

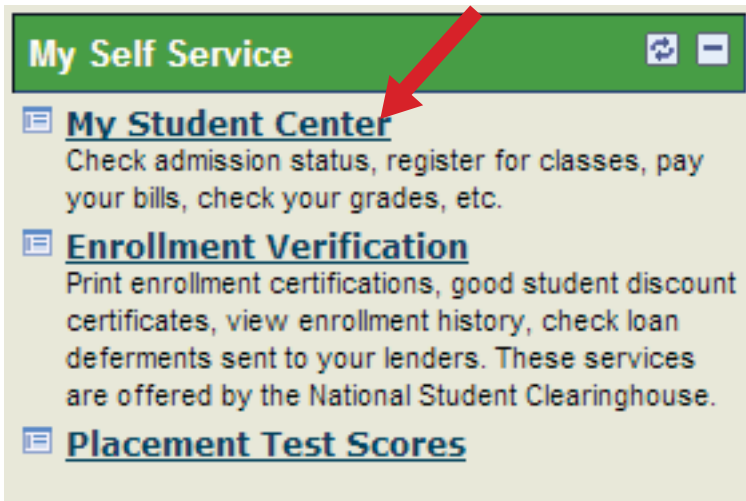
1



Go to <http://myub.ubalt.edu>

Log in using your network ID and Password

2

Click the Student Center link located on the upper left corner of the screen.

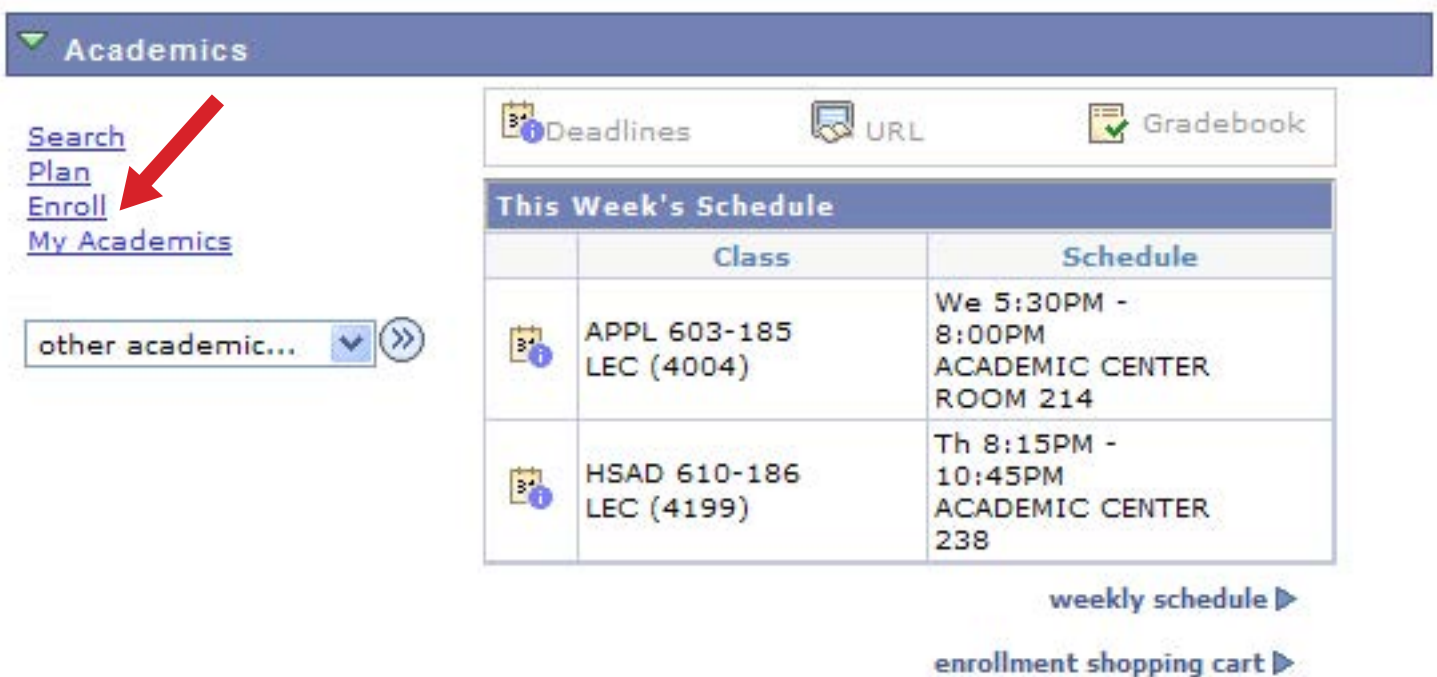


My Self Service  

- [My Student Center](#)**
Check admission status, register for classes, pay your bills, check your grades, etc.
- [Enrollment Verification](#)**
Print enrollment certifications, good student discount certificates, view enrollment history, check loan deferments sent to your lenders. These services are offered by the National Student Clearinghouse.
- [Placement Test Scores](#)**



3




Click on the **Enroll** link.





Academics

[Search](#)
[Plan](#)
[Enroll](#)
[My Academics](#)

other academic...  

 Deadlines  URL  Gradebook

This Week's Schedule		
	Class	Schedule
	APPL 603-185 LEC (4004)	We 5:30PM - 8:00PM ACADEMIC CENTER ROOM 214
	HSAD 610-186 LEC (4199)	Th 8:15PM - 10:45PM ACADEMIC CENTER 238

[weekly schedule](#) ▶

[enrollment shopping cart](#) ▶

4

Select the appropriate **Term**.

5

Select the class you want to drop and click the **Drop Selected Classes** button.

Drop Classes



1. Select classes to drop

Select the classes to drop and click Drop Selected Classes.

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✔ Enrolled ⊗ Dropped ▲ Wait Listed

Select	Class	Description	Days/Times	Room	Instructor	Units	Status
<input checked="" type="checkbox"/>	APPL 603-185 (4004)	LEARNING AND COGNITION (Lecture)	We 5:30PM - 8:00PM	ACADEMIC CENTER ROOM 214	J. Bates	3.00	✔
<input type="checkbox"/>	HSAD 610-186 (4199)	PLANNING (Lecture)	Th 8:15PM - 10:45PM	ACADEMIC CENTER 238	D. Walker	3.00	✔

DROP SELECTED CLASSES

6

Click the **Finish Dropping** button.

✔ Enrolled ⊗ Dropped ▲ Wait Listed

Class	Description	Days/Times	Room	Instructor	Units	Status
APPL 603-185 (4004)	LEARNING AND COGNITION (Lecture)	We 5:30PM - 8:00PM	ACADEMIC CENTER ROOM 214	J. Bates	3.00	✔

CANCEL PREVIOUS **FINISH DROPPING**

4

View your class schedule to ensure the class is dropped. A green check will indicate the drop is successful. A red X will indicate it wasn't successful. Print the results screen for your personal confirmation

Search	Plan	Enroll	My Academics		
my class schedule	add	drop	swap	edit	term information

Drop Classes


1 2 3

3. View results

View the results of your enrollment request. Click Fix Errors to make changes to your request.

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 Success: dropped	 Error: unable to drop class
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Class	Message	Status
APPL 603	Message: You have been given a grade of W for this class.	

MY CLASS SCHEDULE