CONSTITUTION OF THE FACULTY SENATE OF THE
College of Public Affairs

Article I. Name
The name of this organization shall be the Faculty Senate of the College of Public Affairs of the University of Baltimore.

Article II. Object
The object of the Faculty Senate shall be to serve as the representative body of the faculty of the College of Public Affairs in the governance of the school and of the university; to provide a means of participation by the faculty in the decision-making process affecting academic matters; to provide a forum for the expression of concerns regarding faculty welfare; to elect representatives to the University Faculty Senate; and to assume other functions not inconsistent with the aforementioned.

Article III. Membership
Section 1. Membership and voting rights in the Faculty Senate shall include those regular faculty members with full time teaching or research appointments in the College of Public Affairs at the University of Baltimore.

Section 2. Part-time, regular faculty members whose appointment to the College of Public Affairs is in a part-time teaching and/or research capacity that equals at least 0.50 FTE shall also have voting privileges and be considered members of the Faculty Senate.

Section 3. Assistant deans, associate deans, deans, university vice presidents, the university president and their assistants shall not be included in the membership of the Faculty Senate but may participate in its deliberations.

Article IV. Officers and University Faculty Senate Representatives
Section 1. The officers of the Faculty Senate shall be a president, a vice president and a secretary. These officers shall perform the duties prescribed by this constitution and by the parliamentary authority adopted by the Faculty Senate.

Section 2. The Faculty Senate shall elect representatives to the University Faculty Senate in the number specified by the constitution of the University Faculty Senate. The College of Public Affairs Faculty Senate President will serve in the University Faculty Senate for the term of his/her office. The terms of the other representatives to the University Faculty Senate shall be staggered three year terms.

Section 3. The officers shall be elected by secret ballot to serve for one year or until their successors are elected, and their term of office shall begin on the first day of the fall semester. Representatives to the University Faculty Senate shall take office at the beginning of the fall semester.

Article V. Duties of Officers
Section 1. Among the duties of the president of the Faculty Senate shall be:
(a) To call regular or special meetings of the Faculty Senate
(b) To propose the agenda for the meetings
Section 2. Among the duties of the vice president shall be:
(a) To assume the duties of president when the president is unable to perform his/her duties.

Section 3. Among the duties of the secretary shall be:
(a) To circulate the agenda for the meetings and to record and circulate the minutes of such meetings
(b) To conduct ratification of amendments to the Constitution voted on by mail
(c) To conduct votes and elections in Senate business.

Article VI. Meetings
Section 1. The Faculty Senate shall have at least two regular meetings a year -- one during the fall semester and one during the spring semester the date, time and place to be specified by the President.

Section 2. Special meetings can be called by the president and shall be called upon written request by 10% of the membership.

Section 3. Notice of any meeting together with the agenda shall be delivered to each member at least one week in advance of each meeting.

Section 4. A quorum for any meeting shall be 30% of the membership, except as provided in Article IX.

Article VII. Committees
Section 1. The elected officers of the Faculty Senate, the immediate past Faculty Senate president, and the elected University Senate representatives shall constitute an Executive Committee. Duties of the Executive Committee shall include:
(a) Assisting the president of the Faculty Senate in the preparation of the agenda
(b) Representing the Faculty Senate during academic recesses and its decisions shall be subject to approval at the next regular Faculty Senate meeting.

Section 2. Other committees shall be created by majority vote of the Faculty Senate or by its president when he/she deems them necessary to carry on the work of the Senate.

Section 3. Committee members shall be appointed by the president of the Faculty Senate.

Section 4. The president of the Faculty Senate shall be an ex officio member of all committees.

Article VIII. Parliamentary Authority
The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Senate in all cases to which they are applicable and in which they are not inconsistent with the constitution and with any special rules of order the Senate may adopt.

Article IX. Amendment of the Constitution
This Constitution can be amended by a majority vote of the membership. A quorum for a vote amending the Constitution shall be 50% of the membership. A mail vote for the purpose of amending the Constitution may be ordered by a majority vote at any Faculty Senate meeting, regardless of the presence or absence of a quorum.

Article X. Ratification
This Constitution shall be ratified by a majority of those eligible for membership as set forth in Article III, the ratification vote being conducted by mail under the supervision of the faculty members holding the rank of full professor in the College of Public Affairs as soon after July 1, 2010 as practicable. Upon ratification, this Constitution shall take effect.

(a) For the first Faculty Senate meeting the senior faculty member holding the rank of full professor who is in attendance shall be chairperson pro tempore of the Faculty Senate. This meeting will be held no later than the second week of the fall 2010 semester.

(b) The term of the officers elected by secret ballot at this meeting shall begin immediately upon election and shall expire on the day before the first day of the fall semester 2011 or when their successors are elected, whichever is later.

(c) The faculty members holding the rank of full professor in the College of Public Affairs shall serve as the nominating committee for the initial election of officers to the College of Public Affairs Faculty Senate and for representatives to the University Senate and their report shall be included in the notice of the first meeting. Further nominations shall be accepted from the floor.