**University of Baltimore – University Faculty Senate**

**Meeting Minutes: April 6, 2016**

**Attendance**

**Present:** Sascha Sheehan (CPA), James Taggart (CAS), Stephanie Gibson (CAS- UFS VP), Darlene Smith (Provost), JC Weiss (MSB- UFS President), Dennis Pitta (MSB), Colin Starger (Law), Kurt Schmoke (UB President), Stephen Kiel (Library), Eric Stull (Adjunct), Stanley Kemp (CAS), Rajesh Mirani (MSB), Jeffrey Ross (CPA), Jose Anderson (Law), Julie Simon (CUSF),   
  
**Meeting called to order 1205**  
  
**Meeting and March minutes approved unanimously**  
  
**President’s Report**  
- Budget update from Harry Schuckel  
- Money for the library has been added and preapproved  
- 200$ k difference to cover   
- 2.5 % merit increase is fully funded  
- Benefits are covered through 2017 so there is no additional coverage needed  
- 2 percent tuition increase for undergraduates is already set in stone  
- Southern PA, DE, Northern VA and DC are given in-state tuition rates for the purposes of bringing in more students from this area   
- Diversity committee meeting  
- Coalition lawsuit the judge is trying to settle but there is still continuing disagreement  
- No update on the enrollment census  
  
**Provost report**  
- Bereavement policy   
- COACHE survey: the window is closing in two weeks, we are higher than the national average in response  
- Chief enrollment management officer search has been posted, ideally will start in July  
- Hee Sung has resigned and we are looking for a replacement  
- Bucher award moving forward; three of the four colleges have awards for adjunct faculty  
- Regents awards will be due soon  
- Policy reviews to academic policy committee  
- definition of credit hour in progress, search of other schools in USM is proceeding  
- Syllabus policy coming as a revision of existing policy to include SLO assessment   
- Looking at competitive pricing for international cohorts   
- Have found funding for summer research grants using unencumbered salary savings,   
Needs to be spent in FY 16  
- Provost re- organizational chart presented which reflects the needs and strategies of the University of Baltimore, chiefly resource- neutral and reassignment of duties  
- Office of Sponsored Research is expanding  
- CELTT is remaining vacant, Paul Walsh is in charge of structure to support faculty development and academic innovation  
- Fiona Glade moved from CAS to provost, from writing director to assistant provost  
- Assessment will continue to be a priority  
  
**Middle States**  
- Pick the low hanging fruit of syllabi and learning outcomes would be good  
- Want to avoid probation, and negative press  
- Meeting on the 20th is very important for this process  
- Not in compliance with Gen Ed assessment because of lack of assessable learning goals on syllabus  
  
**Gen Ed task force update**  
- Have received extensive feedback from colleges   
- CPA and CAS have voted positively in support, vote pending for MSB, and the law school will defer to the opinion of the schools which need to administer the program  
- Adoption will be phased in gradually  
- SLOs for Gen Ed will be introduced in May  
**Motion to accept Gen Ed policy is approved.**  
  
**UFS president report**  
- Nominating committee needed  
- Need to provide committee for election of UFS officers  
- Will include James Taggart, Jose Anderson, Stanley Kemp (chair), Dennis Pitta, Sascha Sheehan  
- Will establish a standing strategic planning committee   
- Assessment of shared governance in progress – rubric checkbox has been done  
- Committees have or will address this topic using a rubric inspired by middle states for effective governance  
- Governance is very much improved but still needs some attention  
- Communication issues are something that should be reviewed  
- VP Stephanie Gibson has been filling out an action form for every vote taken at UFS  
- Academic Policy Committee: c minus grade elimination, repeat and replace, second repeat and replace policies  
- Vote on the academic policy committee on recommendations which have been made, there have been several votes against these policies   
- Vote is tabled  
- Davison is pressing the second ‘repeat and replace’ on special topics and internships though not the C minus policy and the first ‘repeat and replace’ policy  
-Provost requests that there be a standard definition of the C minus grade  
- There is an issue in that- whether a C minus is a passing grade depends on the major, student and the program, not with the C minus grade itself  
- Policy is getting sent back to APC at some other time  
- Number of town halls coming up:  
 1. Facilities, 4/13, 2:30-4, Town Hall, Learning Commons  
 2. Middle States, 4/20, 2-4:30, Town Hall, Learning Commons  
 3. Budget, 4/28, 2-3:30, Town Hall, Learning Commons  
  
**Harry Schuckel- budget report**  
- Mostly discussed during President’s report -JC said that the budget committee has grown, thinking of priorities in the tight funding environment   
-Talk with colleagues and get back to JC  
  
**Campus ID card policy**  
-Peter Toran and Sam Tress  
-ID card policy discussion had developed in the fall owing to safety concerns on campus  
- Campus and security committee has been formed  
- Students are already required to carry ID cards on campus  
- It is a campus- wide responsibility but the police will not become the ID card police   
-Other campuses the ID card is tied into access  
-Can already demand ID card from people who want to enter facilities of public education  
- Are asking for the ability to ask for a policy where they need to carry ID cards and can be asked to produce these on demand  
- This will be on a situational basis so that non- campus people who are legitimately using our resources are not harassed  
- Was noted that the policy should say explicitly that this should be situationally based  
- Are taking comments through the end of the weekend   
- One of the first policies under the recently adopted academic policy process  
  
**Math program adjustment**  
- Any new policy will be assessed using a pilot program including this one  
- Math program adjustment   
- **Motion to accept policy approved unanimously**  
  
**CUSF**  
- Most of the meeting was spent on items that are now moot because they have been moved through Annapolis

**Committee reports**  
Work life committee has submitted name for board of regents awards for review  
  
**Schools and libraries reports**  
- Libraries Monday April 11 is the deadline for student applications for Applied Discoveries   
- Institutional repository is getting out there  
- CPA lots of polls have gotten into the Baltimore Sun, spearheaded by Ann Cotten from CAS  
- Debra Stanley and Sascha Sheehan are going to be Regents professors next year  
- CAS ethics week is currently on   
- Big season for UB spotlight  
- Renowned musician and author are soon coming to campus  
- ‘Pipeline to Law’ event will be held soon   
  
**Meeting adjourned at 1:54 pm**