Intramural Official Job Description

Campus Recreation and Wellness consists of four program areas: Facilities, Marketing and Special Events, Fitness and Wellness, and Competitive Sports. There are three types of Positions: Entry Level, Supervisor and Manager. Consideration for employment is based on the review of a resume, interview and may vary based upon position and program area.

Program Area: Competitive Sports
Supervisor: Assistant Director of Competitive Sports
Pay Rate: $11.25 starting pay rate

Intramural Official Position Description:
Officiating Intramural Sports is an excellent way to get involved. We are always looking for self-motivated individuals who take pride in their work and continually want to improve. Officials are responsible for keeping the integrity of the game and providing a safe environment for all participants involved. The Intramural staff will conduct and provide all training and equipment necessary to ensure off

Specific Responsibilities:
- Officiate IM league games and tournaments.
- Arrive 15 minutes before game.
- Be knowledgeable of all the Intramural Sports officiating rules and playing guidelines.
- Make fair and consistent calls.
- Inform scorekeepers of points scored and fouls incurred throughout the game.
- Always arrive with appropriate attire and equipment – uniform, whistle, shoes, flags, etc.
- Locate team captains and conduct pre-game meeting to highlight important rules, regulations, modifications, and answer any questions that may arise.
- Enforce all stated Recreation Center policies.
- Responsible for set-up and tear-down of the game site.
- Assist with verifying the eligibility of participants and check-in procedures.
- Prepare the activity site and visually inspect the playing area to ensure a safe environment prior to, during, and at the end of the activity.
- Ensure participants are wearing appropriate equipment.
- Act as a customer service representative for all participants and spectators.
- Encourage good sportsmanship and assist IM supervisor in awarding sportsmanship grades.
- Attend all meetings assigned by the Assistant Director of Competitive Sports.
- Perform other related duties as assigned by the Assistant Director of Competitive Sports.
- Communicate any problem, customer concerns or suggestions to the Assistant Director of Competitive Sports and the Associate Director of Facilities and Student Development.