

Withdraw from a course

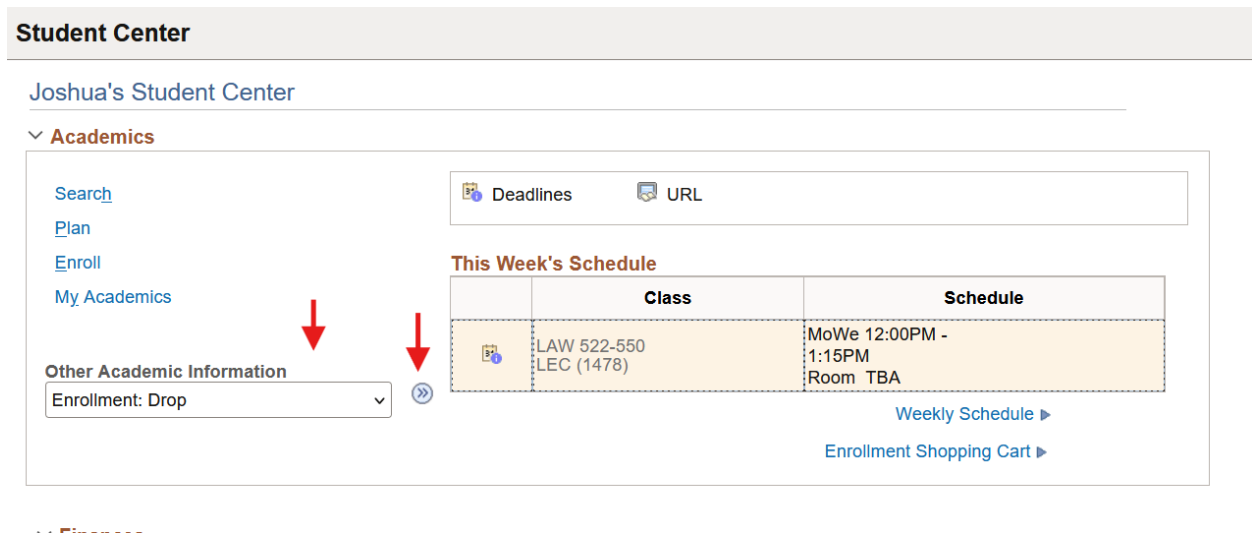
(This tutorial teaches you how to withdraw from a course through self service.)

Navigate to the MyUB Homepage by going to the following link:
<https://myubalt.ubalt.edu>. Enter your Network ID and Password.

From the MyUB Portal, select “My Student Center” from the “Most-Used Tools” column.



Under the “Academics” section of the Student Center page, select “Enrollment: Drop” from the drop-down menu labeled “Other Academic Information,” and click the two blue arrowed-icon next.



When prompted to Select a Term on the next page, click the circle next to the term, then select “Continue.”

Drop Classes

Select Term

Select a term then select Continue.

	Term	Career	Institution
☐	Spring 2026	Law	University of Baltimore
☐	Summer 2026	Law	University of Baltimore
☒	Fall 2026	Law	University of Baltimore

On the next page, select the class you wish to drop from your enrollment by clicking the box under the “Select” column. Then, click the button that reads “Drop Selected Classes.”

Drop Classes

1. Select classes to drop

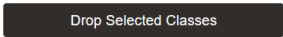
Select the classes to drop and select Drop Selected Classes.

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 Enrolled Dropped Wait Listed

Fall 2026 Enrollment Request

Select	Class	Description	Days/Times	Room	Instructor	Units	Status
☒	LAW 522-511 (1604)	CICL STUDENT FELLOWS I (Lecture)	Mo 12:00PM - 12:50PM	TBA	M. Sellers	3.00	

The next page will take you to confirm your selection. Click the “Finish Dropping” button to finish swapping classes.

2. Confirm your selection

Select Finish Dropping to process your drop request. To exit without dropping these classes, select Cancel.

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✔ Enrolled

✖ Dropped

⚠ Wait Listed

Fall 2026 Enrollment Shopping Cart

Class	Description	Days/Times	Room	Instructor	Units	Status
LAW 522-511 (1604)	CICL STUDENT FELLOWS I (Lecture)	Mo 12:00PM - 12:50PM	TBA	M. Sellers	3.00	✔

Cancel

Previous

Finish Dropping

Successful completion of the drop will be indicated by a green checkbox under the “Status” column. If there are any issues with dropping the course, a red checkbox will appear under the “Status” column along with a message why under the “Message” column, as seen below.

3. View results

View the results of your enrollment request. Select Fix Errors to make changes to your request. View the following status report for enrollment confirmations and errors:

If you choose to order books using the link below please review the textbooks in your shopping cart before purchasing to ensure you do not inadvertently purchase books for a class in which you are not enrolled.

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Order Books Now

✔ Success: dropped

✖ Error: unable to drop class

Fall 2026 Enrollment Shopping Cart

Class	Message	Status
LAW 522	Error: Department Consent Required to Drop from Class, Drop Not Processed. Consent is needed to drop from the class. The drop transaction was not processed.	✖

[My Class Schedule](#)