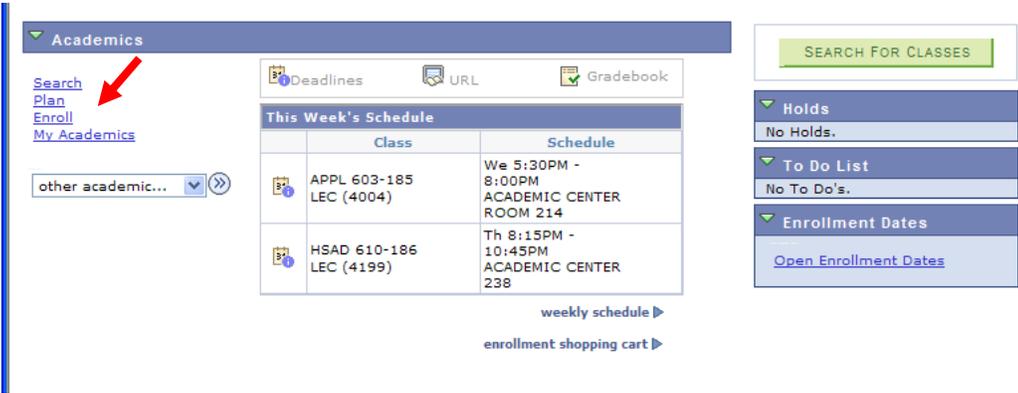
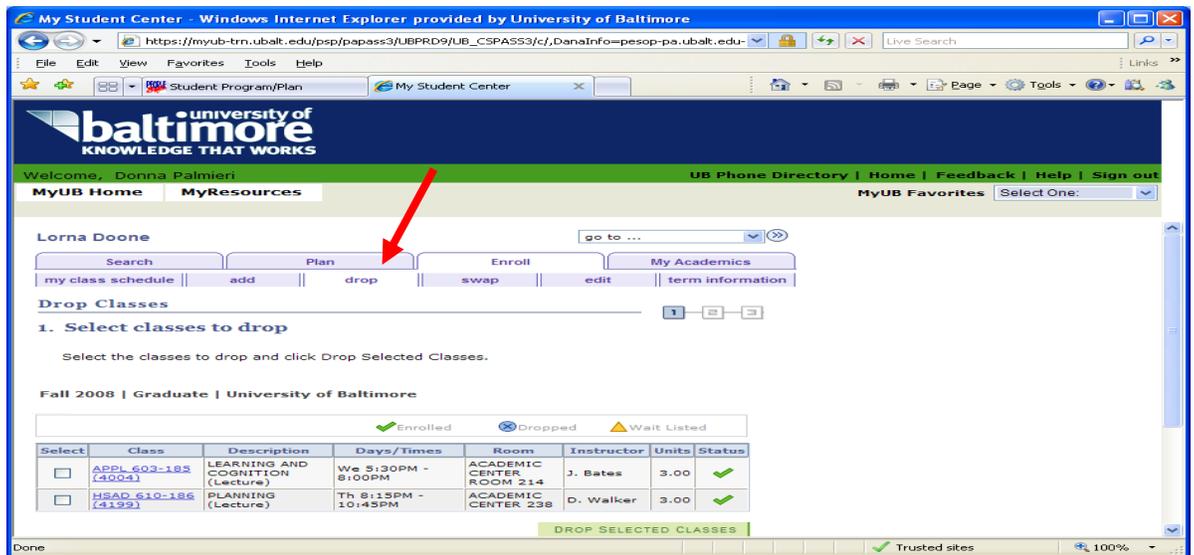


Drop a Class

1.	<p>Go to https://myub.ubalt.edu Log in using your network ID and password</p>									
2.	<p>Click the Student Center link. located on the upper left corner of the screen</p> 									
3.	<p>Click the Enroll link.</p>  <table border="1" data-bbox="581 1213 1003 1381"> <thead> <tr> <th></th> <th>Class</th> <th>Schedule</th> </tr> </thead> <tbody> <tr> <td>APPL 603-185 LEC (4004)</td> <td></td> <td>We 5:30PM - 8:00PM ACADEMIC CENTER ROOM 214</td> </tr> <tr> <td>HSAD 610-186 LEC (4199)</td> <td></td> <td>Th 8:15PM - 10:45PM ACADEMIC CENTER 238</td> </tr> </tbody> </table>		Class	Schedule	APPL 603-185 LEC (4004)		We 5:30PM - 8:00PM ACADEMIC CENTER ROOM 214	HSAD 610-186 LEC (4199)		Th 8:15PM - 10:45PM ACADEMIC CENTER 238
	Class	Schedule								
APPL 603-185 LEC (4004)		We 5:30PM - 8:00PM ACADEMIC CENTER ROOM 214								
HSAD 610-186 LEC (4199)		Th 8:15PM - 10:45PM ACADEMIC CENTER 238								
4.	<p>Click the appropriate term.</p>									

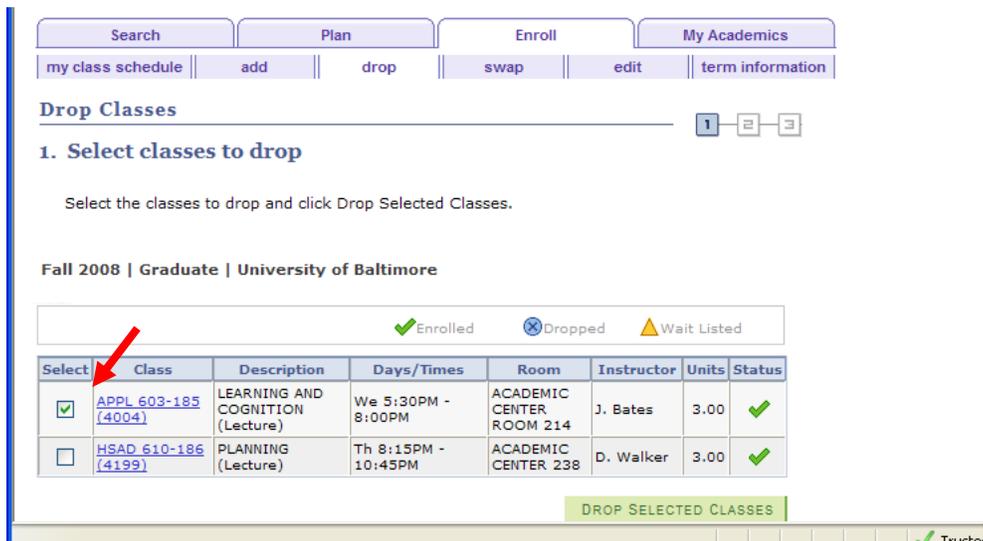
5.

Click the **Drop** link.



6.

Select the class you want to drop.



7.

Click the **Drop Selected Classes** button.

Search Plan Enroll My Academics
my class schedule add drop swap edit term information

Drop Classes 1 2 3

1. Select classes to drop

Select the classes to drop and click Drop Selected Classes.

Fall 2008 | Graduate | University of Baltimore

Enrolled Dropped Wait Listed

Select	Class	Description	Days/Times	Room	Instructor	Units	Status
<input checked="" type="checkbox"/>	APPL 603-185 (4004)	LEARNING AND COGNITION (Lecture)	We 5:30PM - 8:00PM	ACADEMIC CENTER ROOM 214	J. Bates	3.00	✓
<input type="checkbox"/>	HSAD 610-186 (4199)	PLANNING (Lecture)	Th 8:15PM - 10:45PM	ACADEMIC CENTER 238	D. Walker	3.00	✓

DROP SELECTED CLASSES

Trusted sites 100%

8.

Click the **Finish Dropping** button.

Search Plan Enroll My Academics
my class schedule add drop swap edit term information

Drop Classes 1 2 3

2. Confirm your selection

Click Finish Dropping to process your drop request. To exit without dropping these classes, click Cancel.

Fall 2008 | Graduate | University of Baltimore

Enrolled Dropped Wait Listed

Class	Description	Days/Times	Room	Instructor	Units	Status
APPL 603-185 (4004)	LEARNING AND COGNITION (Lecture)	We 5:30PM - 8:00PM	ACADEMIC CENTER ROOM 214	J. Bates	3.00	✓

CANCEL PREVIOUS FINISH DROPPING

9. View your class schedule to insure the class is dropped. **MAKE SURE THE STATUS IS "DROPPED."** A GREEN CHECK WILL INDICATE THE DROP IS SUCCESSFUL. IF YOU RECEIVE A RED "X", THE DROP WAS NOT SUCCESSFUL. Print the results screen for your personal confirmation.

The screenshot shows the Oracle My Academics interface. At the top, there are four tabs: Search, Plan, Enroll, and My Academics. Under the My Academics tab, there are several links: my class schedule, add, drop, swap, edit, and term information. Below this is a section titled 'Drop Classes' with a pagination control showing '1', '2', and '3'. The main heading is '3. View results'. Below this, there is a message: 'View the results of your enrollment request. Click Fix Errors to make changes to your request.' The page is for 'Fall 2008 | Graduate | University of Baltimore'. There are two status indicators: a green checkmark for 'Success: dropped' and a red X for 'Error: unable to drop class'. A table with three columns: Class, Message, and Status, contains one row for 'APPL 603'. The message for this class is 'Message: You have been given a grade of W for this class.' and the status is a green checkmark. A red arrow points to this checkmark. Below the table is a button labeled 'MY CLASS SCHEDULE'. At the bottom right of the page, there is a 'Trusted site' indicator with a green checkmark.

Class	Message	Status
APPL 603	Message: You have been given a grade of W for this class.	✓