

Meeting Minutes
Governance Steering Council
February 27,2013
Draft Version of Minutes

Present: Margarita (Magui) Cardona, Dan Gerlowski, Mohammed (Shiraz) Ahmed, Chris Spencer, Debra Stanley

Absent: Giordana Segneri, Amirah Muhammad

Call to Order: 12:40 PM

- 1) GSC started out the meeting by talking and reflecting on yesterday's meeting with President Bob Bogolmony.
 - a. Mention was made that President Bogomolny indicated his unhappiness with some communications from the University and that he was considering forming a group to discuss and determine protocols for University communication.

Action Item: The GSC passed a motion to contact the President about said group requesting participation in that group by the GSC on behalf of the University governance structure.

- b. The GSC discussed the response of the President to our concerns regarding the issue of students in certificate programs being eligible for financial aid. The GSC noted that the details of the solution would involve data collection efforts and we hope to hear positive follow up from the President's efforts regarding this issue.
 - c. As a result of the GSC discussion with President Bogomolny an email exchange was forwarded to Chris Spencer by the University CIO.

Action Item: The GSC decided to craft a response indicating the results of our discussion with President Bogomolny pointing towards a solution for all student support services for classes held at non-traditional times but emphasizing the particular role of OTS in the learning process. The memo should also point out that the support problem is recurring and not a one-off issue for a single faculty member.

- 2) The GSC discussed the sharing of knowledge of the services provided by Langsdale Library and OTS.

Action Item: This discussion led to a motion being passed that Langsdale Library and OTS should be encouraged, by the GSC, to consider making their capabilities and plans for improvements in their services to students more understood. This may take the form of a town hall type event reaching out to students. In any outreach effort, all members of the university community would be welcome to attend.

- 3) It was brought to the attention of the GSC that there is some ambiguity about the role of the University Committee chairs.

Action Item: After some discussion it was decided that Dan Gerlowski would speak to the chairs and determine some suggestions or guidelines that could be considered at the next GSC meeting.

- 4) The GSC considered a first draft of its By-Laws provided by Mohammed (Shiraz) Ahmed and Dan Gerlowski (attached). The conversation and group edit identified the following changes.
 - a. The GSC should record for its use a follow up of its meetings with the President indicating action plan items and an informal and concise recollection of the discussion. This was added to the By-Laws.
 - b. The GSC altered the way it would seek replacement members in the face of exigencies.
 - c. The GSC formalized its current practice by including in the By-Laws a rotating responsibility for minutes.
 - d. The GSC also added a provision for a report from each constituent group to be a regular agenda item at its meetings.
- 5) Dan Gerlowski reported on his experience with the academic plan indicating that certain changes requested by faculty were incorporated by the deans into a new document. The new version of the document should be distributed to faculty soon. Some key alterations to the current document are a larger emphasis on student success and career readiness, and a framing of the material as a set of goals to inject into the University strategic planning process. The Deans are expected to have their document shared with faculty prior to the March 6 UFS meeting.
- 6) A motion to adjourn was made and approved at 2:05 p.m.