



Document O: Course and Program Development: SUMMARY PROPOSAL

See Course and Program Development Policy and Procedures (www.ubalt.edu/provost) for instructions.

SCHOOL: LAW MSB CAS CPA

CONTACT NAME: PHONE:

DEPARTMENT/DIVISION: DATE PREPARED:

PROPOSED SEMESTER OF IMPLEMENTATION: fall spring YEAR:

ACTION BEING REQUESTED (select one category, either Course Actions or Program Actions):

COURSE ACTIONS

PROGRAM ACTIONS

Original Subject Code/Course Number:

Original Program Title:

Original Course Title:

Select one or multiple actions from one of the lists below (review the [list of necessary documents and signatures](#)):

COURSE ACTIONS	
<input type="checkbox"/>	1. Experimental Course
<input type="checkbox"/>	2. Course Title
<input type="checkbox"/>	3. Course Credits
<input type="checkbox"/>	4. Course Number
<input type="checkbox"/>	5. Course Level
<input type="checkbox"/>	6. Pre- and Co-Requisite
<input type="checkbox"/>	7. Course Description
<input type="checkbox"/>	8. New Course
<input type="checkbox"/>	9. Deactivate Course
<input type="checkbox"/>	22. Other

PROGRAM ACTIONS	
<input type="checkbox"/>	10. Program Requirements
<input type="checkbox"/>	11a. Undergraduate Specialization (Fewer than 24 credits)
<input type="checkbox"/>	11b. Master's Specialization (Fewer than 12 credits)
<input type="checkbox"/>	11c. Doctoral Specialization (Fewer than 18 credits)
<input type="checkbox"/>	12. Minor (add or delete)
<input type="checkbox"/>	13. Closed Site Program
<input checked="" type="checkbox"/>	14. Program Suspension
<input type="checkbox"/>	15. Program Reactivation
<input type="checkbox"/>	16a. Certificate Program (UG/G) exclusively within existing degree program
<input type="checkbox"/>	16b. Certificate Program (UG/G) outside of or across degree programs (12 or more credits)
<input type="checkbox"/>	17. Off-Campus Delivery of Existing Programs
<input type="checkbox"/>	18a. Undergraduate Concentration (24 credits or more)
<input type="checkbox"/>	18b. Master's Concentration (12 credits or more)
<input type="checkbox"/>	18c. Doctoral Concentration (18 credits or more)
<input type="checkbox"/>	19. Program Title Change
<input type="checkbox"/>	20. Program Termination
<input type="checkbox"/>	21. New Degree Program
<input type="checkbox"/>	22. Other

For changes to existing courses:

OLD TITLE	<input type="text"/>	SUBJECT CODE/COURSE NO.	<input type="text"/>	CREDITS	<input type="text"/>
NEW TITLE	<input type="text"/>	SUBJECT CODE/COURSE NO.	<input type="text"/>	CREDITS	<input type="text"/>

DESCRIBE THE REQUESTED COURSE/PROGRAM ACTION (additional pages may be attached if necessary):

We request that the MS in Global Leadership program be suspended effective fall 2014.

SET FORTH THE RATIONALE FOR THIS PROPOSAL:

Since its launch in fall 2011 enrollments in the MS in Global Leadership program have remained very low. In an effort to drive demand and boost enrollments the program was revised effective Fall 2013 reducing the total credit hour requirements from 36 to 30 hours and offering it as an on-line program. Despite these efforts, enrollment has continued to be disappointing. At present only two students are enrolled in the program and one will be graduating this summer. We don't expect to see a significant enrollment growth in the immediate future. Therefore, we request that the program be suspended effective fall 2014.



**Document N: Course and Program Development:
IMPACT AND APPROVAL SIGNATURES**

See Course and Program Development Policy and Procedures (www.ubalt.edu/provost) for instructions.

SCHOOL: LAW MSB CAS CPA

CONTACT NAME: PHONE:

DEPARTMENT/DIVISION: DATE PREPARED:

PROPOSED SEMESTER OF IMPLEMENTATION: fall spring YEAR:

TYPE OF ACTION: add (new) deactivate modify other

LEVEL OF ACTION: noncredit undergraduate graduate other

ACTION BEING REQUESTED (select one category, either Course Actions or Program Actions):

COURSE ACTIONS

PROGRAM ACTIONS

Original Subject Code/Course Number:

Original Program Title:

Original Course Title:

Select one or multiple actions from one of the lists below (review the list of necessary documents and signatures):

COURSE ACTIONS	
<input type="checkbox"/>	1. Experimental Course
<input type="checkbox"/>	2. Course Title
<input type="checkbox"/>	3. Course Credits
<input type="checkbox"/>	4. Course Number
<input type="checkbox"/>	5. Course Level
<input type="checkbox"/>	6. Pre- and Co-Requisite
<input type="checkbox"/>	7. Course Description
<input type="checkbox"/>	8. New Course
<input type="checkbox"/>	9. Deactivate Course
<input type="checkbox"/>	22. Other

PROGRAM ACTIONS	
<input type="checkbox"/>	10. Program Requirements
<input type="checkbox"/>	11a. Undergraduate Specialization (Fewer than 24 credits)
<input type="checkbox"/>	11b. Master's Specialization (Fewer than 12 credits)
<input type="checkbox"/>	11c. Doctoral Specialization (Fewer than 18 credits)
<input type="checkbox"/>	12. Minor (add or delete)
<input type="checkbox"/>	13. Closed Site Program
<input checked="" type="checkbox"/>	14. Program Suspension
<input type="checkbox"/>	15. Program Reactivation
<input type="checkbox"/>	16a. Certificate Program (UG/G) exclusively within existing degree program
<input type="checkbox"/>	16b. Certificate Program (UG/G) outside of or across degree programs (12 or more credits)
<input type="checkbox"/>	17. Off-Campus Delivery of Existing Programs
<input type="checkbox"/>	18a. Undergraduate Concentration (24 or more credits)
<input type="checkbox"/>	18b. Master's Concentration (12 or more credits)
<input type="checkbox"/>	18c. Doctoral Concentration (18 or more credits)
<input type="checkbox"/>	19. Program Title Change
<input type="checkbox"/>	20. Program Termination
<input type="checkbox"/>	21. New Degree Program
<input type="checkbox"/>	22. Other

ADDITIONAL DOCUMENTATION (check all appropriate boxes of documents included; review the list of necessary documents):

- summary proposal (O) course definition document (P) full five-page MHEC proposal (Q)
 financial tables (MHEC) (R) other documents as may be required by MHEC/USM (S) other (T)

IMPACT REVIEW (review the list of necessary signatures):

Impacted Entity	Signature	Date
a. Library <input checked="" type="checkbox"/> no impact <input type="checkbox"/> impact statement attached		3/19/14
b. OTS <input checked="" type="checkbox"/> no impact <input type="checkbox"/> impact statement attached		3/19/14
c. University Relations <input type="checkbox"/> no impact <input checked="" type="checkbox"/> impact statement attached		3/12/14
d. Admissions <input type="checkbox"/> no impact <input type="checkbox"/> impact statement attached		3/12/14
e. Records <input checked="" type="checkbox"/> no impact <input type="checkbox"/> impact statement attached		3/19/14

APPROVAL SEQUENCE (review the list of necessary signatures):

Approval Level	Signature	Date
A. Department/Division (Chair)		3/6/14
B. General Education (for No. 7, 8)		
C. Final Faculty Review Body Within Each School (Chair)		3/5/14
D. Dean		3/5/14
E. University Faculty Senate (Chair)		
F. University Council (Chair) ¹		
G. Provost and Senior Vice President for Academic Affairs		4-2-14
H. President		4-22-15
I. Board of Regents (notification only)		
J. Board of Regents (approval)		4-27-15
K. MHEC (notification only)		
L. MHEC (approval)		5-1-15
M. Middle States Association notification	Required only if the University's mission is changed by the action	

¹ University Council review (for recommendation to the president or back to the provost) shall be limited to curricular or academic policy issues that may potentially affect the University's mission and strategic planning, or have a significant impact on the generation or allocation of its financial resources.

**Impact Statement From the Office of University Relations
Regarding the Deactivation of the M.S. in Global Leadership**

General Impact:

Please be advised that any programmatic changes are likely to affect recruitment and other publications as well as Web content produced and/or managed by the Office of University Relations that contain this type of specific academic information.

Please inform Catherine Leidemer (cleidemer@ubalt.edu or 410.837.6164) of any proposed changes that receive final approval and of any planned implementation timelines.

The timing of the final approval for these changes will be a determining factor in our ability to incorporate the new information in a timely fashion in any relevant materials that are on our production schedule. As a general guideline, the Office of University Relations should be notified of any programmatic changes to a scheduled recruitment publication at least two months prior to printing.

Specific Feedback:

- Once the deactivation has been confirmed, it will be critical to remove this program from any Web pages or other online materials immediately and to coordinate with the Office of University Relations and the Offices of Admission to ensure that it isn't reflected in any new recruitment materials.



OFFICE OF THE CHANCELLOR

April 27, 2015

Mr. Kurt L. Schmoke
President
University of Baltimore
1420 North Charles Street
Baltimore, MD 21201-5779

Dear Kurt,

Thank you for forwarding the notification that the University of Baltimore will suspend the M.S. in Global Leadership, effective Fall 2015.

I understand that this action is not being taken lightly and is necessitated by the lack of enrollment to sustain the program.

Sincerely yours,

A handwritten signature in black ink, appearing to read "W. Kirwan".

William E. Kirwan
Chancellor

cc: Joseph Wood, Provost and Senior Vice President for Academic Affairs

1807
University of Maryland,
Baltimore

1856
University of Maryland,
College Park

1865
Bowie State University

1866
Towson University

1886
University of Maryland
Eastern Shore

1898
Frostburg State University

1900
Coppin State University

1925
Salisbury University

1925
University of Baltimore

1925
University of Maryland
Center for Environmental
Science

1947
University of Maryland
University College

1966
University of Maryland,
Baltimore County

plb



MHEC
Creating a state of achievement

*Copy Joe Wood
&
Marian King*

August 24, 2015

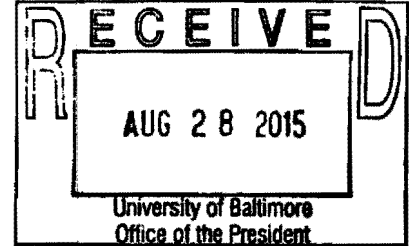
Larry Hogan
Governor

Boyd K. Rutherford
Lt. Governor

Anwer Hasen
Chairperson

Jennie C. Hunter-Cavers
Acting Secretary

Kurt L. Schmoke
President
University of Baltimore
1420 N. Charles Street
Baltimore, MD 21201



Dear President Schmoke:

The Maryland Higher Education Commission received notification from the University of Baltimore to suspend the following program:

<u>Program Title</u>	<u>Award Level</u>	<u>HEGIS</u>	<u>CIP</u>
Global Leadership	M.S.	0513-01	521101

The request for suspension is acknowledged. This decision was based on an analysis of the program in conjunction with the Maryland Higher Education Commission's Policies and Procedures for Academic Program Proposals and the Code of Maryland Regulations. Please ensure that the institution's catalog and other official publications indicate the official status of this program as "suspended."

During the suspension period, enrolled students may complete the program but no new students will be admitted to the program. This suspension will also apply to any concentrations. Please note that after a three-year period, the institution shall notify the Secretary of Higher Education in writing of its intent to either discontinue or reactivate the suspended program.

Thank you for keeping the Commission apprised of the programmatic changes being made at the University of Baltimore. I wish you continued success.

Sincerely,

Jennifer V. Frank, Ph.D.
Assistant Secretary

JVF:EST

C: Ms. Theresa Hollander, Associate Vice Chancellor, Academic Affairs USM