



2019-2020 Independent Documentation Form

When the Department of Education processed your FAFSA, you selected that you were independent based on one of the following reasons listed below. In order to continue processing your file, you will need to submit documentation to confirm this status.

Please complete and return this form and any requested documentation to the Office of Financial Aid. Documents may be faxed to 410.837.5493 or scanned and emailed to financialaid@ubalt.edu. Please allow 3-5 business days for your To Do List to be updated once submitted.

A. STUDENT INFORMATION

Last Name *First Name* *M.I.* *Student ID Number (begins with 1 or 3)*

Email Address *Telephone Number* *Date of Birth*

Option 1: I have children for whom I provide more than 50% of their support. Please submit all of the following :

- A Birth Certificate for your child.
- A 2017 Tax Return Transcript showing child claimed as your dependent.
- Proof of health insurance for the child under your policy.

If Applicable provide the following below:

- Documentation of day care expenses that show you paid for childcare cost.
- A separation agreement or court order showing custody and child support arrangement for child.

Option 2: I have a legal dependent for whom I provide more than 50% of their support. Please submit:

- A 2017 Tax Return Transcript showing dependent as claimed.
- Any legal guardianship, custody documentation or other documentation that you have to support your legal claim for your dependent.

Option 3: I am an orphan, ward of the court or have foster care status. Please submit:

- Death Certificate of both parents (if only one parent is listed on birth certificate, also submit student's birth certificate).
- Documentation of adoption.
- Official court documentation that appoints your status as a "ward of the court" after age 12.
- A letter from the DHR of Maryland that documents that you were in foster care after age 12 (or documentation from the state in which you were in foster care).

Option 4: I am or was under Legal Guardianship. Please submit:

- A copy of the court's decision that you are or were in legal guardianship immediately prior to reaching the age of adulthood in your state of legal residence.

Option 5: I am or was an Emancipated Minor. Please submit:

(Note: The State of Maryland does not recognize emancipated minors)

- A copy of the court's decision documenting that you are or were an emancipated minor in your state of legal residence.

Option 6: I am/was at Risk of Homelessness or I am/was an Unaccompanied Youth as determined by a runaway

or homeless youth center, transitional living program, or the U.S. Department of Housing and Urban Development (HUD). Please submit:

- Documentation from the director or designee of a runaway or homeless youth basic center or transitional living program that determines that you were an unaccompanied youth who was homeless or were self-supporting and at risk of being homeless. Must be provided on the organization's letterhead.
- Documentation from the director of an emergency shelter or transitional housing program funded by the U.S. Department of Housing and Urban Development that determines that you were an unaccompanied youth who was homeless or were self-supporting and at risk of being homeless. Must be provided on the organization's letterhead.
- If the above is not available, the student can submit two signed and notarized statements from two recognized third party sources who can confirm your unaccompanied youth status. (Recognized third party sources may include private or publicly funded homeless shelters and service providers, college access programs such as TRIO and GEAR UP, college or high school counselors, other mental health professionals, social workers, mentors, doctors, and clergy). All must be provided on the organization's letterhead.

Option 7: I am at Risk of Homelessness or I am an Unaccompanied Youth as determined by a School District Liaison (SDL). Please submit:

- A copy of your Unaccompanied Youth determination from your high school or school district homeless liaison.

Option 8: None of these options apply to me.

- Make corrections to your FAFSA at fafsa.gov, updating your dependency status and providing parent information, as requested.

B. SIGN THIS WORKSHEET

By signing this worksheet, I (we) certify that all the information reported on this worksheet to qualify for federal student aid is complete and correct. If you are dependent for financial aid purposes, at least one parent must sign. ***Warning: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.***

Student's signature

Date

Parent's signature (dependent students only)

Date