

Minutes

MSCHE Steering Committee

November 10, 2015

Attendees: Lucy Holman, Paul Walsh, Anita Harwood, Ed Gibson, Cheryl Wilson, Shelia Burkhalter, Tigi Mersha, Magui Cardona, Joseph Wood, Catherine Andersen

1. Approval of October minutes (see attached)
 - Minutes approved
2. New evidence on IR website
 - Delaware study will be on the IR website shortly
3. Institutional Effectiveness Plan for Administrative Units
 - Meet with UBSS to inform them about the plan on November 9th
 - Darlene Smith and Catherine Andersen will be traveling to Mt. St. Mary's on Nov 11th
4. Role of the Fundamental Elements
 - Document Map
5. MSCHE Updates – what are common concerns
 - Gen Ed
 - Relationship between planning, strategic plan and assessment
 1. Are we using money well for the academic mission?
6. Status Reports
 - Work Group 1
 1. First subgroup is progressing and should have first write up soon
 2. Murray Dalzial is meeting with Harry Schuckel on November 11th regarding financial questions
 3. Subgroup 2 is progressing as well and will be meeting with OTS next week
 4. Subgroup 3 is making progress as well
 - Work Group 2
 - Work Group 3
 1. Have begun to draft responses to the questions
 2. Subgroups have a deadline of December 15 to provide information to the main writers of each group.
 - Work Group 4
 1. All subgroups are making progress toward the deadline of Dec 15th.
7. How can we help?

- Catherine Andersen will follow-up with Harry Schuckel as to how they would like request to A&F handled. Recommendation is that request should be funneled through Harry to then be delegated to his staff.

8. Other issues?

Thank you