

Graphic Designer Job Description

Campus Recreation and Wellness consists of three program areas: Recreation Center, Intramurals and Sport Clubs, and Fitness and Wellness. There are three types of Positions: Entry Level, Manager, and Supervisor. Consideration for employment is based on the review of a completed CRW job application and interview, and may vary based upon position and program area.

Program Area: CRW

Supervisor: Assistant Director of Intramurals and Sport Clubs

Pay Rate: \$10 starting pay rate

Supervisor Position Description:

Supervisors are responsible for the overall supervision of their program areas which includes supervising specific programs, the facility, and/or entry level staff. This position requires critical thinking skills and the ability to work independently. Supervisors must work constructively and collaborate with other CRW program areas. Supervisors are expected to maintain an awareness of potential problems while creating a warm and welcoming atmosphere in their particular program area.

Specific Responsibilities:

- Meet with the CRW Director to discuss upcoming projects
- Developing design briefs by gathering information and data to clarify design issues
- Thinking creatively to produce new ideas
- Using innovation to redefine a design
- Using a wide range of media, including photography and computer aided design
- Producing accurate and high quality work
- Contributing ideas and design artwork to the overall project
- Working to tight deadlines
- Brainstorm and sketch out concept
- Keeping abreast of emerging technologies in new media, particularly design programs such as Illustrator, Photoshop, Acrobat, Dreamweaver, Flash, and CS4.
- Communicate any problem, member concerns or suggestions to the CRW Assistant Director of Intramurals and Sport Clubs.