NATIONAL STUDENT EMPLOYMENT WEEK
CELEBRATING YOUR WORK AT UB
APRIL 13-17, 2020

PAINT-N-PLANT
TUESDAY, APRIL 14
11 A.M.-2 P.M.
STUDENT CENTER, ROOM 306
Grow Your Career! Come to the Career & Internship Center for sweet treats to celebrate your contributions and service to our campus community. In addition, we will be having a Paint-N-Plant! Sit back and relax while painting a pot and planting a fresh flower to bring in the Spring/Summer season!

STUDENT EMPLOYEE TRAINING
WEDNESDAY, APRIL 15
1-2 P.M.
STUDENT CENTER, ROOM 306
Student Employees can attend a training course on numerous career related topics such as interview preparation, networking, resume writing and transferrable skills, and more!

SUPERVISOR TRAINING
THURSDAY, APRIL 16
10 A.M.-12 P.M.
BUSINESS CENTER, ROOMS 135 & 139
On-Campus Supervisors can attend a training course in student onboarding led by Human Resource representatives themselves. A walkthrough/role play of how to properly onboard student workers for employment will take place. HR documents being covered will consist of:
- W4 Tax Forms
- I9 Verification
- Direct Deposit
- Student Contract