**University of Baltimore Governance**  
**Steering Council Minutes**  
**January 8, 2021**  
**1:00-2:00pm**  
<https://ubalt.zoom.us/j/91099367380>

* **Regular Updates**
  + President Schmoke
    - Contacted the system through the vice chancellor about our compliance with the system mandate with COVID testing. We must give a detailed plan by the 19th. Regularly on campus for us will mean 2+ days a week
    - Police committee is being called to order, also the President is working with the commissioner to ensure the academy is complying with COVID-19 regulations
  + Provost Andersen
    - HEDS surveys have been completed, these are important for us but also accreditation. Given the periodic review coming, we need more assessment. Enrollment will also spark concern from Middle States
  + Student Government Association President Khoshkepazi
    - Nothing of note, but SGA has a progress report we will share
  + Student Bar Association President Sasse or Proxy
    - *Have agreed to begin attending but unsure they will have representation at every meeting.*
  + UB Faculty Senate President Kiel
    - The UFS is mostly engaged right now in keeping the machinery of governance working. Working on things like a workload policy, sharing survey results, revising bylaws etc. Some output of the workgroups is discussed each month, as are concerns about the Covid and budget situations
  + UB Staff Senate Chair Purswani
    - Currently reviewing the staff senate annual plan. Also in the process of looking for synergy with SGA resolutions to further mutual goals
* **Oversight Committee Follow Up Discussion** 
  + Review and discussion of the December Reports
    - Identity
      * Jessica O’Keefe
      * Megan Manley
    - Enrollment Management
      * Megan Manley
      * Mike Kiel
    - Academic Portfolio
      * Mike Kiel
      * Kevin McHugh
    - Student Experience
      * Daniel Khoshkepazi
      * Pavan Purswani
    - Marketing and Branding
      * Kevin McHugh
      * Jessica O’Keefe
    - Financial Responsibility
      * Pavan Purswani
      * Greg Walsh
    - Physical Environment
      * Greg Walsh
      * Daniel Khoshkepazi
  + Any necessary Follow-up
    - Report summaries and initial questions should be done next time
    - Pavan and Mike will follow up with Jim about clarity and security on group Sharepoint sites, there is confusion about reporting standards and procedures.
* New Business or Discussion
  + Staff and Faculty Relations Subgroup Updates
    - Summit or Joint Meetings
      * [Draft](https://ubalt.sharepoint.com/sites/GovernanceSteeringCouncil/_layouts/15/Doc.aspx?OR=teams&action=edit&sourcedoc=%7bBF431C94-EB89-45D6-B2FE-3FA836B45516%7d) is in progress
      * Message to Folks following break (Week of 1/11/2021)
    - How the University Works Series
    - Understanding UB Finances Pilot
      * General Update
  + Bylaws
    - Subcommittee to develop greater process.
    - SBA addition of membership
    - Requirements of University Wide Committees & Reporting
    - Joint Meetings and Summits
    - Additional Needs