

Academic Year 2018-19

GUIDE TO GRADUATION

BACHELOR OF ARTS: Nonprofit Management and Community Leadership



UNIVERSITY OF
BALTIMORE

College of Public Affairs

ubalt.edu/communityleadership

The mission of the **College of Public Affairs Advising Office** is to provide quality academic advisement that empowers students to develop and implement sound educational plans that are consistent with their personal values, goals and career plans. Our purpose is to guide students to become self-directed learners and decision-makers.

The **College of Public Affairs** is committed to providing the guidance and support you need to complete your program in a timely manner. This Guide to Graduation provides the in-depth information necessary to assist you in planning your undergraduate academic career. It contains contact information, important resources, a program checklist and a suggested four-year plan of study.

While this information will be helpful to you, you should also contact your academic adviser. Your adviser is there to assist you in planning your program plan of study and to answer your questions. All new students are required to meet with an adviser prior to registering for their first semester to receive a personalized program checklist.

UB recognizes that consistent and timely academic advising is strongly related to student success. To enhance the services we provide to our students and to increase the likeliness for success and on-time degree completion, UB implemented mandatory milestone advising for all new undergraduate students beginning in fall 2017.

Milestone advising will be anchored by three specific touch points and aligned with the personal, professional and academic goals of students at those points.

45 Credits: Advisers will work with students to further explore the declared major and connect students with support services, clubs and other campus groups to enhance the opportunity to be involved in the UB community.

60 Credits: Advisers will work with students to prepare for internships, Global Field Studies and other experiential learning opportunities. Students will also be re-introduced to the support services offered by the Career and Internship Center.

90 Credits: Advisers will focus on the final steps to graduation and the options for post-bachelor's degree completion. Students will learn more about the graduate degree programs at UB that fit with their goals.

Students must meet with their advisers to discuss their next steps for registration, course scheduling and other key academic topics before they register for classes. Advisers will release the milestone advising service indicator on students' accounts at the conclusion of the advising meetings.

Your academic adviser will assist you throughout your time at UB at any credit point; however, it is ultimately your responsibility to complete the degree requirements and acquaint yourself with the University's academic policies.

CONTACT INFO:

College of Public Affairs Advising
Liberal Arts and Policy Building
Room 111
410.837.5359
ubalt.edu/communityleadership

RESOURCES:

Office of Records and Registration
ubalt.edu/records

Office of Financial Aid
ubalt.edu/financialaid

Bursar's Office
ubalt.edu/bursar

Achievement and Learning Center
ubalt.edu/alc

Career Center
ubalt.edu/careercenter

**Call to schedule your advising
appointment today!**

B.A. IN NONPROFIT MANAGEMENT AND COMMUNITY LEADERSHIP PROGRAM CHECKLIST

Student Name: _____ Student ID#: _____

General Education Requirements – 38 credits

- Students entering in fall 2016 and later
- Upper-division courses are 300- or 400-level.
- Complete with a grade of C- or higher except where noted.
- [See course lists for each area.](#)

> Arts and Humanities Area (AH, AHE) – 9 credits

Complete one course from two separate AH disciplines, and one upper-division Ethics (AHE) course.

	Course Title	Term	Grade	Credit Hours
AH1:	_____	_____	_____	_____
AH2:	_____	_____	_____	_____
*AHE:	_____	_____	_____	_____

**upper division, C or better*

> Social and Behavioral Sciences Area (SBS) – 6 credits

Complete one course from two separate SBS disciplines.

	Course Title	Term	Grade	Credit Hours
SBS1:	_____	_____	_____	_____
SBS2:	_____	_____	_____	_____

> Biological and Physical Sciences Area (BPS, BPSL) – 7 credits

Complete two courses, one of which must be a laboratory course.

	Course Title	Term	Grade	Credit Hours
BPS:	_____	_____	_____	_____
BPSL:	_____	_____	_____	_____

> Mathematics Area (MA) – 3 credits

Complete one course. Check your major requirements for recommendation. Note: placement required prior to registration.

- Complete Math Placement: RSVP at ubalt.edu/placement

	Course Title	Term	Grade	Credit Hours
MA:	_____	_____	_____	_____

> English Composition Area (COMP, UCOMP) – 6 credits

Complete two composition courses, one of which must be upper division. Note: placement required prior to registration.

Course Title	Term	Grade	Credit Hours
COMP: _____	_____	_____	_____
*UCOMP: _____ <i>*upper division, C or better</i>	_____	_____	_____

> General Education Electives (ELECGE) – 7+ credits

Complete as many general education courses as needed to reach 38-credit requirement.

Course Title	Term	Grade	Credit Hours
ELECGE: _____	_____	_____	_____
ELECGE: _____	_____	_____	_____
ELECGE: _____	_____	_____	_____

Students with an A.A. or A.S. degree from a Maryland public institution only complete the AHE and UCOMP requirements.

University of Baltimore Graduation Requirements

- Students entering in fall 2017 and later
- For General Education GR courses, earn a grade of C- or higher.
- For GR courses within your academic program, follow the grade requirements of the program.
- Consult with your academic adviser on the best course selections for your program.
- [See lists of approved courses.](#)

Information Literacy (IL)	Term	Grade	Credit Hours
_____	_____	_____	_____
Technological Fluency (TF)	Term	Grade	Credit Hours
_____	_____	_____	_____
Oral Communication (OC)	Term	Grade	Credit Hours
_____	_____	_____	_____
Global Awareness and Diverse Perspectives (GD)	Term	Grade	Credit Hours
_____	_____	_____	_____
Capstone Experience	Term	Grade	Credit Hours
CSCE 481: Community Engagement Experience	_____	_____	_____
CSCE 482: Capstone Seminar	_____	_____	_____

B.A. in Nonprofit Management and Community Leadership Requirements – 42 credits

• Students entering in fall 2017 and later

• Complete with a grade of C or higher except where noted.

> Core Program: 11 CSCE courses – 33 credits

Course Title	Term	Grade	Credit Hours
• CSCE 200: Understanding Community	_____	_____	_____
• CSCE 300: Community Studies	_____	_____	_____
• CSCE 301: Introduction to Nonprofit Leadership	_____	_____	_____
• CSCE 302: Fundamentals of Fundraising	_____	_____	_____
• CSCE 306: Leadership for Social Change	_____	_____	_____
• CSCE 311: Social Awareness and Ethical Responsibility	_____	_____	_____
• CSCE 400: Nonprofit Management	_____	_____	_____
• CSCE 412: Community Leadership & Decision-Making	_____	_____	_____
• CSCE 481: Community Engagement Experience	_____	_____	_____
• CSCE 482: Capstone Seminar	_____	_____	_____

> Major Electives: three courses—9 credits

<input type="checkbox"/> CSCE 297: Topics in Community Studies	_____	_____	_____
<input type="checkbox"/> CSCE 401: Economic and Community Development	_____	_____	_____
<input type="checkbox"/> CSCE 492: Independent Study	_____	_____	_____
<input type="checkbox"/> CSCE 493: Honors Seminar	_____	_____	_____
<input type="checkbox"/> CSCE 493: Honors Seminar	_____	_____	_____
<input type="checkbox"/> CSCE 497: Special Topics	_____	_____	_____

4-Year Plan for Incoming Freshman

Nonprofit Management and Community Leadership, BA

Below is an example plan of study for the Nonprofit Management and Community Leadership program. This is meant to act as a guide, but need not be followed in the same order for every student. Part-time students and those students transferring in credits from another university or college will need to adjust their plan accordingly. This plan does not account for courses taken during summer sessions. Students should consult with their adviser each semester prior to registration.

Year 1

1st Semester (Fall)		2nd Semester (Spring)	
Learning Community- Arts & Humanities	3	Arts & Humanities	3
Learning Community- Social & Behavioral (CSCE 100 Urban Solutions recommended)	3	CSCE 200 Understanding Community	3
IDIS 101 First Year Seminar-General Education Elective	3	General Education Elective	3
WRIT 101 College Composition	3	CMAT 201 Comm. Effectively-General Education Elective	3
MATH (100,111,113, or 115) OR WRIT 100 College Comp.	3	INFO 110	3
	<u>15</u>	MATH (100,111,113, or 115) OR General Elective	<u>3</u>
			<u>15</u>

Year 2

3rd Semester (Fall)		4th Semester (Spring)	
CSCE 301 Intro to Nonprofit Leadership (Info Literacy)	3	CSCE 300 Community Case Studies	3
Science with Lab	3	Major Elective #1	3
Social Behavioral	4	WRIT 300 Composition and Research	3
General Elective	3	Technological Fluency	3
MATH (111,113, or 115) OR General Elective	3	Science without Lab	3
	<u>16</u>		<u>15</u>

Year 3

5th Semester (Fall)		6th Semester (Spring)	
IDIS 302 Ethical Issues in Business and Society	3	CSCE 315 Community Organizations in a Digital World	3
CSCE 302 Fundraising and Grantwriting	3	CSCE 400 Nonprofit Management	3
CSCE 306 Leadership for Social Change	3	Major Elective #2	3
General Elective OR WRIT 300 if 200 was needed	3	General Elective	3
Global Awareness and Diverse Perspectives Course	3	General Elective	3
	<u>15</u>		<u>15</u>

Year 4

7th Semester (Fall)		8th Semester (Spring)	
CSCE 311 Social Awareness and Ethical Responsibility	3	CSCE 412 Community Leadership and Decision Making	3
Major Elective #3	3	CSCE 481 Community Engagement Experience	3
General Elective	3	CSCE 482 Capstone Seminar	3
General Elective	3	General Elective	3
General Elective	3	General	3
	<u>15</u>		<u>15</u>

Total
121

61

60