1. Approval of Minutes: Add Vicki and Murray to attendees
2. Developing Evidence Roadmap Updates (Sandy and Alicia)
   a. Identify appropriate fundamental element(s) on each research question.
   b. UB website; ensure stabilization of website.
   c. Naming conventions of policy
3. Developing Verification of Compliance Document (Candace)
   a. Identifying gaps in policy
4. Sharepoint Updates
   a. Roadmap is posted on SharePoint
   b. Added search feature; searches title and content across all work groups
   c. Provided open access to all workgroups for all Middle States Planning member