

## Class Enrollments

- Go to <https://myub.ubalt.edu>  
Log in using your Network ID and Password  
Click the **Class Enrollments** link.

The screenshot shows the MyUB Home page with various navigation options. A red arrow points to the 'Class Enrollments' link in the 'My Self Service' section. Other visible links include 'Advising Information', 'Permission Numbers', 'Unofficial Transcript', and 'Business School Signs Sustainability Report'. The 'Tools' section includes links for 'Email', 'MyFiles', 'cslLink', 'Post to Daily Digest', 'CMS', and 'WebTvcho (login required)'.

- Enter the appropriate Term and Subject  
Click the **Search** button.  
Select the appropriate class from your search results

The screenshot shows the MyUB Search page. The search criteria are: Academic Institution: UBALT, Term: 1084, Subject Area: ENGL, Catalog Nbr: begins with 342, Academic Career: Undergraduate, Campus: MAIN. The search results table is as follows:

Academic Institution	Term	Subject Area	Catalog Nbr	Academic Career	Campus	Description	Course ID	Course Offering Nbr
UBALT	1084	ENGL	200	Undergrad	MAIN	THE EXPERIENCE OF LITERATURE	004491	1
UBALT	1084	ENGL	338	Undergrad	MAIN	MODERN DRAMA	001830	1
UBALT	1084	ENGL	342	Undergrad	MAIN	MELVILLE, POE & WHITMAN	001833	1
UBALT	1084	ENGL	346	Undergrad	MAIN	THE AMERICAN DREAM	001836	1
UBALT	1084	ENGL	358	Undergrad	MAIN	TOLKIEN: MASTER OF FANTASY	001844	1
UBALT	1084	ENGL	364	Undergrad	MAIN	SHAKESPEARE:KINGS, KNAVES, &	001847	1
UBALT	1084	ENGL	372	Undergrad	MAIN	FEMININE REALITIES: IN THE CON	001851	1
UBALT	1084	ENGL	395	Undergrad	MAIN	NARRATIVE DISCOURSE:	001857	1
UBALT	1084	ENGL	432	Undergrad	MAIN	THE AGE OF REASON	001869	1
UBALT	1084	ENGL	450	Undergrad	MAIN	THE GREAT MODERNS	001873	1

3. The first tab **Class Status** ( see blue arrow) will show the Enrollment status  
 Enrollment Status ( see red arrow) – Open, Closed

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### Update Sections of a Class

Course ID: 001833 Course Offering Nbr: 1  
 Academic Institution: University of Baltimore  
 Term: Fall 2008 Undergrad  
 Subject Area: ENGL English  
 Catalog Nbr: 342 MELVILLE, POE & WHITMAN

Class Sections Customize | Find | View All | First 1 of 1 Last

Session	Section	Class Nbr	Component	Enrollment Status	'Class Type	'Class Stat	'Assoc	Auto Enrl 1	Auto Enrl 2	Resection	'Add Consent	'Drop Consent	Schd Print
Regular	001	4144	Lecture	Closed	E	A		1			N	N	<input checked="" type="checkbox"/>

Save Return to Search Previous in List Next in List

4. **Class Enrollment Limits:**

- Enrl Cap: Enrollment Capacity for class (see red arrow)
- Enrl Tot: Enrollment Total for class (see blue arrow)
- Wait Cap: Waitlist Capacity for class (see yellow arrow)
- Wait Tot: Waitlist Total for class (see green arrow)

welcome, Johnson, Donna, Records MyUB Phone Directory | Home | Feedback | Help | Sign Out

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### Update Sections of a Class

Course ID: 001833 Course Offering Nbr: 1  
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 Term: Fall 2008 Undergrad  
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 Catalog Nbr: 342 MELVILLE, POE & WHITMAN

Class Sections Customize | Find | View All | First 1 of 1 Last

Class Enrollment Limits

Session	Section	Class Nbr	Component	Enrl Cap	Enrl Tot	Wait Cap	Wait Tot	Min Enrl
Regular	001	4144	Lecture	25	25	5		

Save Return to Search Previous in List Next in List Notify