

*3<sup>rd</sup> General Assembly of the*  
***University of Baltimore***  
***Governance Steering Council***  
*Academic Year: 2014 – 2015*

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**Date:** September 12, 2014

**Attendance:**

Students: Sydney Comitz

Faculty: Dan Gerlowski, Catherine Johnson

Staff: Kristen Tull, Bill Schnirel

**Call to order:** 12:30 P.M.

Establish an Agenda for meeting:

1. Senate reports
2. Discussion of Freshman program changes by President Schmoke and GSC involvement in that process
3. Preparation for Sept. 22 meeting with the President
4. Development of metrics for SGA platform
5. Update on committee memberships
6. Quorum for committee business
7. Governance sponsored town hall in response to Microsoft 365

**I. Senate Reports:**

University Faculty Senate (UFS):

- Content of the faculty meeting was geared towards the conversation about the freshman program. Faculty Senate was asked to provide input in the decision making. The decision involved both potential continuation of the freshman program and alteration of the freshman program and discussion was to focus on the strengths, brand identity, and our place in the community.
- Office 365 was brought to the attention of the faculty along with cloud based network drives.
  - We will seek clarification as to the mandatory requirements of the change.
- The USF Authorized creation of the data analysis group.
  - The Faculty Senate was given access to staff members who have access, in order that they might gain complete access to all university data so as to perform research that pertains to student success.
  - At this point that access is unlimited and the USF welcomes questions from any member of the university that deals with imperial data. Questions should be directed to chair of GSC Dan Gerlowski.

Student Government Association (SGA):

- Platforms: The SGA has officially released their 2014-2015 platforms and met with Mrs. King to discuss ways in which we can accomplish our goals. Mrs. King

suggested tying performance benchmarks to the platforms. The SGA had in turn turned to the GSC for help in developing these metrics, particularly for our student fee platform.

- The senate had their first meeting Wednesday, September 10, 2014 and welcomed OTS representatives to inform the students about Microsoft 365.
- Committees: A new executive member, chief of staff has been added to manage senate and university committees in a streamlined approach focusing on initiatives of the University of Maryland Systems Council and SGA platforms.
- The SGA participated in Welcome Week jointly with the student events board with a BBQ on the plaza followed by a movie night.

University Staff Senate (USS):

- At the first staff meeting 60+ staff members also talked with President Schmoke about the future of the Freshman Program at UB. The President led the discussion with main talking points: (1) Are the reasons we admitted freshman eight years ago still valid in the current market? (2) What is the brand of UB
  - The president announced the time line for decision is to be in November or at least fall
- USS updated senate GSC platforms.
- Elections for committees.
- Microsoft office 365 was presented to the faculty senate.

## **II. Freshman Program and GSC Involvement**

Motion:

It is motioned and seconded that GSC organize a town hall and a website for feedback for facilitating a discussion about the freshman program.

Discussion:

- Does UB being a part of a chancellor state have the option of changing the freshman program?
  - Yes

Vote passed unanimously

## **III. Preparation for Sept. 22 Meeting with the President**

- Front line staff and resources shortage was the prominent goal of the prior meeting this coming meeting will be a follow up on those conversations involving additional administrators - Mrs. King, and Mr. Wood.

## **IV. Development of Metrics for SGA platform**

Motion:

It is motioned and seconded that the GSC assist the students in response their request for help in the development of metrics for their student fee platform.

Vote:

4 yes

1 abstain

Motion passes, discussion begins:

GSC's suggested metrics for student fees

- Student fee revenue of the University of Baltimore for the past 10 years outline with a line item per fee, including totals will be asked for on behalf of the student senate. Suggested format below:

AY	UB Student Enrollment	Total Student Fee Collections	Type of Fee #1	Type of Fee #2	Type of Fee #3	Type of Fee #4	Type of Fee #
2015							
2014							
2013							
2012							
2011							
2010							
2009							
2008							
2007							
2006							

## V. Update on Committee Membership

Council of University Systems Faculty, meeting Tuesday 16<sup>th</sup>  
UB's official faculty representatives:

- Patria Julnes
- Julie Simon

Council of University Systems Staff, meeting Tuesday 23<sup>th</sup>  
UB's official staff representatives:

- Sasha Hudson
- Fred Kowalski
- Keiver Jordan (alternate)

University Systems of Maryland Student Council, meeting September 7<sup>th</sup> & August 21<sup>st</sup>  
UB's official student representatives:

- Sydney Comitz
- Troy Pritt

#### **VI. Quorum for Committee Business**

Motion:

It is motioned and seconded to begin the process of changing the GSC bylaws.

Motion passes unanimously.

Discussion:

It is proposed to change the committee requirement for quorum to consist of one representative from each of the constituent bodies (staff, faculty, students) or four total members.

#### **VII. Governance sponsored town hall in response to Microsoft 365**

- Agenda item tabled until next meeting.

**Adjournment:** 1:54 P.M.