

MSCHE Steering Committee

June 9, 2015

2:00 – 4:00 pm

Minutes

Attendees: Anita Harewood, Alan Lyles, Paul Walsh, Vicki Schultz, Murray Dalziel, Cheryl Wilson, Darlene Smith, Catherine Andersen, Peter Toran, Joseph Wood

1. Discussion of MSCHE Report and Recommendations

- The wording on Standard 1 point 3 needs to be changed. Change to: ***"Flip the construct:" Start with the suggested excellence description from the SUNY rubric: All units within the institution and the institution as a whole have clearly stated and measurable outcomes. Require all units to develop outcomes by Sept. 15 and to report on performance biannually/annually.***
 - i. Two issues exist: do we have annual goals and do we have longer goals
 - ii. Would it be better to have a step-wise process as opposed to a hard fast date?
 - iii. First question should be to see what is already there.
 - iv. Ensure that all units have outcomes and measures by August 15th.
- Standard 4, 5 & 6
 - i. Workgroup 2 will refine Action items to replace powerpoint
- Appendix I will be removed before the document goes to the president and delivered as a separate document
- Add clarifying sentence to opening of paragraph of standard 1 recommendations as well as to standard 5 recommendations
- Vote on approval/endorsement for report to be shared with President with aforementioned revisions.
 - i. Report endorsed unanimously

2. Summer Projects

- Finalize research questions for each working group
- Finalize data/evidence needs to undertake necessary research to document compliance
- Develop project plan in each work group to ensure timely completion of review
- Creation of central document repository for MSCHE and guidelines for ensuring availability of appropriate data to respective UB constituents --Update on Data Sharing and Task Force
- Update on Assessment and MSCHE Webpages – information only

3. Fall Schedule

4. Process Issues Moving Forward: Opportunities for Enhancements?

5. Next Steps

- By July meeting revise research questions and create comprehensive list of data needs
- Communication plan creation draft—July meeting

6. Good of the Order