

GUIDE TO GRADUATION

BACHELOR OF SCIENCE: Health Systems Management



UNIVERSITY OF
BALTIMORE

College of Public Affairs

The mission of the **College of Public Affairs Advising Office** is to provide quality academic advisement that empowers students to develop and implement sound educational plans that are consistent with their personal values, goals and career plans. Our purpose is to guide students to become self-directed learners and decision-makers.

The **College of Public Affairs** is committed to providing the guidance and support you need to complete your program in a timely manner. This Guide to Graduation provides the in-depth information necessary to assist you in planning your undergraduate academic career. It contains contact information, important resources, a program checklist and a suggested four-year plan of study.

While this information will be helpful to you, you should also contact your academic adviser. Your adviser is there to assist you in planning your program plan of study and to answer your questions. All new students are required to meet with an adviser prior to registering for their first semester to receive a personalized program checklist.

UB recognizes that consistent and timely academic advising is strongly related to student success. To enhance the services we provide to our students and to increase the likeliness for success and on-time degree completion, UB implemented mandatory milestone advising for all new undergraduate students beginning in fall 2017.

Milestone advising will be anchored by three specific touch points and aligned with the personal, professional and academic goals of students at those points.

45 Credits: Advisers will work with students to further explore the declared major and connect students with support services, clubs and other campus groups to enhance the opportunity to be involved in the UB community.

60 Credits: Advisers will work with students to prepare for internships, Global Field Studies and other experiential learning opportunities. Students will also be re-introduced to the support services offered by the Career and Internship Center.

90 Credits: Advisers will focus on the final steps to graduation and the options for post-bachelor's degree completion. Students will learn more about the graduate degree programs at UB that fit with their goals.

Students must meet with their advisers to discuss their next steps for registration, course scheduling and other key academic topics before they register for classes. Advisers will release the milestone advising service indicator on students' accounts at the conclusion of the advising meetings.

Your academic adviser will assist you throughout your time at UB at any credit point; however, it is ultimately your responsibility to complete the degree requirements and acquaint yourself with the University's academic policies.

CONTACT INFO:

**College of Public Affairs Advising
at Shady Grove**

Building III, room 5143
301-738-6352

[ubalt.edu/
healthsystemsmanagement](http://ubalt.edu/healthsystemsmanagement)

RESOURCES:

Office of Records and Registration
ubalt.edu/records

Office of Financial Aid
ubalt.edu/financialaid

Bursar's Office
ubalt.edu/bursar

Achievement and Learning Center
ubalt.edu/alc

Career Center
ubalt.edu/careercenter

**Call to schedule your advising
appointment today!**

B.S. IN HEALTH SYSTEMS MANAGEMENT PROGRAM CHECKLIST

Student Name: _____ Student ID#: _____

General Education Requirements – 38 credits

- Students entering in fall 2016 and later
- Upper-division courses are 300- or 400-level.
- Complete with a grade of C- or higher except where noted.
- [See course lists for each area.](#)

> Arts and Humanities Area (AH, AHE) – 9 credits

Complete one course from two separate AH disciplines, and one upper-division Ethics (AHE) course.

	Course Title	Term	Grade	Credit Hours
AH1:	_____	_____	_____	_____
AH2:	_____	_____	_____	_____
*AHE:	_____	_____	_____	_____

**upper division, C or better*

> Social and Behavioral Sciences Area (SBS) – 6 credits

Complete one course from two separate SBS disciplines.

	Course Title	Term	Grade	Credit Hours
SBS1:	_____	_____	_____	_____
SBS2:	_____	_____	_____	_____

> Biological and Physical Sciences Area (BPS, BPSL) – 7 credits

Complete two courses, one of which must be a laboratory course.

	Course Title	Term	Grade	Credit Hours
BPS:	_____	_____	_____	_____
BPSL:	_____	_____	_____	_____

> Mathematics Area (MA) – 3 credits

Complete one course. Check your major requirements for recommendation. Note: placement required prior to registration.

- Complete Math Placement: RSVP at ubalt.edu/placement

	Course Title	Term	Grade	Credit Hours
MA:	_____	_____	_____	_____

> English Composition Area (COMP, UCOMP) – 6 credits

Complete two composition courses, one of which must be upper division. Note: placement required prior to registration.

Course Title	Term	Grade	Credit Hours
COMP: _____	_____	_____	_____
*UCOMP: _____ <i>*upper division, C or better</i>	_____	_____	_____

> General Education Electives (ELECGE) – 7+ credits

Complete as many general education courses as needed to reach 38-credit requirement.

Course Title	Term	Grade	Credit Hours
ELECGE: _____	_____	_____	_____
ELECGE: _____	_____	_____	_____
ELECGE: _____	_____	_____	_____

Students with an A.A. or A.S. degree from a Maryland public institution only complete the AHE and UCOMP requirements.

University of Baltimore Graduation Requirements

- Students entering in fall 2017 and later
- For General Education GR courses, earn a grade of C- or higher.
- For GR courses within your academic program, follow the grade requirements of the program.
- Consult with your academic adviser on the best course selections for your program.
- [See lists of approved courses.](#)

Information Literacy (IL)	Term	Grade	Credit Hours
HSMG 300	_____	_____	_____
Technological Fluency (TF)	Term	Grade	Credit Hours
_____	_____	_____	_____
Oral Communication (OC)	Term	Grade	Credit Hours
_____	_____	_____	_____
Global Awareness and Diverse Perspectives (GD)	Term	Grade	Credit Hours
_____	_____	_____	_____
Capstone Experience	Term	Grade	Credit Hours
HSMG 498: Strategic Management in Health Care	_____	_____	_____

B.S. in Health Systems Management Requirements – 42 credits

• Students entering in fall 2017 and later

• Complete with a grade of C or higher except where noted.

> Core Program courses – 33 credits

Course Title	Term	Grade	Credit Hours
• HSMG 300: Health Indicators	_____	_____	_____
• HSMG 370: Overview of Health Care Delivery Systems	_____	_____	_____
• HSMG 371: Principles of Health Care Management I	_____	_____	_____
• HSMG 372: Principles of Health Care Management II	_____	_____	_____
• HSMG 373: Health Policy and Politics	_____	_____	_____
• HSMG 376: Quant. Methods for Health Care Managers	_____	_____	_____
• HSMG 472: Intro to Quality Perform. & Improvement	_____	_____	_____
• HSMG 477: Health Care Law and Risk Management	_____	_____	_____
• HSMG 491: Health Planning and Program Evaluation	_____	_____	_____
• HSMG 492: Internship	_____	_____	_____
• HSMG 498: Strategic Management in Health Care	_____	_____	_____

> Business Requirements – 9 credits

Course Title	Term	Grade	Credit Hours
• HSMG 301: Introduction to Health Economics	_____	_____	_____
• HSMG 302: Statistics for Health Management	_____	_____	_____
• HSMG 303: Health Finance	_____	_____	_____

> General Electives

Complete as many courses as necessary from any discipline to fulfill your 120-credit requirement to graduate.

Course Name and Number:	Term	Grade	Credit Hours
_____	_____	_____	_____
_____	_____	_____	_____

4-Year Plan for Incoming Transfers: Health Systems Management, BS (USG)

Below is an example plan of study for the Health Systems Management program. This is meant to act as a guide, but need not be followed in the same order for every student. Part-time students and those students transferring in credits from another university or college will need to adjust their plan accordingly. This plan does not account for courses taken during summer sessions. Students should consult with their adviser each semester prior to registration.

Year 1

1st Semester (Fall)		2nd Semester (Spring)	
WRIT 100 or MATH (100, 111, 113, or 115)	3	Oral Communication course	3
WRIT 101	3	MATH (100, 113, or 115) or general elective	3
IDIS 101 (first year seminar and GE elect)	3	Arts & Humanities	3
Arts & Humanities	3	Social & Behavioral Science	3
Social & Behavioral	3	Elective	3
	<u>15</u>		<u>15</u>

Year 2

3rd Semester (Fall)		4th Semester (Spring)	
Credit MATH or Elective	3	Global Awareness/Diverse Perspectives course	3
Science with Lab (GE)	3	Science without Lab (GE)	3
Technology Fluency Course	4	Elective	3
Elective	3	Elective	3
Elective	3	Elective	3
	<u>16</u>		<u>15</u>

Year 3

5th Semester (Fall)		6th Semester (Spring)	
HSMG 300	3	HSMG 302	3
HSMG 303	3	HSMG 372	3
HSMG 370	3	HSMG 373	3
HSMG 371	3	WRIT 300 (or WRIT 200) (Upper Level GE)	3
IDIS 302 (Upper level GE)	3	Elective	3
	<u>15</u>		<u>15</u>

Year 4

7th Semester (Fall)		8th Semester (Spring)	
HSMG 301	3	HSMG 477	3
HSMG 376	3	HSMG 492	3
HSMG 472	3	HSMG 498	3
HSMG 491	3	Elective	3
Elective (WRIT 300 if 200 was required prior)	3	Elective	3
	<u>15</u>		<u>15</u>

Total
121

61

60