**Document N: Course and Program Development:**

**IMPACT AND APPROVAL SIGNATURES**

See Course and Program Development Policy and Procedures (www.ubalt.edu/provost) for instructions.

**SCHOOL:**
- LAW
- MSB
- CAS
- CPA

**CONTACT NAME:** Debra L. Stanley
**PHONE:** 410 832 6082

**DEPARTMENT/DIVISION:** School of Criminal Justice
**DATE PREPARED:** 11/14/12

**PROPOSED SEMESTER OF IMPLEMENTATION:**
- Fall
- Spring
**YEAR:** 2013

**TYPE OF ACTION:**
- add (new)
- deactivate
- modify
- other

**LEVEL OF ACTION:**
- noncredit
- undergraduate
- graduate
- other

**ACTION BEING REQUESTED** (select one category, either Course Actions or Program Actions):

- **COURSE ACTIONS**
  - Original Subject Code/Course Number:
    - FSCS 720
  - Original Course Title:
    - Forensic Investigative Techniques II

- **PROGRAM ACTIONS**

Select one or multiple actions from one of the lists below (review the list of necessary documents and signatures):

<table>
<thead>
<tr>
<th>COURSE ACTIONS</th>
<th>PROGRAM ACTIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Experimental Course</td>
<td>10. Program Requirements</td>
</tr>
<tr>
<td>2. Course Title</td>
<td>11a. Undergraduate Specialization (24 credits or fewer)</td>
</tr>
<tr>
<td>3. Course Credits</td>
<td>11b. Master’s Specialization (12 credits or fewer)</td>
</tr>
<tr>
<td>4. Course Number</td>
<td>11c. Doctoral Specialization (18 credits or fewer)</td>
</tr>
<tr>
<td>5. Course Level</td>
<td>12. Minor (add or delete)</td>
</tr>
<tr>
<td>6. Pre- and Co-Requisite</td>
<td>13. Closed Site Program</td>
</tr>
<tr>
<td>7. Course Description</td>
<td>14. Program Suspension</td>
</tr>
<tr>
<td>✓ 8. New Course</td>
<td>15. Program Reactivation</td>
</tr>
<tr>
<td>9. Deactivate Course</td>
<td>16a. Certificate Program (UG/G) exclusively within existing degree program</td>
</tr>
<tr>
<td>22. Other</td>
<td>16b. Certificate Program (UG/G) outside of or across degree programs (12 or more credits)</td>
</tr>
</tbody>
</table>

**ADDITIONAL DOCUMENTATION** (check all appropriate boxes of documents included; review the list of necessary documents):

- summary proposal (O)
- course definition document (P)
- full five-page MHEC proposal (Q)
- financial tables (MHEC) (R)
- other documents as may be required by MHEC/USM (S)
- other (T)
**IMPACT REVIEW** (review the list of necessary signatures):

<table>
<thead>
<tr>
<th>Impacted Entity</th>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Library</td>
<td></td>
<td></td>
</tr>
<tr>
<td>□ no impact</td>
<td>□ impact statement attached</td>
<td></td>
</tr>
<tr>
<td>b. OTS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>□ no impact</td>
<td>□ impact statement attached</td>
<td></td>
</tr>
<tr>
<td>c. University Relations</td>
<td></td>
<td></td>
</tr>
<tr>
<td>□ no impact</td>
<td>□ impact statement attached</td>
<td></td>
</tr>
<tr>
<td>d. Admissions</td>
<td></td>
<td></td>
</tr>
<tr>
<td>□ no impact</td>
<td>□ impact statement attached</td>
<td></td>
</tr>
<tr>
<td>e. Records</td>
<td></td>
<td></td>
</tr>
<tr>
<td>□ no impact</td>
<td>□ impact statement attached</td>
<td></td>
</tr>
</tbody>
</table>

**APPROVAL SEQUENCE** (review the list of necessary signatures):

<table>
<thead>
<tr>
<th>Approval Level</th>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Department/Division (Chair)</td>
<td>Debra C. Blank</td>
<td>11/19/12</td>
</tr>
<tr>
<td>B. General Education (for No. 7, 8)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>C. Final Faculty Review Body Within Each School (Chair)</td>
<td>Chancellor’s Office</td>
<td>11/27/12</td>
</tr>
<tr>
<td>D. Dean</td>
<td>Laura C. Wilson-Gorty</td>
<td>11/29/12</td>
</tr>
<tr>
<td>E. University Faculty Senate (Chair)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>F. University Council (Chair)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>G. Provost and Senior Vice President for Academic Affairs</td>
<td>Beverly Schneller</td>
<td>2/20/2013</td>
</tr>
<tr>
<td>H. President</td>
<td></td>
<td></td>
</tr>
<tr>
<td>I. Board of Regents (notification only)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>J. Board of Regents (approval)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>K. MHEC (notification only)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>L. MHEC (approval)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>M. Middle States Association notification</td>
<td>Required only if the University’s mission is changed by the action</td>
<td></td>
</tr>
</tbody>
</table>

1 University Council review (for recommendation to the president or back to the provost) shall be limited to curricular or academic policy issues that may potentially affect the University’s mission and strategic planning, or have a significant impact on the generation or allocation of its financial resources.
**Document O: Course and Program Development: SUMMARY PROPOSAL**

See Course and Program Development Policy and Procedures (www.ubalt.edu/provost) for instructions.

**SCHOOL:**
- O LAW
- O MSB
- O CAS
- O CPA

**CONTACT NAME:** Debra L. Stanley

**PHONE:** 410 832 6082

**DEPARTMENT/DIVISION:** School of Criminal Justice

**DATE PREPARED:** 11/14/12

**PROPOSED SEMESTER OF IMPLEMENTATION:** fall

**PROPOSED SEMESTER OF IMPLEMENTATION:** spring

**YEAR:** 2013

**ACTION BEING REQUESTED** (select one category, either Course Actions or Program Actions):

- O COURSE ACTIONS
- O PROGRAM ACTIONS

**Original Subject Code/Course Number:**

- FSCS 720

**Original Course Title:**

- Forensic Investigative Techniques II

Select one or multiple actions from one of the lists below (review the list of necessary documents and signatures):

### COURSE ACTIONS

1. Experimental Course
2. Course Title
3. Course Credits
4. Course Number
5. Course Level
6. Pre- and Co-Requisite
7. Course Description
8. New Course
9. Deactivate Course
10. Other

### PROGRAM ACTIONS

10. Program Requirements
11a. Undergraduate Specialization (24 credits or fewer)
11b. Master's Specialization (12 credits or fewer)
11c. Doctoral Specialization (18 credits or fewer)
12. Minor (add or delete)
13. Closed Site Program
14. Program Suspension
15. Program Reactivation
16a. Certificate Program (UG/G) exclusively within existing degree program
16b. Certificate Program (UG/G) outside of or across degree programs (12 or more credits)
17. Off-Campus Delivery of Existing Programs
18a. Undergraduate Concentration (exceeds 24 credits)
18b. Master's Concentration (exceeds 12 credits)
18c. Doctoral Concentration (exceeds 18 credits)
19. Program Title Change
20. Program Termination
21. New Degree Program
22. Other

For changes to existing courses:

<table>
<thead>
<tr>
<th>OLD TITLE</th>
<th>SUBJECT CODE/COURSE NO.</th>
<th>CREDITS</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>NEW TITLE</th>
<th>SUBJECT CODE/COURSE NO.</th>
<th>CREDITS</th>
</tr>
</thead>
</table>
DESCRIBE THE REQUESTED COURSE/PROGRAM ACTION (additional pages may be attached if necessary):

Request approval of this new course as a foundational course for the M.S. in Forensic Science High Technology Crime.

SET FORTH THE RATIONALE FOR THIS PROPOSAL:

This course is a core course in the MSFS degree program.

Course description -

A continuation of FSCS 620 with special attention to computer systems and network systems. Meant to follow FSCS 620. Prerequisites include FSCS 601 and FSCS 620.
19. LAB FEES (if applicable) $65

DOCUMENT P: COURSE DEFINITION
See Course and Program Development Policy and Procedures (http://www.ubalt.edu/template.cfm?page=257) for instructions.

1. DATE PREPARED 11/16/2012

2. PREPARED BY
Debra L. Stanley, Ph.D. and Charles Tumosa, Ph.D.

3. DEPARTMENT/DIVISION School of Criminal Justice

4. COURSE NUMBER(S) with SUBJECT CODE(S) FSCS 720

5. COURSE TITLE Forensic Investigative techniques II

6. CREDIT HOURS 3 credits

7. CATALOG DESCRIPTION A continuation of FSCS 720 with special attention to computer systems and network systems. Meant to be taken with FSCS 620.

8. PREREQUISITES FSCS 601.

9. COURSE PURPOSE (how the course is to be used in the curriculum; e.g., required for the major, elective, etc.) required core course for the major in MSFS

Summer 2010
10. GENERAL EDUCATION AREA (if applicable; e.g., social sciences, humanities, mathematics, etc.) n/a

11. COURSE TYPE/COMPONENT (clinical, continuation, discussion, field studies, independent study, laboratory, lecture, practicum, research, seminar, supervision, thesis research, tutorial or workshop; this must match PeopleSoft 9.0 coding, so check with your dean’s office if you are unsure of the correct entry) lecture and computer laboratory

12. FACULTY QUALIFIED TO TEACH COURSE Select adjunct professors employed by SJA

13. CONTENT OUTLINE
   - History of present status of field
   - Physical operation of computers and digital storage
   - Forensic tools for data recovery and authentication
   - Appropriate ethical considerations and law

14. LEARNING GOALS At the completion of the course students will be able to –
   - Understand the origins and applications of forensic techniques
   - Understand the theory behind forensic techniques
   - Understand the legal and ethical considerations of forensic investigations

15. ASSESSMENT STRATEGIES The learning goals will be assessed through student papers and projects in addition to routine examinations.

16. SUGGESTED TEXT(S) and MATERIALS (e.g. textbooks, equipment, software, etc., that students must purchase)
   Miscellaneous textbooks, possible software.

17. SPECIAL GRADING OPTIONS (if applicable) none

18. SUGGESTED CLASS SIZE 20, preferably 10

19. LAB FEES (if applicable) $65