

## Project Information

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Item	Enter Information Requested
<b>Project Name:</b>	PeopleSoft Financials 9.1 Upgrade
<b>Evaluation Date:</b>	May 14, 2012
<b>Submitted By:</b>	Alex Davis
<b>Executive Sponsor:</b>	Harry Schuckel David Bobart

## Project Evaluation Summary

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### 1.0 Overview

PeopleSoft Financials 9.1 will provide the University of Baltimore with a supported system and the framework to add additional modules that will allow for better accounting practices which will provide senior leadership and campus finance managers with more comprehensive data.

### 2.0 Evaluation / Options / Alternatives

#### 2.1 Functional

Based on the limited resources and experience with the latest version of PeopleSoft Financials, Administration and Finance (AF) requested to have a functional fit-gap be conducted by a functional expert consultant. At the end of the fit-gap, AF will be able to determine the level of functional assistance needed to perform the upgrade. As part of the fit-gap, the analysis will focus on existing process, audit finding areas (e.g. grant receivables) and potential new processes that will benefit the University of Baltimore. AF and OTS will determine from the results of the Fit-Gap if additional consulting assistance is needed.

Once the upgrade test environments are ready after the Fit-Gap is concluded, AF will need to create test scripts for the upgrade and three testing cycles will be conducted by the UB business owners. AF and OTS have decided that any new modules identified in the Fit-Gap that should be implemented will be postponed until after the completion of the Financial Upgrade.

#### 2.2 OTS Technical Analysis

The environments required for UB's standard PeopleSoft setup are DEMO, DEV, QA, TST and PROD. For the upgrade, we will need to create five additional environments: Upgrade DEMO, Upgrade DEV, Upgrade Test Pass 1, Upgrade Test Pass 2, and Upgrade Test Pass 3. We have space for Upgrade DEMO, DEV and TST and are working getting space for the additional environments, which may come from repurposing the Talisma production servers (expected date available is August 2012).

Since UB is on a very old version of PeopleSoft Financial, the upgrade path will be to go from version 8.4 to 8.9 and then to version 9.1, which is referred to a "double jump" upgrade. Due to other efforts requiring DBA resources, OTS may need to obtain a DBA consultant to assist with

performing the “double jump” upgrade. OTS will perform the upgrade in the DEV environment in order to work out any technical issues before moving to TST.

**2.3 Option One: Upgrade PeopleSoft Financials to version 9.1**

Since we already own PeopleSoft and pay for support as a whole for all of the PeopleSoft applications UB uses, upgrading to a supported version will allow UB to take advantage of the support provided by Oracle.

**2.4 Option Two: Implement Quali, Workday or Other Vendor Financial Product**

Since the USM ERP Support contract with Oracle is ending and will need to be renewed in 2014, an analysis should be done for alternatives. There is a highly likely potential that Oracle will significantly increase the cost of support that UB will be paying under a new agreement. Going to a new application will require a significant initial outlay of funds; however, there is a possibility of significant support cost savings in the future. A business case will need to be conducted as part of the analysis of alternatives and both AF and OTS have agreed to investigate this after the upgrade has been completed.

**3.0 OTS Recommendation**

Due to the fact that we are not on a supported version of PeopleSoft Financials and we have not begun the evaluation of other applications to replace PeopleSoft Financials, OTS recommends proceeding with the PeopleSoft Financials 9.1 upgrade.

**Project Approval**

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**OTS Sign-off**

Signature/Date	Name/Title
	Alex Davis / Senior Systems Analyst

**CIO Approval**

Business Case Needed? (circle one)	Signature/Date	Name/Title
Yes / No		David Bobart / CIO

**Executive Approval**

Signature/Date	Name/Title
	Harry Schuckel / Senior VP Admin & Finance

Signature/Date	Name/Title
	David Bobart / CIO