Document N: Course and Program Development:

IMPACT AND APPROVAL SIGNATURES

See Course and Program Development Policy and Procedures (www.ubalt.edu/provost) for instructions.

SCHOOL:  
- LAW  
- MSB  
- CAS  
- CPA

CONTACT NAME: Dr. Courtney Gasser  
PHONE: 410-837-6760

DEPARTMENT/DIVISION: Applied Behavioral Sciences  
DATE PREPARED: 1/10/14

PROPOSED SEMESTER OF IMPLEMENTATION:  
- fall  
- spring  
YEAR: 2015

TYPE OF ACTION:  
- add (new)  
- deactivate  
- modify  
- other

LEVEL OF ACTION:  
- noncredit  
- undergraduate  
- graduate  
- other

ACTION BEING REQUESTED (select one category, either Course Actions or Program Actions):

- COURSE ACTIONS

Original Subject Code/Course Number: 

Original Course Title:

Select one or multiple actions from one of the lists below (review the list of necessary documents and signatures):

- 1. Experimental Course
- 2. Course Title
- 3. Course Credits
- 4. Course Number
- 5. Course Level
- 6. Pre- and Co-Requisite
- 7. Course Description
- 8. New Course
- 9. Deactivate Course
- 22. Other

- PROGRAM ACTIONS

Original Program Title:

Select one or multiple actions from one of the lists below (review the list of necessary documents and signatures):

- 10. Program Requirements
- 11a. Undergraduate Specialization (Fewer than 24 credits)
- 11b. Master's Specialization (Fewer than 24 credits)
- 11c. Doctoral Specialization (Fewer than 18 credits)
- 12. Minor (add or delete)
- 13. Closed Site Program
- 14. Program Suspension
- 15. Program Reactivation
- 16a. Certificate Program (UG/G) exclusively within existing degree program
- 16b. Certificate Program (UG/G) outside of or across degree programs (12 or more credits)
- 17. Off-Campus Delivery of Existing Programs
- 18a. Undergraduate Concentration (24 or more credits)
- 18b. Master's Concentration (12 or more credits)
- 18c. Doctoral Concentration (18 or more credits)
- 19. Program Title Change
- 20. Program Termination
- 21. New Degree Program
- 22. Other

ADDITIONAL DOCUMENTATION (check all appropriate boxes of documents included; review the list of necessary documents):

- summary proposal
- course definition document
- full five-page MHEC proposal
- financial tables (MHEC)
- other documents as may be required by MHEC/USM
- other
IMPACT REVIEW (review the list of necessary signatures):

<table>
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<tr>
<th>Impacted Entity</th>
<th>Signature</th>
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<td>a. Library</td>
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APPROVAL SEQUENCE (review the list of necessary signatures):

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<td>B. General Education (for No. 7, 8)</td>
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<td>C. Final Faculty Review Body Within Each School (Chair)</td>
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<td>2/8/14</td>
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<td>D. Dean</td>
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<td>3/3/14</td>
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<td>E. University Faculty Senate (Chair)</td>
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<td>F. University Council (Chair)*</td>
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<td>G. Provost and Senior Vice President for Academic Affairs</td>
<td></td>
<td>5/1/14</td>
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<td>H. President</td>
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<td>I. Board of Regents (notification only)</td>
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<td>J. Board of Regents (approval)</td>
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<td>K. MHEC (notification only)</td>
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<tr>
<td>L. MHEC (approval)</td>
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<td>M. Middle States Association notification</td>
<td>Required only if the University's mission is changed by the action</td>
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</table>

* University Council review (for recommendation to the president or back to the provost) shall be limited to curricular or academic policy issues that may potentially affect the University's mission and strategic planning, or have a significant impact on the generation or allocation of its financial resources.
SCHOOL: [ ] LAW [ ] MSB [ ] CAS [ ] CPA

CONTACT NAME: Dr. Courtney Gasser  PHONE: 410-837-6760

DEPARTMENT/DIVISION: Applied Behavioral Sciences  DATE PREPARED: 1/10/14

PROPOSED SEMESTER OF IMPLEMENTATION: [ ] fall  [ ] spring  YEAR: 2015

ACTION BEING REQUESTED (select one category, either Course Actions or Program Actions):

[ ] COURSE ACTIONS

[ ] PROGRAM ACTIONS

Original Subject Code/Course Number: [ ]

Original Program Title: [ ]

Original Course Title: [ ]

Select one or multiple actions from one of the lists below (review the list of necessary documents and signatures):

**COURSE ACTIONS**

1. Experimental Course
2. Course Title
3. Course Credits
4. Course Number
5. Course Level
6. Pre- and Co-Requisite
7. Course Description
8. New Course
9. Deactivate Course
10. Other

**PROGRAM ACTIONS**

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20. Program Termination
21. New Degree Program
22. Other

For changes to existing courses:

**OLD TITLE**

**NEW TITLE**

Clinical Supervision

SUBJECT CODE/COURSE NO. [ ]

CREDITS [ ]

SUBJECT CODE/COURSE NO. APPL 665  CREDITS [3]

Summer 2010
DESCRIBE THE REQUESTED COURSE/PROGRAM ACTION (additional pages may be attached if necessary):

Create new course on Clinical Supervision for students in the counselor training programs.

SET FORTH THE RATIONALE FOR THIS PROPOSAL:

This course has been approved by the Maryland Board of Professional Counselors & Therapists as meeting the educational requirement for Licensed Clinical Professional Counselors (LCPCs) to become board-approved LCPC supervisors. Since our students in our counselor training programs are preparing to become LCPCs, by taking this course as an elective students will be better prepared to fulfill roles as LCPCs who provide clinical supervision to counselor trainees.

This course will serve three main groups of students: (1) current counseling MS students who are advanced in their studies, (2) certificate in professional counseling studies students, and (3) current professional counselors in the community who choose to enter the certificate program to take this course.
1. DATE PREPARED
1/10/2014

2. PREPARED BY
Dr. Courtney Gasser

3. DEPARTMENT/DIVISION
Applied Behavioral Sciences

4. COURSE NUMBER(S) with SUBJECT CODE(S)
APPL 665

5. COURSE TITLE
Clinical Supervision

6. CREDIT HOURS
3

7. CATALOG DESCRIPTION
Advanced counseling course provides didactic preparation in clinical supervision knowledge and skills. Emphasizes ethics, supervisory relationship dynamics, models of supervision, modes of evaluation, supervision research and tools to conduct effective clinical supervision with counselor trainees. Course is approved by the Maryland Board of Professional Counselors and Therapists as meeting the educational requirement for those seeking LCPC board-approved supervisor status. **prerequisites:** two semesters of APPL 703 or APPL 708, and permission of the instructor

8. PREREQUISITES
Two semesters of APPL 703 practicum and/or APPL 708 internship, and permission of instructor.

9. COURSE PURPOSE (how the course is to be used in the curriculum; e.g., required for the major, elective, etc.)
Elective

10. GENERAL EDUCATION AREA (if applicable; e.g., social sciences, humanities, mathematics, etc.)
N/A

11. COURSE TYPE/COMPONENT (clinical, continuance, discussion, field studies, independent study, laboratory, lecture, practicum, research, etc.)
Summer 2010
12. FACULTY QUALIFIED TO TEACH COURSE
Dr. Courtney Gasser, Dr. Elaine Johnson, Dr. Ali Wolf, Dr. David Goode-Cross

13. CONTENT OUTLINE
Introduction to Clinical Supervision
Evaluation
Ethical & Legal Issues
Supervision Models
Supervisory Relationship
Organizing Supervision
Individual Supervision
Group Supervision
Research on Supervision

14. LEARNING GOALS
At the end of the class, students will be able to:
1. Describe the current state regulations and procedures associated with clinical supervision;
2. Identify and describe ethical and legal issues pertinent to clinical supervision;
3. Identify and describe the major models of supervision;
4. Describe the supervisory relationship and identify how it may be affected by individual, cultural, and
developmental differences;
5. Identify processes and issues inherent in the supervisory relationship;
6. Articulate a personal model and/or strategy for conducting supervision;
7. Describe methods to evaluate supervisors and supervisees;
8. Describe the current supervision research.

15. ASSESSMENT STRATEGIES
Any of the following are appropriate: written papers, exams, quizzes, presentations.

16. SUGGESTED TEXT(S) and MATERIALS (e.g. textbooks, equipment, software, etc., that students must purchase)


American Counselor Education & Supervision (ACES) Best Practices for Clinical Supervision (2011)

doi:10.1300/J001v24n01_02

Supervisor, 10(1), 133-143. doi:10.1300/J001v10n01_11


17. **SPECIAL GRADING OPTIONS** (if applicable)

N/A

18. **SUGGESTED CLASS SIZE**

15

19. **LAB FEES** (if applicable)

$15