

**Fall 2021 Student Directives for Accessing  
Campus and COVID 19 Student Protocols  
Division of Student Success & Support Services  
(8/16/21)**

**Directives and procedures for students to access campus in fall 2021:**

- **Students with a COVID-19 vaccination exemption** must submit documentation that verifies a negative COVID-19 test result to the Office of Student Support (OSS) utilizing the [UBalt Student COVID-19 Clearance Form](#). Negative tests should be within 14 days of the student's return to campus date. To maintain access to campus, students will be required to submit negative test results on the 15<sup>th</sup> and 30<sup>th</sup> of each month thereafter. Negative tests should be dated within 14 days of each re-test period.
  - **Students who are fully vaccinated** must provide documentation which verifies full vaccination by utilizing one of the two options:
    - **Option 1:** If you have been tested within the boundaries of the Chesapeake Region (Maryland and the District of Columbia), [authorize CRISP to share COVID-19 testing and vaccination information with The University of Baltimore](#).
- OR
- **Option 2:** Submit your vaccination documentation (e.g., CDC card, Health Department record) using the [UBalt COVID-19 Proof of Vaccination Form](#). Please note, individuals are not considered fully vaccinated until 14 days following receipt of their final dose (per CDC guidance).
  - Students are encouraged to self-monitor for COVID-19 symptoms. According to the CDC, people with COVID-19 have had a wide range of symptoms – ranging from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus. Anyone can have mild to severe [symptoms](#).

The CDC offers a [Coronavirus Self-Checker](#) which is an interactive clinical assessment tool that will assist individuals ages 13 and older, and parents and caregivers of children ages 2 to 12, on deciding when to seek testing or medical care if they suspect they or someone they know has contracted COVID-19 or has come into close contact with someone who has COVID-19.

- **Face Coverings – Masks** must be worn at all times while indoors on campus. Masks must be placed properly on the face to cover the nose and mouth (*Please see [CDC guidelines for reference](#)*).
- Follow instructions posted to the [UBalt's Fall 2021 Plan](#) and safety guidelines posted throughout campus.
- In the case of potential exposure (*close contact with someone who is confirmed positive*), students

who are not vaccinated should stay home for 10 days from the date of last exposure even if they have no symptoms or have a negative COVID-19 test done during quarantine (Baltimore City Health Department guidance). Those who have been vaccinated should monitor for symptoms but will not be required to stay home. Additionally, vaccinated individuals who have had a potential exposure are strongly recommended to get tested 3-5 days following the potential exposure as well as continue to wear a mask in public indoor settings for 14 days or until they receive a negative test result. This is consistent with current CDC guidelines.

- For any concerns or questions regarding University directives in relation to potential exposure via close contact or a confirmed positive test for COVID-19, students will need to contact the Case Manager for Student and Employee Health (CMSE). The CMSE will help guide impacted students through their options regarding both academic and community supports. Students can contact the CMSE by emailing [studenthealth@ubalt.edu](mailto:studenthealth@ubalt.edu).
- UB reserves the right to amend these directives based on changes in public health guidelines. Persons accessing campus should continue to be cognizant of and follow all public health guidelines. Persons accessing campus must also be aware and understand that there remains a risk of transmission of COVID-19, despite efforts taken to prevent its spread.
- If any student believes they require a reasonable accommodation to these directives, they should contact Karyn Schulz at [KSchulz@ubalt.edu](mailto:KSchulz@ubalt.edu) in the Office of Disability and Access Services (DAS). DAS will collaborate with the appropriate members in each College/School to coordinate support and services.

#### **Information regarding a failure to follow directives:**

- Failure to follow the directives outlined above could constitute a violation(s) of the Student Code of Conduct and may result in disciplinary action under the Student Code of Conduct. Additionally, failure to follow the above directives may result in the University immediately and temporarily denying the student access to University premises until compliance can be maintained. In such instances, the University may provide the student with remote access, as available and appropriate.
- Students who have been temporarily denied access pursuant to this provision may contact the Dean of Students, Llatetra Esters at [lesters@ubalt.edu](mailto:lesters@ubalt.edu) or the Office of Student Support at [studentsupport@ubalt.edu](mailto:studentsupport@ubalt.edu) and will have the opportunity to meet remotely with the Dean of Students, or designee, to explain why access should be reinstated. The Dean of Students, or designee, will make a final decision regarding whether and when to permit the student with access to University premises pursuant to this provision. This provision does not prevent the University from seeking disciplinary action pursuant to the Student Code of Conduct in connection with a student's failure to follow these directives. Moreover, the Dean of Students reserves the right to communicate any disciplinary action taken as a result of a failure to follow these directives with the appropriate individuals within each College/School. This may result in additional consequences specific to the academic program and College/School.

- A student’s access to campus may be limited while the conduct process is resolved. Student Code of Conduct proceedings may also result in access restrictions among other potential sanctions set forth in the Student Code of Conduct. The University may also at any time exercise its denial of access powers under Section 26-102 of the Education Article of the Annotated Code of Maryland.

**Potential Code of Conduct Violations/Considerations:**

Violations under the Code of Conduct that could apply include, but are not limited to:

**10. Abuse or interference with college processes** – engaging in conduct that substantially disrupts or interferes with the work of the university or the rights of other students.

**12. Furnishing False Information** – Intentionally furnishing false documentation or information to the University or University employee.

**16. Failure to comply** – Failure to comply with a reasonable directive given by a University employee.

To review the Student Code of Conduct, please see the [Student Handbook](#).

**Student COVID-19 Positive Test Result Protocols**

**The following procedures outline the response to COVID-19 related situations for students:**

1. Student/Staff/Faculty report a student testing positive for COVID-19 via Compass form/email/phone call to Clinical Case Manager (CCM).
2. The CCM notifies the Case Manager for Student and Employee Health (CMSE) about the student.
  - a. CMSE contacts David Warner to turn off Bee Card Access.
  - b. CMSE notifies both the Associate and Assistant Deans of the impacted colleges and will work collaboratively on faculty and student matters.
    1. Associate Dean(s): Ron Castanzo (CAS); Laura Wilson-Gentry (CPA); Marilyn Oblak (MSB); Vicki Schultz (SOL) will work to contact and provide guidance to impacted faculty.
    2. Assistant Dean(s): Ron Castanzo (CAS); Megan Manley (CPA); Kathea Smith (MSB); Paul Manrique (SOL) will work with student to provide guidance on options related to
      - Classes;
      - Coursework adjustments; and
      - Appropriate notification of impacted classes if a student in an in-person or hybrid course has reported testing positive for COVID-19.
  - c. CMSE follows up with the student to provide guidance on quarantine protocol.
    1. Quarantine period (per CDC/ BCHD guidance at time of report)
    2. Process for return to campus per CDC/BCHD guidance
  - d. CMSE receives medical documentation from licensed medical provider to allow student return to campus.
  - e. Bee Card turned back on following proof of clearance.
3. CCM follows up with student to assess level of need

- a. Connects student with community resources, if necessary.
- b. Reviews academic resources/needs.
- c. Connects with DAS for additional support.
- d. International students will be informed to contact CMSE and Office of Diversity and International Services (ODIS) directly should they test positive for COVID (CMSE will provide resources and can work with CCM to do so). ODIS will work with international students and the Associate Dean and Assistant Dean from respective college to address next steps regarding their classes.

**Unvaccinated Student COVID-19 Close Contact to Positive Case Response Protocol:**

1. Student/Staff/Faculty reports having a close contact with a COVID-19 positive individual via Compass form/email/phone call to CCM.
2. Clinical Case Manager (CCM) notifies Case Manager for Student and Employee Health about student
  - a. CMSE contacts David Warner to turn off Bee Card Access.
  - b. CMSE notifies the Associate and Assistant Deans of the impacted colleges
    1. Associate Dean(s): Ron Castanzo (CAS); Laura Wilson-Gentry (CPA); Marilyn Oblak (MSB); Vicki Schultz (SOL) will work to contact and provide guidance to impacted faculty
    2. Assistant Dean(s): Ron Castanzo (CAS); Megan Manley (CPA); Kathea Smith (MSB); Paul Manrique (SOL) will work with student to provide guidance on options related to
      1. Classes;
      2. Coursework adjustments; and
      3. Appropriate notification of impacted classes if a student in an in-person or hybrid course has reported testing positive for COVID-19.
  - c. CMSE follows up with the student to provide guidance on quarantine protocol
    1. Quarantine period (per CDC/ BCHD guidance at time of report)
    2. Process for return to campus per CDC/BCHD guidance
  - d. CMSE receives medical documentation from licensed medical provider to allow student return to campus.
  - e. Bee Card turned back on following proof of clearance.
3. CCM follows up with student to assess level of need
  - a. Connects student with community resources, if necessary.
  - b. Reviews academic resources/needs.
  - c. Connects with DAS for additional support.
  - d. International students will be informed to contact CMSE and the Office of Diversity and International Services (ODIS) directly should they have a close contact with positive case (CMSE will provide resources and can work with CCM to do so). ODIS will need to work with international students to address next steps regarding their classes.

**Vaccinated Student COVID-19 Close Contact to Positive Case Response Protocol:**

1. Student/Staff/Faculty reports having a close contact with a COVID-19 positive individual via Compass form/email/phone call to CCM.
2. Clinical Case Manager (CCM) notifies Case Manager for Student and Employee Health about student
  - a. CMSE notifies the Associate and Assistant Dean of the impacted colleges
    1. Associate Dean(s): Ron Castanzo (CAS); Laura Wilson-Gentry (CPA); Marilyn Oblak (MSB); Vicki Schultz (SOL) will work to contact and provide guidance to impacted faculty
    2. Assistant Dean(s): Ron Castanzo (CAS); Megan Manley (CPA); Kathea Smith (MSB); Paul Manrique (SOL) will work with student to provide guidance on options related to
      1. Classes;
      2. Coursework adjustments; and
      3. Appropriate notification of impacted classes if a student in an in-person or hybrid course has reported testing positive for COVID-19
  - b. CMSE follows up with the student to provide guidance on quarantine protocol
    1. Quarantine period (per CDC/ BCHD guidance at time of student report).
    2. Requirement to monitor and report any change in symptoms.
    3. Requirement to provide update if either symptomatic or positive test for COVID-19 following monitoring period of 7 to 14 days.
    4. Process for return to campus per CDC/BCHD guidance.
3. CCM follows up with student to assess level of need
  - a. Connects student with community resources, if necessary.
  - b. Reviews academic resources/needs.
  - c. Connects with DAS for additional support.
  - d. International students will be informed to contact CMSE and Office of Diversity and International Services (ODIS) directly should they have a close contact with positive case (CMSE will provide resources and can work with CCM to do so. ODIS will need to work with international students to address next steps regarding their classes.