

Middle States Steering Committee Meeting

Minutes: February 9, 2016

1. Approval of Minutes: Add Vicki and Murray to attendees
2. Developing Evidence Roadmap Updates (Sandy and Alicia)
 - a. Identify appropriate fundamental element(s) on each research question.
 - b. UB website; ensure stabilization of website.
 - c. Naming conventions of policy
3. Developing Verification of Compliance Document (Candace)
 - a. Identifying gaps in policy
4. Sharepoint Updates
 - a. Roadmap is posted on SharePoint
 - b. Added search feature; searches title and content across all work groups
 - c. Provided open access to all workgroups for all Middle States Planning member