**University of Baltimore – University Faculty Senate**

**Meeting Minutes: October 7, 2015**

 **Attendance**

**Present:** Sam Brown (CPA), Richard Bucher, (Adjunct – UFS Secretary), Stephanie Gibson (CAS – USF Vice President), Cassandra Havard (Law), Stanley Kemp, CAS, Mike Kiel (Library), Rajesh Mirani (MSB), Dennis Pitta (MSB), Jeffrey Ross (CPA). Sascha Sheehan - CPA, Julie Simon (CUSF), Colin Starger (Law), James Taggert (CAS), J.C. Weiss, (MSB – USF President), Joe Wood (UB Provost). **Absent:** Jose Anderson (Law), Kurt Schmoke (UB President).

**Guests** included: Catherine Andersen (Assoc. Provost), Pat Behles (AP Com.), Dan Gerlowski (MSB), Roger Hartley (CPA Dean), Nicole Hudgins GEC Chair), Miriam King (EM), Susan Shubert (Office of the President), Karyn Schulz (Acess.WkGp), Darlene Smith (MSB/Middle States), Chris Spencer (CAS), Paul Walsh (Acess.WkGp), Laura-Wilson Gentry (CPA Assoc. Dean).

1. **General Business.**
	1. UFS President JC Weiss called the meeting to order at 12:04 AM in Room BC135.
	2. Logistical and necessary items – The Minutes and Agenda were **unanimously approved.**
	3. The November meeting will be held in the Bologomony Room, UB Student Center, and the December meeting will be held in BC 135. Both meetings are scheduled to begin at 12 Noon.
2. **Provost’s Report**
	1. Sexual harassment policies. He is in discussions with the Deans regarding inconsistencies among various school policies, and intends to report back to the UFS with proposed consistent rule.
	2. New Appointment. Announced that Candace Caracao, Ph.D., currently Chief of Staff to the President, University of Notre Dame, will be the new Senior Administrator for Academic Affairs.
	3. International Baccalaureate Credit. His office is working on clarifying transfer requirements for international baccalaureate credit.
	4. Campus Security. The Provost noted increased concern regarding issues of campus security during shooting events and noted that his office is involved in a review of guidance and procedures currently in place, and he asked for UFS member comment. There was a general sense that as a part of this review, students be involved in these discussions. Continuing issues with building security were raised.
	5. Coalition law suit status update. The Provost reported that since mediation failed (as reported in the 9/2/15 UFS minutes), the judge is currently reviewing recommendations for remedies *presented by the plaintiff*. He also noted that the plaintiff is not Morgan State but a coalition of supporters from Historical Black Universities, and that the State of Maryland, not the University of Baltimore, is the respondent.
	6. Generating additional income for University. The Provost provided the UFS with an overview of issues relating to generating additional income that initiated a range of discussion.
3. **Accessibility Workgroup Report.** Karyn Schulz and Paul Walsh provided the Senate with an update on issues and initiatives enhancing classoom content accessibility, especially as it relates to students with hearing or visual disabilities. They indicated that there is a general concern regarding the capturing of visual including video content and discussed the need to find a reasonable standard. They indicated that their Working Group is addressing this and will provide the Senate with updates from time to time.
4. **Updates**
	1. Budget. The Provost indicated that the final census numbers for the Fall Semester are still being evaluated, but it appears that enrollment is down by approximately 200 students. Miriam King noted that the number of enrolled credit hours increased since about half of the enrolling students were full-time.
	2. Middle States.
		1. **Action:** **By unanimous approval**, Tigineh Mersha was elected as the USF Governance Representative on the MSCHE Steering Committee.
		2. Darlene Smith and Catherine Anderson reviewed the ongoing process and indicated that deadlines are being met. They emphasized the need to embed the entire concept of this process into all ongoing future decisions since it is the fundamental guide for university quality.
	3. Provost Search. Dan Gerlowski indicated that campus visits by candidates for Provost would occur in the near future, and for each candidate there would be three separate forms: one for faculty, one for students, and one for staff.
	4. Committee Updates. **Action: President Weiss asked that all committees:**
		1. Review their structure and process (membership and charge) and return any recommended revisions to the UFS Executive Committee no later than October 22; and,
		2. Identify no more than three specific (focused and manageable) items they will work on this year, also to be sent to UFS Executive Committee no later than 10/22.) Committees are not restricted solely to those charges from the UFS but may consider other related items.
		3. The UFS executive committee will also make recommendations. Revision recommendations and specific charges will be brought to the November UFS meeting.
	5. Need representatives. Representatives are still needed for the following:
		1. USARC members (tenured professor & three alternates)
		2. CUSF representative
		3. GSC, two committees need reps: Work-Life and Planning & Facilities
5. **Discussion Item** – General Education Council. Nicole Hudgins, new president of the GenEd Council discussed with the Senate several important issues that need consideration by the UFS and other University stakeholders. She shared a draft of these issues and asked for UFS “feedback and criticism.” **Action: President Weiss asked all senators to review and return to the Executive Committee by October 22, so that an agenda item can be prepared for the Novermber meeting.**
6. **Action Item**: A proposed revision to the Math program was considered. By **unanimous approval**, the UFS agreed to revisions to the Math Program as follows: “*Students with more than 500 in Mathematics on the SAT or a B or higher in Algebra 2, Pre­ Calculus, Calculus, Geometry, or Statistics/Statistical Analysis (if taken within three years of admission to UB) will be placed in college credit mathematics and will be exempted from taking the Accuplacer Diagnostic/Placement for mathematics”.*
7. **Discussion Item** – Enrollment Planning - Miriam King, joined by JC Weiss and others provided an update on Retreat Day 1 noting that over half of the participants were from the faculty, and stressed the discussion were important for developing architecture of an enrollment plan through consensus. Issues included marketing strategies and incenticizing for growth.
8. **Adjournment.** The meeting adjourned at 1:55 PM.