
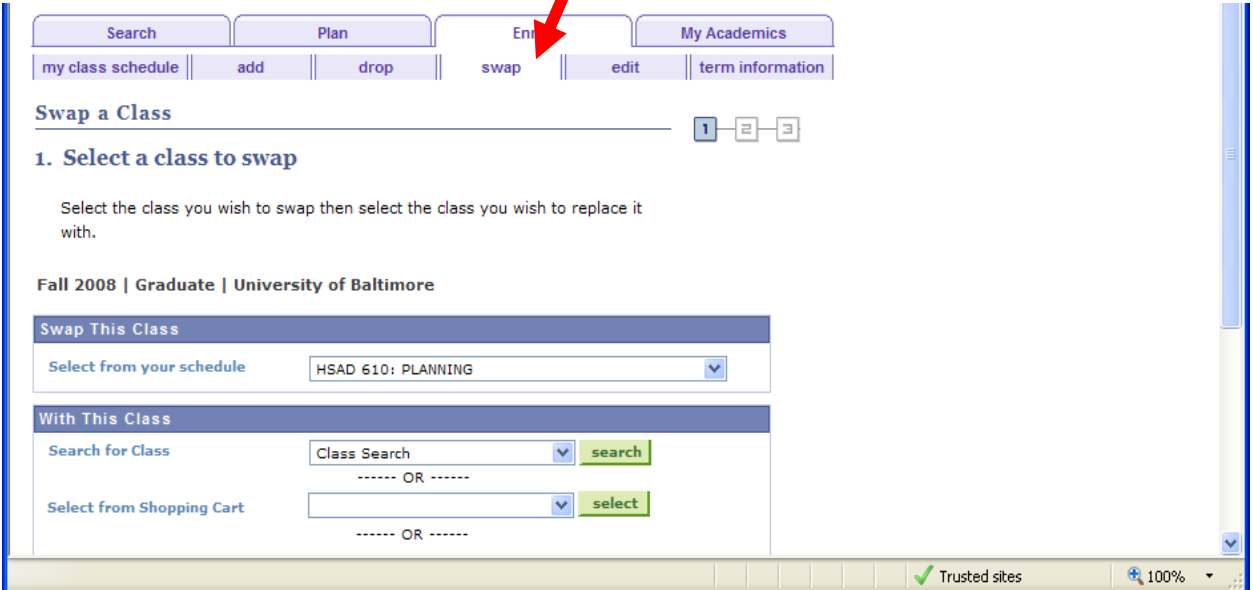


Swap a Class

1.	<p>Go to https://myub.ubalt.edu Log in using your network ID and password Click on “My Student Center” located on the upper left corner of the screen</p> 
2.	<p>Select the appropriate term</p>
3.	<p>Click the swap link. <input type="button" value="swap"/></p> 

4.

Enter the appropriate information into the **Enter Class Nbr** field.

MyUB Home MyResources MyUB Favorites

Swap This Class

Select from your schedule HSAD 610: PLANNING

With This Class

Search for Class Class Search search

----- OR -----

Select from Shopping Cart select

----- OR -----

Enter Class Nbr enter

My Fall 2008 Class Schedule

5.

You can also select a course to swap from your shopping cart. Use the pull-down menu in the 'Select from Shopping Cart' field.

Click the **Select** button.

MyUB Home MyResources MyUB Favorites Select One:

Swap This Class

Select from your schedule HSAD 610: PLANNING

With This Class

Search for Class Class Search search

----- OR -----

Select from Shopping Cart APPL 601-185 LEC (4002) select

----- OR -----

Enter Class Nbr enter

My Fall 2008 Class Schedule

[Search](#) [Plan](#) [Enroll](#) [My Academics](#)

6.

Click the **Finish Swapping** button.

FINISH SWAPPING

MyUB Home MyResources MyUB Favorites

Fall 2008 | Graduate | University of Baltimore

You are replacing this class

Enrolled Dropped Wait Listed

Class	Description	Days/Times	Room	Instructor	Units	Status
HSAD 610-186 (4199)	PLANNING (Lecture)	Th 8:15PM - 10:45PM	ACADEMIC CENTER 238	D. Walker	3.00	✓

With this class

Open Closed Wait List

Class	Description	Days/Times	Room	Instructor	Units	Status
APPL 601-185 (4002)	THE BIOL BASIS OF BEHAVIOR (Lecture)	Th 5:30PM - 8:00PM	ACADEMIC CENTER ROOM AC 403	D. Kohl	3.00	●

CANCEL **FINISH SWAPPING**

Search Plan Enroll My Academics

7.

View your class schedule to insure the swap was processed correctly. A green check will indicate the swap was successful. A red X will indicate the swap was unsuccessful.

Lorna DOONE go to ...

Search Plan Enroll My Academics

my class schedule || add || drop || swap || edit || term information

Swap a Class 1 2 3

3. View results

View the results of your swap request. Click Fix Errors to try and correct the problems listed below or change your swap choices.

Fall 2008 | Graduate | University of Baltimore

Success: Classes were swapped Error: Unable to swap class

Class	Message	Status
Swap HSAD 610 with CRJU 602	Message: You have been given a grade of W for this class.	✓

MY CLASS SCHEDULE

Trusted sites