**PROGRAM REVIEW REPORT**

Name of Program:

Review Submitted by:

Date submitted:

Institution:

Academic unit:

Program(s) reviewed:

Enrollments and Degrees Awarded for Each of the Past Five Years in this Program:

**Program Review for**

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| Accrediting Agency and Date of last external review:  Names and brief biographies of external reviewers: |

1. Update

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| 1. Summary of recommendations from last program review |
| 1. Actions taken since last program review |

\*If this is the first review of a program, skip the Update.

II. Narrative

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| 1. Program’s Mission and Organization: |
| 1. Program’s Purpose at UB: |
| 1. As applicable, program’s relationship to:    1. University    2. School    3. General Education |
| 1. Program Activities   \*If this is the first review, for #1-3, describe any curriculum innovations since inception.   * 1. List new courses, new degrees or tracks developed since last review:   2. List new courses, new degrees or tracks in progress since last review:   3. List courses redesigned for alternate delivery methods since last review:   4. List and briefly describe any sponsored lectures, programs or events your program organized:   5. List and provide amounts and principal investigators for any grants received: |

\*An overview of the curriculum offerings should be clear from the narrative offered in A-D, but the specific location of that text can be up to the writer.

1. Demographic Information:

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| 1. Number of Full-time faculty (including contractual/executives in residence): |
| 1. Number of adjuncts: |
| 1. Student/faculty ratio within the program: |
| 1. Faculty/staff/student accomplishments since last program review/over the past 5 years (selected): |
| 1. Enrollment trends in program with discussion/rationale for changes: |
| 1. Number of program graduates since the last review: |
| 1. Placement information on alumni (graduate programs, career placements, etc): |

\*For E and F, programs may wish to include the 5-yr enrollment and graduation charts used for the USM summaries, along with their narrative.

1. Student Learning Outcomes Assessment Plan(s):

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| 1. List of current assessment projects: |
| 1. For each project, please complete the four sections below: |
| 1. Results of assessment projects: |
| 1. Program improvements, changes or modifications based on assessment results: |
| 1. Planning and decision-making based on assessment data: |
| 1. Funding activities requested or awarded tied to use of assessment data: |

Support for your program since the last review:

Please describe: use of the library, including Academic Support services; use of CELTT; use of OTS; use of the Office of Disability and Access Services; in support of your program

*Instructions for completion: You may use these headings to create your own document or use the expanding text boxes to complete the report. Upon request, Institutional Research can supply you with data on enrollment trends.*

1. Summary of Program

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| 1. Key strengths |
| 1. Key challenges |
| 1. Areas of concern for the future |
| 1. Areas noted by reviewers for consideration |
| 1. Plan for addressing challenges and highlighted improvement areas |
| 1. Persons responsible for development of Action Plan |

V.E and F are an Action Plan addressing the elements of A-D. The Action Plan must be filed with the self-study when the report is submitted to the dean. The plan must be approved by the dean prior to submission of the self-study to the provost (due date: September 1). An action plan draft is optional when submitting the self-study for external review.