Your internship guidelines for ...

ACCOUNTING

**Course:** ACCT 495

**Credits that can be earned:**
3 for 120 hours of internship work

**Minimum qualifications:**
- 9 completed credits in accounting
- No minimum GPA

**Academic work requirements:**
You’ll submit biweekly reports to the faculty internship director, make an oral presentation and submit a written paper about your overall internship experience. (In addition, your internship supervisor will need to complete and submit an evaluation form.)

**What you should know before finalizing your internship:**
Your internship must be related to the accounting field. Contact the faculty internship director before starting your internship search. To receive academic credit for this internship experience, you’ll have to complete the Merrick School of Business Internship Agreement and Registration Form.

**Faculty internship director:**
Phillip Korb  
410.837.5080  
pkorb@ubalt.edu

For additional information, visit www.ubalt.edu/internships.
Your internship guidelines for ...

Applied Information Technology

Course: COSC 499

Credits that can be earned: 3; you'll work with the faculty internship director to determine the number of hours needed to complete your internship

Minimum qualifications: none

Academic work requirements: You’ll work with the faculty internship director to identify your requirements.

What you should know before finalizing your internship:
Your internship must be related to the IT industry. Contact the faculty internship director prior to launching your internship search.

Faculty internship director:
Mohammed Ketel
410.837.5278
mketel@ubalt.edu

For additional information, visit
www.ubalt.edu/internships.

Contact the Career and Professional Development Center to learn more about life beyond UB:
410.837.5440 • careercenter@ubalt.edu • Student Center, Room 306
Your internship guidelines for ...
Community Studies and Civic Engagement

Course: CSCE 481

Credits that can be earned: 6 for 240 hours of internship work

Minimum qualifications: none

Academic work requirements: CSCE 481 is conducted via Sakai. This course must be taken concurrently with CSCE 482: Service-Learning Seminar.

What you should know before finalizing your internship:
Your internship must be related to the nonprofit field. Contact academic program coordinator Kristen Tull for internship approval and to receive your internship packet.

Faculty internship director: Laura Wilson-Gentry
410.837.6102 lwgentry@ubalt.edu

If you have any specific questions about the internship, contact Kristen Tull, academic program coordinator, at ktull@ubalt.edu or 410.837.5372.

For additional information, visit www.ubalt.edu/internships.
Your internship guidelines for ...

Criminal Justice

Course: CRJU 490

Credits that can be earned:
3 for 80 hours of internship work

Minimum qualifications:
• junior class standing
• no minimum GPA

What you should know before finalizing your internship:
Appropriate internship sites include official criminal justice and juvenile justice agencies and private and nonprivate agencies and programs related to crime and delinquency prevention, control or research. Meet with the faculty internship director to discuss your placement site, which she must approve, and your internship objectives.

Faculty internship director:
Kathleen Block
410.837.6083
kblock@ubalt.edu

For additional information, visit
www.ubalt.edu/internships.
Your internship guidelines for ...
Digital Communication

Course: CMAT 207 or 407
(CMAT 407 is for senior-level students only.)

Credits that can be earned:
3 for 135 hours of internship work

Minimum requirements:
• sophomore class standing
• no minimum GPA

Academic work requirements:
You’ll keep a daily journal, meet regularly with the faculty internship director and submit a final paper.

What you should know before finalizing your internship:
Your internship should focus on communication areas such as writing, graphic design, audio/video production, Web design, event planning, general public relations, marketing, etc. Contact the faculty internship director to discuss when you want to complete the internship, and be sure to allow three to four months of lead time to search for an appropriate placement.

Faculty internship director:
Julie Simon
410.837.6061
jsimon@ubalt.edu

For additional information, visit www.ubalt.edu/internships.
Course: ANTH 490 *(Cultural Resource Management Track)*
ENVS 485 *(Environmental Science Track)*

Credits that can be earned:
- 3-4 for 120-160 hours of internship work *(Cultural Resource Management Track)*
- 3 for 120 hours of internship work *(Environmental Science Track)*

Minimum qualifications:
- 60 credits of coursework completed
- no minimum GPA

Academic work requirements:
You’ll submit a final paper upon completing your internship.

What you should know before finalizing your internship:
Your internship should focus on an area related to cultural resource management or to environmental science, as appropriate for the track you've selected. Contact the faculty internship director prior to launching your internship search.

Faculty internship director:
Ronald Castanzo
410.837.1927
rcastanzo@ubalt.edu

For additional information, visit www.ubalt.edu/internships.
Your internship guidelines for ...

FINANCE

Course: FIN 495

Credits that can be earned:
3 for 120 hours of internship work

Minimum requirements:
- 9 completed credits in finance
- 3.0 minimum GPA
- permission of the department chair
- recommended: completion of MGMT 330: Personal and Professional Business Skills for Business

Academic work requirements:
You’ll work with the faculty internship director to develop your learning objectives and academic assignments.

What you should know before finalizing your internship:
Your internship must be related to the finance field. Contact the faculty internship director before starting your internship search. To receive academic credit for this internship experience, you’ll have to complete the Merrick School of Business Internship Agreement and Registration Form.

Faculty internship director:
C. Jerry Yu
410.837.4078
cyu@ubalt.edu

For additional information, visit www.ubalt.edu/internships.
Your internship guidelines for...

Health Systems Management

Course: HSMG 492

Credits that can be earned:
3 for 120 hours of internship work

Minimum qualifications:
At least 12 credits of HSMG courses, including HSMG 371 Principles of Health-Care Management I and HSMG 372 Principles of Health-Care Management II.

Academic work requirements:
You'll complete an internship application and keep a daily journal. You'll also submit a midterm update, an agency assessment, any project materials and a mentor evaluation.

What you should know before finalizing your internship:
Your internship should focus on an area related to health systems management and must include an opportunity for you to do new learning. In addition, you must use at least one service offered by the Career and Professional Development Center and write a proposal letter to the faculty internship director about what you would like to do for your internship and where you would like to work. The proposal must be approved before you contact the internship site.

Faculty internship director:
Margaret Gillingham
410.837.6090
mgillingham@ubalt.edu

For additional information, visit
www.ubalt.edu/internships.
Your internship guidelines for ...
Human Services Administration

Course: SOCI 412

Credits that can be earned:
3 for 90 hours of internship work

Minimum qualifications:
• completion of one core course
• no minimum GPA

Academic work requirements:
You’ll keep a daily journal and complete an internship project.

What you should know before finalizing your internship:
Your internship must be related to the human services field and to your career goals. Contact the faculty internship director prior to launching your internship search.

Faculty internship director:
Tiffaney Parkman
410.837.6127
tparkman@ubalt.edu

For additional information, visit
www.ubalt.edu/internships.
Course: INSS 495

Credits that can be earned:
3 for 120 hours of internship work

Minimum qualifications:
• completion of at least one 300-level course
• no minimum GPA

Academic work requirements:
You'll work with the faculty internship director to develop your learning objectives and academic assignments.

What you should know before finalizing your internship:
Your internship must be related to the information systems and technology management field. Contact the faculty internship director before starting your internship search. To receive academic credit for this internship experience, you'll have to complete the Merrick School of Business Internship Agreement and Registration Form.

Faculty internship director:
Danielle Fowler
410.837.6625
dfowler@ubalt.edu

For additional information, visit www.ubalt.edu/internships.
Your internship guidelines for ...

INTEGRATED ARTS

Course: ARTS 475 (internships) and ARTS 476 (seminar course to be taken the semester after your internship is completed)

Credits that can be earned:
3 for 134 hours of internship work

Minimum qualifications:
• junior class standing
• no minimum GPA

Academic work requirements:
You'll submit an activity log or documents you develop as part of your internship.

What you should know before finalizing your internship:
Your internship must be related to marketing, managing or producing the arts. Contact the faculty internship director prior to launching your internship search.

Faculty internship director:
Jeffrey Hoover
410.837.6027
jhoover@ubalt.edu

For additional information, visit
www.ubalt.edu/internships.
Your internship guidelines for ...
Simulation and Digital Entertainment

**Course:** COSC 490

**Credits that can be earned:** 3; you'll work with the faculty internship director to determine the number of hours needed to complete your internship

**Minimum qualifications:** none

**Academic work requirements:** You'll work with the faculty internship director to identify your requirements.

**What you should know before finalizing your internship:**
Your internship must be related to the gaming industry. Contact the faculty internship director prior to launching your internship search.

**Faculty internship director:**
Aaron Oldenburg
410.837.5181
aoldenburg@ubalt.edu

For additional information, visit [www.ubalt.edu/internships](http://www.ubalt.edu/internships).
Your internship guidelines for ...

MANAGEMENT

Course: MGMT 495

Credits that can be earned:
3 for 120 hours of internship work

Minimum qualifications:
• junior class standing
• 3.0 minimum GPA

Academic work requirements:
You’ll submit your learning objectives, a preliminary mid-semester report and a final report.

What you should know before finalizing your internship:
Your internship must be related to management in any field. Contact the faculty internship director before starting your internship search. To receive academic credit for this internship experience, you’ll have to complete the Merrick School of Business Internship Agreement and Registration Form.

Faculty internship director:
Tigineh Mersha
410.837.4965
tmersha@ubalt.edu

For additional information, visit www.ubalt.edu/internships.
Course: MKTG 495

Credits that can be earned:
3 for 120 hours of internship work

Minimum qualifications:
• 9 completed credits in marketing
• no minimum GPA

Academic work requirements:
You’ll collaborate with the faculty internship director to discuss your SMART goals.

What you should know before finalizing your internship:
Your internship must be related to the marketing field. Contact the faculty internship director before starting your internship search. To receive academic credit for this internship experience, you’ll have to complete the Merrick School of Business Internship Agreement and Registration Form.

Faculty internship director:
Frank van Vliet
410.837.4923
fvanvliet@ubalt.edu

For additional information, visit www.ubalt.edu/internships.
Your internship guidelines for...

Psychology

Course: PSYC 490

Credits that can be earned:
3 for 80 hours of internship work

Minimum qualifications:
• senior class standing
• no minimum GPA

Academic work requirements:
You'll complete a special project, submit a final paper and make an oral presentation about your internship experience.

What you should know before finalizing your internship:
Your internship should focus on areas related to human services, nonprofit work, mental health, crisis hotline staffing, etc. Please contact the faculty internship director for additional information prior to launching your internship search.

Faculty internship director:
Senior Project in Psychology instructor

For additional information, visit www.ubalt.edu/internships.
Your internship guidelines for ...

REAL ESTATE

Course: REED 495

Credits that can be earned:
3 for 120 hours of internship work

Minimum qualifications:
• 9 completed credits in real estate
• no minimum GPA

Academic work requirements:
You’ll work with the faculty internship
director to develop your learning objectives
and academic assignments.

What you should know before finalizing your internship:
Your internship must be related to the real
gestate field. Contact the faculty internship
director before starting your internship search. To receive academic credit for this
internship experience, you’ll have to complete the Merrick School of Business Internship
Agreement and Registration Form.

Faculty internship director:
Deborah Ford
410.837.4997
dford@ubalt.edu

For additional information, visit www.ubalt.edu/internships.