Document N: Course and Program Development:

IMPACT AND APPROVAL SIGNATURES

See Course and Program Development Policy and Procedures (www.ubalt.edu/provost) for instructions.

SCHOOL: LAW MSB CAS CPA

CONTACT NAME: Christine Spencer PHONE: 4108376055

DEPARTMENT/DIVISION: HSMG DATE PREPARED: 3/26/12

PROPOSED SEMESTER OF IMPLEMENTATION: fall spring YEAR: 2012

TYPE OF ACTION: add (new) deactivate modify other

LEVEL OF ACTION: noncredit undergraduate graduate other

ACTION BEING REQUESTED (select one category, either Course Actions or Program Actions):

COURSE ACTIONS

PROGRAM ACTIONS

Original Subject Code/Course Number: HSMG/711

Original Program Title: Special Topics in Health Systems Management

Original Course Title: Special Topics in Health Systems Management

Select one or multiple actions from one of the lists below (review the list of necessary documents and signatures):

COURSE ACTIONS

1. Experimental Course
2. Course Title
3. Course Credits
4. Course Number
5. Course Level
6. Pre- and Co-Requisite
7. Course Description
8. New Course
9. Deactivate Course
10. Program Requirements
11a. Undergraduate Specialization (24 credits or fewer)
11b. Master’s Specialization (12 credits or fewer)
11c. Doctoral Specialization (18 credits or fewer)
12. Minor (add or delete)
13. Closed Site Program
14. Program Suspension
15. Program Reactivation
16a. Certificate Program (UG/G) exclusively within existing degree program
16b. Certificate Program (UG/G) outside of or across degree programs (12 or more credits)
17. Off-Campus Delivery of Existing Programs
18a. Undergraduate Concentration (exceeds 24 credits)
18b. Master’s Concentration (exceeds 12 credits)
18c. Doctoral Concentration (exceeds 18 credits)
19. Program Title Change
20. Program Termination
21. New Degree Program
22. Other

PROGRAM ACTIONS

ADDITIONAL DOCUMENTATION (check all appropriate boxes of documents included; review the list of necessary documents):

- summary proposal (O)
- course definition document (P)
- full five-page MHEC proposal (Q)
- financial tables (MHEC) (R)
- other documents as may be required by MHEC/USM (S)
- other (T)

Summer 2010
### IMPACT REVIEW (review the list of necessary signatures):

<table>
<thead>
<tr>
<th>Impacted Entity</th>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Library</td>
<td></td>
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<tr>
<td>impact statement attached</td>
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<td>b. OTS</td>
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### APPROVAL SEQUENCE (review the list of necessary signatures):

<table>
<thead>
<tr>
<th>Approval Level</th>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Department/Division (Chair)</td>
<td>John J. Callahan</td>
<td>5/23/12</td>
</tr>
<tr>
<td>B. General Education (for No. 7, 8)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>C. Final Faculty Review Body Within Each School (Chair)</td>
<td>Cheryl L. Bly</td>
<td>4/25/12</td>
</tr>
<tr>
<td>D. Dean</td>
<td></td>
<td>5/3/12</td>
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<tr>
<td>E. University Faculty Senate (Chair)</td>
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<td>F. University Council (Chair)¹</td>
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</tr>
<tr>
<td>G. Provost and Senior Vice President for Academic Affairs</td>
<td>Beverly Schnell</td>
<td>5/24/12</td>
</tr>
<tr>
<td>H. President</td>
<td></td>
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<tr>
<td>I. Board of Regents (notification only)</td>
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<tr>
<td>J. Board of Regents (approval)</td>
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<tr>
<td>K. MHEC (notification only)</td>
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<td>L. MHEC (approval)</td>
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<tr>
<td>M. Middle States Association notification</td>
<td>Required only if the University’s mission is changed by the action</td>
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¹ University Council review (for recommendation to the president or back to the provost) shall be limited to curricular or academic policy issues that may potentially affect the University's mission and strategic planning, or have a significant impact on the generation or allocation of its financial resources.
### Course and Program Development: SUMMARY PROPOSAL

See Course and Program Development Policy and Procedures (www.ubalt.edu/provost) for instructions.

**SCHOOL:**  
- LAW  
- MSB  
- CAS  
- CPA

**CONTACT NAME:** Christine Spencer  
**PHONE:** 4108376055

**DEPARTMENT/DIVISION:** HSMG  
**DATE PREPARED:** 3/26/12

**PROPOSED SEMESTER OF IMPLEMENTATION:**  
- fall  
- spring  
**YEAR:** 2012

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**ACTION BEING REQUESTED** (select one category, either Course Actions or Program Actions):

- **COURSE ACTIONS**
- **PROGRAM ACTIONS**

**Original Subject Code/Course Number:**  
HSMG/711

**Original Course Title:** Special Topics in Health Systems Management

**New Course Title:** Special Topics in Health Systems Management

Select one or multiple actions from one of the lists below (review the list of necessary documents and signatures):

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For changes to existing courses:

**OLD TITLE**

**NEW TITLE**

**SUBJECT CODE/COURSE NO.**

**CREDITS**
DESCRIBE THE REQUESTED COURSE/PROGRAM ACTION (additional pages may be attached if necessary):

The addition of a new elective course, HSMG 711. This course will cover specific topics, issues and trends in health management. This course may substitute for FOAD 751.

SET FORTH THE RATIONALE FOR THIS PROPOSAL:

This courses will cover specific topics, issues and trends in health management that would be of mutual interest to faculty and students alike.
1. **DATE PREPARED**  
3/27/2012

2. **PREPARED BY**  
Christine Spencer

3. **DEPARTMENT/DIVISION**  
CPA/HSMG

4. **COURSE NUMBER(S) with SUBJECT CODE(S)**  
HSMG711

5. **COURSE TITLE**  
Special Topics in Health Systems Management

6. **CREDIT HOURS**  
3

7. **CATALOG DESCRIPTION**  
This course will cover specific topics, issues and trends in health management that would be of mutual interest to faculty and students alike. This course may substitute for PUAD 751, Policy Issues in Health Care

8. **PREREQUISITES**  
none

9. **COURSE PURPOSE** (how the course is to be used in the curriculum; e.g., required for the major, elective, etc.)  
Elective

10. **GENERAL EDUCATION AREA** (if applicable; e.g., social sciences, humanities, mathematics, etc.)  
n/a

11. **COURSE TYPE/COMPONENT** (clinical, continuing, discussion, field studies, independent study, laboratory, lecture, practicum, research, seminar, supervision, thesis research, tutorial or workshop; this must match PeopleSoft 9.0 coding, so check with your dean's office if you are unsure of the correct entry)  
lecture

Summer 2010
12. FACULTY QUALIFIED TO TEACH COURSE

Carol Molinari, John Callahan, Christine Spencer, Alan Lyles

13. CONTENT OUTLINE

This course provides a view of special topics in management in health care, reflecting the uniqueness of this sector. The course integrates theory with practice through readings, lectures, written assignments, and presentations from different perspectives. Assessment, practice, and development of managerial and organizational skills will be accomplished through lecture and discussion.

14. LEARNING GOALS

1. Gain and demonstrate basic familiarity with regard to selected concepts related to health care management.
2. Understand and explain the uniqueness of structures, processes, and interactions in health care organizations as they relate to management and policy.
3. Understand and explain the different roles and specific challenges for management in health care.

15. ASSESSMENT STRATEGIES

Article reviews, Memo assignments

16. SUGGESTED TEXT(S) and MATERIALS (e.g. textbooks, equipment, software, etc., that students must purchase)

Journal articles and other assigned readings will be on electronic reserve ("e-Reserve") from the Langsdale Library.

17. SPECIAL GRADING OPTIONS (if applicable)

n/a

18. SUGGESTED CLASS SIZE

25

19. LAB FEES (if applicable)

n/a