g) exclusively within existing degree program	NO	a, c, e	ABCDEFHIK
14b. Certificate Program (ug/g) where degree programs do not exist or where courses are selected across degree programs (12 or more credits)	NOQR, 6	a, c, e	ABCDEFHJL
15. Off-Campus Delivery of Existing Program	NO, 4	a, b, c, e	ABCDHIL
16a. UG Concentration (exceeds 24 credit hours)	NO, 5	a, c, d, e	ABCDEFHJL
16b. Masters Concentration (exceeds 12 credit hours)	NO, 5	a, c, d, e	ABCDEFHJL
16c. Doctoral Concentration (exceeds 18 credit hours)	NO, 5	a, c, d, e	ABCDEFHJL
17. Program Title Change	NO, 5	a, c, d, e	ABCDEFHJL
18. Program Termination	NO, 10	d, e	ABCDEFHIK
19. New Degree Program	NOQR, 3,8	a, c, d, e	ABCDEFHJL
20. Other	Varies	Varies	Varies

Box 4: DOCUMENTATION (check boxes of documents included)			
<input checked="" type="checkbox"/> N. This Cover Sheet		<input type="checkbox"/> Q. Full 5-page MHEC Proposal	<input type="checkbox"/> T. Other
<input checked="" type="checkbox"/> O. Summary Proposal		<input type="checkbox"/> R. Financial Tables (MHEC)	
<input type="checkbox"/> P. Course Definition Document		<input type="checkbox"/> S. Contract	

- Approval of experimental course automatically lapses after two offerings unless permanently approved as a new course.
- Codes: a) Library Services (Langsdale or Law) b) Office of Technology Services c) University Relations d) Admissions
- Letter of Intent is required by USM at least 30 days before a full proposal can be submitted. Letter of Intent requires only the approval of the dean and the provost and is forwarded to USM by the Office of the Provost.
- One-page letter to include: Program title & degree/certificate to be awarded; resources requirements; need and demand; similar programs; method of instruction; and oversight and student services (MHEC requirement)
- One-page letter with description and rationale (MHEC requirement)**
- One or two-page document that describes: centrality to mission; market demand; curriculum design; adequacy of faculty resources; and assurance program will be supported with existing resources. (MHEC requirement)
- Learning objectives, assessment strategies; fit with UB strategic plan
- Joint Degree Program or Primary Degree Programs require submission of MOU w/ program proposal. (MHEC requirement)
- Temporary suspension of program to examine future direction; time not to exceed two years. No new students admitted during suspension, but currently enrolled students must be given opportunity to satisfy degree requirements.

DOCUMENT N: COURSE AND PROGRAM DEVELOPMENT COVER SHEET (Page 2 of 2)

SCHOOL: LAW <input type="checkbox"/> MSB <input type="checkbox"/> YGCLA <input type="checkbox"/>
SHORT DESCRIPTION OF PROPOSAL (state name of action item 1-20 and course name, code & number / program affected):

10. Provide:
- a. evidence that the action is consistent with UB mission and can be implemented within the existing program resources of the institution.
 - b. proposed date after which no new students will be admitted into the program;
 - c. accommodation of currently enrolled students in the realization of their degree objectives;
 - d. treatment of all tenured and non-tenured faculty and other staff in the affected program;
 - e. reallocation of funds from the budget of the affected program; and
 - f. existence at other state public institutions of programs to which to redirect students who might have enrolled in the program proposed for abolition.
11. University Council review (for a recommendation to the President or back to the Provost) shall be limited to curricular or academic policy issues that may potentially affect the University's mission and strategic planning, or have a significant impact on the generation or allocation of its financial resources.

Box 5: IMPACT REVIEW	SIGNATURES (see procedures for authorized signers)	DATE
a. Library <input type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	Director or designee:	
b. OTS <input type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	CIO or designee:	
c. University Relations <input type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	Director or designee:	
d. Admissions <input type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	Director or designee:	
<input checked="" type="checkbox"/> Records <input checked="" type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	Registrar or designee: <i>J. B. Murray</i>	11/12/07

Box 6: APPROVAL SEQUENCE	APPROVAL SIGNATURES	DATE
A. Department / Division	Chair: <i>Darlene B. Litch</i>	Nov 9, 2007
<input checked="" type="checkbox"/> B. Final faculty review body within each School	Chair: <i>Ralph [unclear]</i>	11/13/07
<input checked="" type="checkbox"/> C. College Dean	Dean: <i>Susan Zocun</i>	11/12/07
D. Provost and Senior Vice President for Academic Affairs	Provost: <i>Jonda M. Randall</i>	11/27/07
E. Curriculum Review Committee (UFS subcommittee)	Chair: <i>Betsy [unclear]</i>	12/4/07
F. University Faculty Senate (UFS option)	Chair:	
G. University Council (see # 11 above)	Chair: <i>N/A</i>	
H. President	President:	
I. Board of Regents – notification only		
J. Board of Regents – approval		
K. MHEC – notification only		3/17/08
L. MHEC – approval		
M. Middle States Association notification	Required only if the mission of the University is changed by the action	

DOCUMENT O: SUMMARY PROPOSAL

See Course and Program Development Policy and Procedures for Instructions

SCHOOL: LAW <input type="checkbox"/> MSB <input checked="" type="checkbox"/> YGCLA <input type="checkbox"/>	Contact Name: Darlene Smith	Phone: ext. 4996
DEPARTMENT / DIVISION: Office of the Dean, Graduate Programs		
SHORT DESCRIPTION OF PROPOSAL (state action item 1-23 and course name & number or program affected):		
Suspension of Graduate Certificate in Technology Commercialization		
PROPOSED SEMESTER OF IMPLEMENTATION: Fall <input type="checkbox"/> Spring <input checked="" type="checkbox"/> Year: 2008		

O-1: Briefly describe what is being requested:

The MSB wishes to suspend the Graduate Certificate in Technology Commercialization.

For new courses or changes in existing courses (needed by Registrar)		
OLD Title:	Course # / HEGIS Code:	Credits:
NEW Title:	Course # / HEGIS Code:	Credits:

O-2: Set forth the rationale for the proposal:

The certificate consists of 12 credits covering various aspects of technology commercialization and it requires the completion of the following four courses. Unfortunately, few students can complete this certificate with only the four required courses, since each course has at least one prerequisite. Thus, the majority of students are taking up to eight courses in order to complete the 12 credit hour certificate. The certificate needs to be redesigned.

Required Courses

- FIN 770 Entrepreneurial Finance and Venture Capital
Prereq: Fin 504, Fin 640
- MGMT 760 Organizational Creativity, Change and Entrepreneurship
Prereq: Mgmt 600
- MKTG 762 Market Opportunity Analysis
No stated prerequisite, even though some students have requested permission to first enroll in MKTG 504 (Marketing Fundamentals).

Select one course from the following:

- MGMT 757 E-Commerce and Supply Chain Management
No stated prerequisite, even though some students have requested permission to first enroll in MGMT 506 (Operations Management).
- MGMT 795 Entrepreneurship Practicum

SUSPENSION OF Graduate Certificate in Technology Commercialization

November 1, 2007

Objective:

To temporarily suspend the Graduate Certificate in Technology Commercialization.

Explanation: Program suspension means that no new students will be admitted to the program for the next two years. Currently enrolled students will be able to complete their program plan of study. The objective of this suspension is to allow the Merrick School the opportunity to take a comprehensive review of the certificate and determine its future direction.

Rationale:

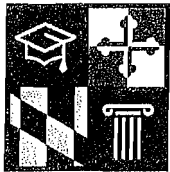
The graduate certificate in Technology Commercialization consists of 12 credits covering various aspects of technology commercialization. It requires the completion of four of the following courses. Unfortunately, few students can complete this certificate with only four courses. Students have to take three to four additional graduate courses to meet the prerequisites for the courses. Thus, we have had a number of students taking up to eight courses to complete a four-course certificate. We need to redesign this course, after an evaluation of market needs.

Required Courses

- FIN 770 Entrepreneurial Finance and Venture Capital
Prereq: Fin 504, Fin 640
- MGMT 760 Organizational Creativity, Change and Entrepreneurship
Prereq: Mgmt 600
- MKTG 762 Market Opportunity Analysis
No stated prerequisite, even though some students have requested permission to first enroll in MKTG 504 (Marketing Fundamentals).

Select one course from the following:

- MGMT 757 E-Commerce and Supply Chain Management
No stated prerequisite, even though some students have requested permission to first enroll in MGMT 506 (Operations Management).
- MGMT 795 Entrepreneurship Practicum



MHEC
Creating a state of achievement

cc: WIM WIEWEL
STARR LEVINE

Martin O'Malley
Governor

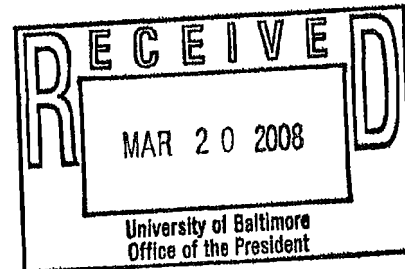
Anthony G. Brown
Lt. Governor

Kevin M. O'Keefe
Chairman

James E. Lyons, Sr.
Secretary of Higher Education

March 17, 2008

Dr. Robert L. Bogomolny
President
University of Baltimore
1420 N. Charles Street
Baltimore MD 21201



Dear Dr. Bogomolny:

The Maryland Higher Education Commission has reviewed a request from the University of Baltimore (UB) to suspend the Post-Baccalaureate Certificate (P.B.C.) in Technology Commercialization program, beginning spring 2008 semester.

<u>Program Title</u>	<u>Degree Level</u>	<u>HEGIS</u>	<u>CIP</u>
Technology Commercialization	P.B.C.	0506-13	52.9999

On the recommendation of the Assistant Secretary for Planning and Academic Affairs, Dr. George W. Reid, I am pleased to inform you that this request has been administratively approved. This decision was based on an analysis of the program in conjunction with the Maryland Higher Education Commission's *Policies and Procedures for Academic Program Proposals* and the *Code of Maryland Regulations*. During the two-year suspension period, enrolled students may complete the degree program but no new students will be admitted to the program. Please note that programs may be suspended up to two years and COMAR Section .32 of 13B.02.03 requires the institution to publish the program's official status in the catalog and other publications. UB shall notify the Secretary in writing of its decision to discontinue or reactivate the program no later than ~~March 17, 2010~~.

Thank you for keeping the Commission apprised of the programmatic changes being made at the University of Baltimore. I wish you continued success.

Sincerely,

James E. Lyons, Sr.
Secretary of Higher Education

JEL:GWR:ggs

cc: Ms. Theresa Hollander, Associate Vice Chancellor for Academic Affairs, USM
Dr. George W. Reid, Assistant Secretary for Planning and Academic Affairs, MHEC

MARYLAND HIGHER EDUCATION COMMISSION

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