

Student Name:	_____	Date:	_____
UB ID:	_____	Major/Program:	_____
Undergraduate:	_____	Graduate:	_____

**I wish to repeat the following course:**

Class No.	Course Name	Year and Term Taken	Grade Received

**I have registered for the following course as a repeat of the above:**

_____
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**Repeat Course Policy:** If a course is repeated to replace a grade, the replacement grade is calculated into the student's grade point average, regardless of whether it is higher or lower than the original grade

Student Signature:	_____	Date:	_____
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Adviser Signature:	_____	Date:	_____
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**Please forward completed form to:**  
University of Baltimore | Office of the University Registrar  
Academic Center, Room 126 | 1420 N. Charles St. Baltimore, MD 21201  
E: records@ubalt.edu | T: 410.837.4825 | F: 410.837.4820