

Meeting Minutes  
Governance Steering Council  
February 13, 2013

Present: Dan Gerlowski, Amirah R Muhammad, Giordana Segneri, Margarita M Cardona, Debra Stanley

1. The GSC met for a scheduled, abbreviated session dedicating our time instead to jointly host a town hall meeting regarding the announcement of the University's Space Use Plan.
2. The minutes from the January 30, 2013 meeting were approved.
3. Plans to encourage fuller participation by one of the members were discussed, including follow up on meeting minutes missing from a prior meeting.
4. Plans were made to establish an agenda for the upcoming GSC meeting with the University President (February 26 10:30-12:00). A draft list of items will be worked on prior to the meeting before forwarding to the President's Office.
5. The Staff Senate reported two items.
  - a. The Staff Senate has been asked by the University HR Department to participate in yearly staff rewards.
  - b. The Staff Senate will not develop a formal constitution document. Rather, they will provide all suitable and appropriate provisions in their By-Laws.
6. It was noted by the Governance Steering Council that all University Committees have met and the liaisons to those committees confirmed that they have met with the exception of the Facilities Committee.
7. The GSC discussed the need for additional administrative support particularly with posting results, findings, documents on-line. It was agreed that the GSC would contact the Provost with its concerns and a request for such aid.
8. The meeting was adjourned at approximately 1:57 p.m.