### Search for a course

1. Go to [https://myub.ubalt.edu](https://myub.ubalt.edu)  
   Log in using your network ID and password

2. Click the **Student Center** link, located on the upper left corner of the screen.

3. Click the **Search** link or **Search for Classes** box.
4. Select the **appropriate term, course subject**, and criteria from drop down boxes.

5. Click the **Search** box.
6. Available courses are listed according to search criteria. Be sure to pay attention to the status of the course. A green circle will indicate the course is open, blue square will indicate course is closed, and orange triangle will indicate if the course has a wait list.

7. Click on Select Class to select the course you need.
Once you’ve selected a class, click Next to add the course to your shopping cart.
9. You should receive a message indicating the course has successfully been added to your shopping cart. You can select additional courses by clicking on Start a new search, or enroll in the course that was added to the shopping cart.

10. If you would like to enroll in the course, click the enroll tab and select the proceed to step 2 box.
11. If you would like to enroll in the course, click the enroll tab and click the **proceed to step 2** button.
12. Click **finish enrolling** button to process request.

13. Confirm that the status is success: enrolled, indicated with a green check. Print confirmation page for your records.