

# UNIVERSITY OF BALTIMORE

## I.4.3. DISCIPLINARY SANCTIONS

Reviewed October 2016

### Assigning Sanctions

When a respondent is found responsible for violating university policy, one or more sanctions can be imposed, as appropriate. Sanctions will be commensurate with the seriousness of the offense and repeated violations will justify increasingly severe sanctions. Any sanction imposed will be recorded in the conduct record of the respondent.

### Possible Sanctions

The following sanctions may be imposed for a violation of university policy:

- *Reprimand*: notice that further misconduct will result in additional disciplinary action and will be considered more significant.
- *Probation*: assigned for a specific period of time, during which a student must not violate university policy. While on probation, a student may not represent the University in any capacity nor hold office in any student organization.
- *Account Hold*: will require the conduct hold that was placed on the student's MyUB account to remain beyond the final adjudication decision. This hold places restrictions on the account activity which include, but are not limited to, requesting transcripts, enrolling/withdrawing from classes and receiving a diploma. No individual will be permitted to withdraw from a course and/or the University while the hold remains.
- *Temporary Loss of Privilege*: withdrawal of specified University privilege(s) and rights, the ability to use specified University service(s), and/ or being barred from the University premises or facilities. This loss of privilege can last for no longer than three calendar years.
- *Permanent Loss of Privilege*: permanent withdrawal of specified University privilege(s) and rights, the ability to use specified University service(s), and/ or being barred from the University specified premises or facilities.
- *Temporary Removal from a University Activity*: immediate removal and banning of a student from future participation from a specified University activity or event. When the activity or event is reoccurring, the duration of the ban will be specified.
- *Permanent Removal from a University Activity*: immediate and permanent removal and banning of a student from future participation from a specified University activity or

event.

- *Withdrawal from a University Course:* immediate withdrawal of a student from a specified course(s). The student is still responsible for any tuition and fees associated with the course.
- *Fines:* a monetary penalty charged for committing a violation. Fines range from \$50 - \$500.
- *Restitution:* requires a student to pay for damages done to university property or resources.
- *Reflection Experience:* requires completion of a task or assignment that encourages reflection and skill development. These can be assigned individually or with more than one component.
  - *Reflection Paper/Project:* completion of a paper/project to help the student avoid further misconduct. Student may also be required to read an identified text/article(s) or conduct research on a topic.
  - *Service Learning Project:* completion of a specified number of service learning hours.
  - *Personal Development Experience:* exploration of university/external resources and/or participation in educational program(s), and/or required completion of activity(ies) or task(s). The experience will assist the student in learning skills that will help them avoid future misconduct.
- *Meeting(s) with a University Official:* required attendance of follow-up meetings with a designated university official and required compliance with directives set by the official.
- *Confirmation of Fitness to Return:* requires the student meet with a designated medical professional who can assess the student's fitness to continue in university classes and/or activities. The student will not be permitted to return to the university until they have been cleared and may be required to provide documentation of ongoing treatment and/or evaluation.
- *Contact Restrictions:* limits a student's ability to be in the vicinity of and/or have contact with a particular individual(s). This may require restrictions on a student's ability to take class and participate in activities with the designated individual(s) as well as include restrictions from specific university facilities.
- *Academic Integrity Sanctions:* sanctions that can only be issued for a violation of the Academic Integrity Policy.

- Level I:

- *Grade Impact: Impact to a student's grade for a particular assignment or overall course grade as a result of an integrity violation. This sanction can be assigned in one of two ways:*

1. *Reduction in Grade:* designated reduction in points, percentage or letter grade for a particular piece of work or the final course grade; this reduction can also include a required resubmission of the same assignment completed without violation or to complete an alternative assignment(s) with a reduction *or*;
2. *Non-credit for the Work:* no credit (0%) will be given for the work in question. The student may also be required to resubmit the same assignment completed without violation or to complete an alternate assignment(s) without credit.

- *XF for the course:* grade for the course that indicates the failure was due to an integrity violation.
  - *Option to Remove the X:* After a period of one calendar year from the end of the term in which the sanction was assigned, a student can request to complete an integrity project which would allow them to have the X removed from their transcript. A student wishing to complete this project should submit a written request to the Office of Community Life explaining why they would like to complete the project. The decision to allow a student to complete the X removal project is the sole discretion of the Office of Community Life.

- Level II

- *XF for the course:* grade for the course that indicated the failure was due to an integrity violation.
  - *Permanent Grade:* The X will remain permanently on the student's transcript and they are not eligible to complete the X removal project.

- *Suspension of Recognition:* suspension of University recognition of a Registered Student Organization, Sports Club, and/or other student organizations for a specific period of time. During that time, the group is not permitted to meet or hold functions and all university privileges are immediately revoked.
- *Termination of Recognition:* termination of University recognition of a Registered Student Organization, Sports Club, and/or other student organizations for a specific or indefinite period of time. Once terminated, the group is not permitted to meet or hold functions and all university privileges are immediately revoked.

- *Suspension*: suspension precludes a student from registration, class attendance, and use of University facilities for at least one semester but no more than five years. Suspension is recorded for the term of the suspension on the student's academic record and will permanently remain in the student's conduct file. Upon termination of the suspension, the record of the suspension will be removed from the student's academic record and the student will be permitted to reenroll or be considered for readmission in compliance with the academic admission standards then in effect. The suspension will permanently remain on the student student's conduct record. Credits for any course completed during a suspension are not acceptable transfer credits at the University of Baltimore. Any tuition and fees paid to the University for a semester in which the suspension was issued will not be refunded to the student.
- *Dismissal*: cancellation of the student's registration and all permissions and privileges related thereto. Dismissal is permanently recorded in the student's academic record and in the student's conduct record. A student who has been dismissed is not eligible for readmission earlier than one year and no more than five years following dismissal and then only with the approval of the appropriate Dean. Students found responsible for an Academic Integrity violation submit their readmission request in writing to the Dean who oversees the program they were studying at the time of the violation. Students found responsible for a Code of Conduct violation submit their readmission request in writing to the Dean of Students. Credits for any course completed during a period of dismissal are not acceptable as transfer credits at the University of Baltimore. Any tuition and fees paid to the University for a semester in which the disciplinary dismissal is issued will not be refunded to the student.
- *Expulsion*: permanent dismissal of the student from registration, class attendance and use of university facilities. The student's registration is immediately cancelled and all associated privileges and permissions are revoked. Expulsion is permanently recorded on the student's academic record and in the student's conduct record. Any tuition and fees paid to the University for a semester in which the expulsion was issued will not be refunded to the student.
- *Deferred Sanction*: sanction that is delayed pending specific behavioral performance, and or completion of a requirement(s). A period of observation and/or review occurs while the sanction is deferred. If a student is found responsible for an additional violation or does not comply with the behavioral expectations and/or outlined requirements, the sanction will become effective immediately without appeal.
- *Other Sanctions*: as appropriate, other sanctions may be imposed when necessary.