



Crime Analysis

Section: 1.428
Effective Date: March 30, 2011
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1.428 Crime Analysis

1.428.02 Crime Analysis Function

- A. The agency's crime analysis function is responsible for:
 - 1. Collecting intra-agency and inter-agency crime information from recognized or authoritative sources;
 - 2. Collating crime data into logical reporting systems for analysis and dissemination; and
 - 3. Analyzing crime data for:
 - a. Commonality of incidents, suspects, methods, etc.;
 - b. Applicability to past criminal activity; and
 - c. Relevance to future trends.
- B. Personnel assigned to conduct the crime analysis functional activities will ensure required reports are generated and submitted for review as directed.

1.428.04 Data Sources

- A. Information entered by employees into the agency's Report Exec applications during the normal course of their duties and responsibilities is the primary data source utilized to conduct crime analysis within the agency.
- B. Other sources of data or information that may be utilized in crime analysis include, but are not limited to:
 - 1. Pawn shop reports;
 - 2. E-mails;
 - 3. Information bulletins from other agencies; and
 - 4. Intelligence information from other agencies.
 - 5. Crime data from the Baltimore Police Department

1.428.06 Data Analysis Capabilities

- A. The agency's different databases are capable of compiling data according to key fields of information that include, but are not limited to:
 - 1. Time of day;
 - 2. Day of week;
 - 3. Location;
 - 4. Frequency of incidents;
 - 5. Interior or exterior of buildings;
 - 6. Victim or target descriptors;
 - 7. Suspect descriptors;
 - 8. Vehicle descriptors;
 - 9. Evidence or property descriptors; and
 - 11. Community survey results.
- B. Crime analysis reports can be generated to include, but are not limited to:
 - 1. Crime by Date of Week and Time;
 - 2. Clery Crime Log (on UBPD web site);
 - 3. Loss by Building name and date;
 - 4. Crimes by Month and CC#;
 - 5. Crime Totals for Day of Week for Specified Months;

6. Monthly Report of Stolen Property;
 7. Location Totals;
 8. Incidents by Building Names on Specified Dates;
 9. Crimes by Time of Day for Given Periods;
 10. Disposition of Traffic Stops;
 11. Calls Received by Time of Day;
 12. Locations of Incidents;
 13. Location for Traffic Stops;
 14. Police Services from Event Files;
 15. Monthly UCR Count;
 17. Annual Totals for UCR;
 18. Victim descriptors; and
 19. Suspect vehicle descriptors.
- C. Additional data analysis reports will be designed and implemented as needed.
- D. Analysis will be accomplished through manual and/or electronic compilation and deductive reasoning.

1.428.08 Distribution & Dissemination of Crime Analysis Information

- A. Crime analysis information will be forwarded to the Captain prior to release or dissemination.
- B. The Office of the Captain will distribute approved crime analysis information to appropriate agency personnel via e-mail or at meetings.
- C. The PIO will distribute crime analysis information outside the agency as may be deemed appropriate or necessary.
- D. Crime analysis information released by agency personnel to other components of the criminal justice system will be consistent with applicable directives and laws.

1.428.10 Review of Crime Analysis Activities

- A. All agency employees are encouraged to submit crime analysis suggestions through the chain of command to the Office of the Captain.
- B. The Lieutenant will solicit feedback and comments from personnel relating to crime analysis information efficiency and effectiveness. Feedback and comments will be forwarded through the chain of command to the Office of the Captain.
- C. The effectiveness and utility of crime analysis information can be evaluated by factors that include, but are not limited to:
 1. Seeing reductions in criminal activities by type or frequency because of the use of crime analysis information;
 2. Increased arrests for crimes targeted in analytical processes; and
 3. Identifying problem areas or activities through analysis of information obtained from the agency's field reporting system.